

**City of Elmhurst  
Public Arts Commission**

**Meeting Minutes**

September 9, 2019

4:30 p.m.

City Hall - Conference Room 200, Second Floor

**Call to Order/Welcome/Roll Call**

Chairman Betsy Goltermann called the meeting of the City of Elmhurst Public Arts Commission (EPAC) to order at 4:37 p.m. Roll call taken:

Present:

Commissioners: Betsy Goltermann, Chairman; Annette Armstrong, Assistant Chairman; Gene Evans, Roz Long, Chris Miller, Suellen Rocca, Kristen Sabatino and Val Stewart.

Absent:

John McKinnon

For the City:

Jim Grabowski

Ms. Goltermann welcomed everyone and expressed her appreciation for all present.

**2. Approval of Minutes of August 8, 2019 Meeting**

Minutes of the August 27, 2019 Meeting of EPAC were submitted for approval. No changes or additions. Ms. Armstrong moved to approve the minutes as submitted. Second by Ms. Stewart. Vote taken, unanimously approve.

**3. Public Comment**

Chairman Goltermann called for public comment. Representing the city, City Manager Jim Grabowski informed the commission that it had received a FOIA request relating to the Commission's September 26 outreach event. In reference to the draft PA&S committee report seeking approval for the event at the September 9, 2019 meeting, Mr. Grabowski advised that the characterization of the event as "invitation only" misrepresented the nature of the event and encouraged the committee to ensure that the public was welcomed and encouraged to attend.

**4. New Business**

- a. **Planning for the September 26, 2019 event** Commissioners discussed the event, with most discussion around how best to outreach and encourage attendance, including the public. Commissioners noted that the event takes place in a public location (A.C.

Buehler library) and no one can or would be turned away (except if the library safety capacity was exceeded.)

Next actions:

- i. Continue to reach out to possible attendees, encouraging attendance and RSVPs.
  - ii. Provide comments to Chairman Goltermann regarding content of remarks
  - iii. Mr. Miller will provide tour signup sheet, nametags and signage at the event
  - iv. Ms. Stewart/Ms. Goltermann and Ms. Rocca to work with the college on final event details.
- b. Update/next steps pocket park RFP.** Chairman Goltermann reported that the three finalists for the Pocket Park installation have been notified of the Commission's choice, and are preparing final, detailed proposals. Proposals will address the open issues discussed by the commission and with the city. Proposals due September 25, 2019.

## 5. Future Meetings

September 26 meeting cancelled

October 24 meeting to be moved up, either October 10 or 17, TBD.

## 6. Adjournment

Ms. Armstrong moved for adjournment at 5:58 pm. Mr. Miller seconded. Vote taken. Motion carried unanimously.