

**Meeting Notes**  
**Elmhurst Youth Commission Meeting**  
**February 23, 2015**  
**District 205 Center, 162 S. York**  
**12:30 pm**

**In Attendance:**      Melea Smith                      Lynn McCreadie                      Dan Corrigan  
                                 Jan DeCoursey                      Karen Stezowski                      Mark Soehn  
                                 Jackie Tamer                          Patty McKernan  
                                 Derek Schlager                      Jeff Kucera

**Absent:**                      Sharon Karpriel

**Meeting Called to Order:**    12:35 p.m.

**Public Comments:**              none

**Introduction of Guests:**      none

**Review of January 2015 Minutes**

Motion to approve January minutes with minor corrections made by Karen Stezowski.  
Seconded by Patty McKernan. Motion carried.

**Tasks for March 19 Exemplary Youth Service Awards Event**

Sandburg Middle School Auditorium has 832 seats; City Hall will take RSVPs  
Decision to award 6 individual and 2 group Exemplary Service plaques

February

- Order plaques for award recipients - both individuals and groups
- Invitation email sent to all 160 nominees - nominators to receive theirs via US Mail
- PADS Band secured for entertainment, per Mike Pavlick

March

- Finalize food and decoration arrangements
- Create certificates for each nominee
- Prepare brief bio for award nominees
- Prepare brief bio for exemplary award nominees
- Send script to MC (Ken Bartels) for review; send final copy to Joe Piscitelli, Broadcast Production Services ([cameracrews@sbcglobal.net](mailto:cameracrews@sbcglobal.net)) for cable taping
- Create Exemplary Youth Service Awards program - 250 copies
- Invite press to event
- Prepare name tags for award recipients (and their chairs)
- Arrange for balloons, banners, signs & food to be delivered
- Set up – day of event
- Organize certificates and plaques for easy distribution on stage

**Update on April 15, 2015 Youth Volunteer Fair/Job Fair**

Things are progressing on schedule. Discussion of wording “Teen” versus “Youth” with plan to retain Youth as primary wording.

**Fall 2015 Student Stress Forum**     Tabled until next meeting

**New Business:**

Discussion about workload when working on two major projects at the same time. Commission in agreement that discussion must take place and a priority must be made to better delegate leadership positions amongst different projects.

**Meeting Adjourned:**             Motion to adjourn made by Karen Stezowski. Seconded by Patty McKernan. Motion passed and meeting adjourned at 1:45 p.m.

Next Meeting - March 23, 2015 12:30 p.m. @ the D205 Center