

**Elmhurst Youth Commission Meeting**  
**March 11, 2014-Minutes**  
**Elmhurst Library**  
**12:30 p.m.**

Present: Dan Corrigan, Lynn McCreddie, Patti Palmer, Melea Smith, Karen Stezowski,  
Susan Chancey (via phone), Joan Drummond Olson (via phone)  
Absent: Sarah Lagasse, Jackie Tamer

**Exemplary Youth Service Awards Ceremony:**

- Melea distributed the results from the judges. Thanks to Karen for collecting and tabulating them. Her spreadsheet made it easy to see who the top scorers were.
- We discussed that group winners will get one plaque to display at schools (Jefferson Elementary and York High School). Each member of the group will receive a certificate. The York plaque will be given to Anne Sullivan.
- We have 84 winners total (one person was nominated twice by two separate people).
- Melea showed a sample certificate and it was approved. Her staff (Debbie Hollstein) is creating the certificates and name tags (1 set for the youth and 1 set for the chairs).
- Lynn will get a poster made of the program cover that all the youth can sign before the ceremony. Erin said the City has an easel to display this. Sarah is printing the programs.
- Joan will include the following in the script for Ken Bartels: Information about the top scores and exemplary plaques vs. certificate winners. Also, an explanation of the areas on which they were rated, the rubric used, and that it is a blind judging process. Melea will email Joan about two other items for the script: District 205 Superintendent Dave Pruneau will be speaking, and all the winners will be asked to sign the poster.
- Plaques: There will be 6 individual plaques and 2 group plaques. We think Sarah already gave the engraver a layout for the plaques. Lynn will check on this.
- We can get into City Hall at 4:00pm on Wednesday, March 26th. Lynn, Karen and Susan will be there at 4:00pm. Patti and Melea will be there by 5:30pm.
- Karen will be bringing cloth chair covers (to distinguish the seats for our youth volunteers) and linens borrowed from YDAP. She will also get the tables set up on the first floor and get the Council Chambers set up for the event, as was discussed.
- Karen has ordered 150 gourmet cupcakes from La Brigade at York for the reception. There will also be cookies, mini water bottles and mini milk cartons. Napkins only, no plates. She will also ask for waste and recycling containers.
- One of us will be the greeter at the check-in table and give the youth their name tags.
- Susan is taking care of getting waivers signed by all the speakers as required by Comcast. Speakers will be: Mayor Morley, Dave Pruneau, Ken Bartels, and four student leaders from York's Relay for Life team.

- Karen reported that 164 people have confirmed so far. She thinks we may get 200 people.
- Melea will invite the judges.
- Joan said that some County Board members were asking about attending. We said no, because we have so many people attending already. (See “After the Awards” below).
- The PADS band (comprised of York Band Director Mike Pavlik and four youth volunteers, also award winners) will play before and after the ceremony.

**After the Awards:**

Melea will submit a press release with photos to local press and post on District 205 websites and Facebook pages. The proclamation from the DuPage County Board that Joan mentioned will be included in this press release.

**Other Business:**

- We discussed holding a Volunteer Fair next fall. This might be a tough enough sell to teens anyway, without combining it with a Job Fair. It was also discussed that a Job Fair is not really in our wheelhouse, nor do we have the manpower to accomplish this.
- Melea reported that we did not receive any responses to our request for an intern from Elmhurst College.

**New Members:**

- Joan and Susan will be leaving the Commission in April due to job changes. Joan has information on new members, provided by Erin Van De Walle of the City. These people should be invited to the Service Awards and should attend the April meeting. Contact Joan if you know people who would be interested in serving.
- Lynn is being confirmed at the City Council meeting next week, along with Mark Soehn and Patty McKernan.
- Karen needs to resend her application.
- The following people have expiring or expired terms and need to request reappointment. Melea forwarded the email from Erin at the City which says that we are to resubmit an application and authorize a background check.

Sarah Lagesse (2014)

Patricia Palmer (2013)

Melea Smith (2013)

- Susan will come to the next meeting to wrap things up and will bring Derek from the Elmhurst YMCA, who is taking her position.

Next Meeting - Monday, April 21 - 12:30pm @ EPL