



**CITY OF ELMHURST**  
**209 NORTH YORK STREET**  
**ELMHURST, ILLINOIS 60126-2759**  
  
(630) 530-3000

**SCOTT M. LEVIN**  
MAYOR  
**JACKIE HADDAD-TAMER**  
CITY CLERK  
**DAN CURRAN**  
CITY TREASURER  
**JAMES A. GRABOWSKI**  
CITY MANAGER

## **CITY OF ELMHURST**

# **BLOCK PARTY GUIDELINES AND PROCEDURES**

The City of Elmhurst has long supported block parties as a way to build community spirit, meet neighbors and have fun. But during the COVID-19 coronavirus pandemic, special rules and recommendations are in effect.

The City's intent is to promote a safe environment for block parties and to provide consistent guidelines for residents.

The City of Elmhurst requests that all block party participants adhere to the current CDC and IDPH Covid-19 Recommendations.

For Block party request form, see page 2.



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## BLOCK PARTY REQUEST FORM

Day and Date of Party: \_\_\_\_\_

Time: (From) \_\_\_\_\_ (To) \_\_\_\_\_

Location: On: \_\_\_\_\_

Between, \_\_\_\_\_ and, \_\_\_\_\_

Responsible Party: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Neighbor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

Comments: \_\_\_\_\_

**I agree** Local, County, State and Federal Guidelines with respect to COVID-19, Coronavirus, will be adhered to. This includes but is not limited to, social distancing, use of masks, hand washing and use of hand sanitizer.

**I agree** I certify that ALL residents on the block have been notified of the event and street closure.

ALL REQUESTS MUST BE MADE AT LEAST 10 DAYS BEFORE THE DATE OF THE PARTY. SHOULD WEATHER CAUSE A CANCELLATION, YOU WILL NEED TO CALL OR EMAIL CARMELLA TO RESCHEDULE.

FEASIBILITY OF BLOCK PARTIES WILL BE REASSESSED BASED ON THE LATEST SCIENCE AND PUBLIC HEALTH METRICS ON AN ONGOING BASIS. THE CITY MAY CEASE TO ISSUE OR REVOKE, BLOCK PARTY PERMITS FOR PUBLIC HEALTH CONSIDERATIONS, INCLUDING A REGRESSION FROM PHASE 4 OF THE RESTORE ILLINOIS PLAN.

***NOTE: PARTIES CAN NOT BE MORE THAN 2 BLOCKS LONG. THE CITY RESERVES THE RIGHT TO DISAPPROVE BLOCK PARTY REQUESTS ON COLLECTOR ROADWAYS, WHICH HAVE HIGHER TRAFFIC VOLUMES AND CAN DISRUPT NEIGHBORHOOD TRAFFIC FLOW.***

Please return completed form to Carmella Anello, Elmhurst City Hall, 209 N. York Street, Elmhurst, IL 60126 or email [carmella.anello@elmhurst.org](mailto:carmella.anello@elmhurst.org) Phone: (630) 530-3038