

MAP AMENDMENT APPLICATION



City of Elmhurst

Community Development Department

209 N. York Street • Elmhurst, Illinois 60126 • (630) 530-6019 (p) • (630) 530-3127 (f)

CASE NUMBER: _____ DATE APPLICATION FILED: _____

A. APPLICANT INFORMATION

Applicant Name: _____

Applicant Organization: _____

Applicant Address: _____

Applicant City / State / Zip Code: _____

Applicant Phone: Work: (____) _____ Home: (____) _____

Mobile / Other: (____) _____

Applicant Fax: Work:(____) _____ Home:(____) _____

Applicant Email: _____

Applicant Relationship to Property Owner: _____

Applicant Signature: _____

B. PROPERTY OWNER INFORMATION *(IF DIFFERENT FROM APPLICANT)*

Owner Name: _____

Owner Address: _____

Owner City / State / Zip Code: _____

Owner Phone: Work: (____) _____ Home: (____) _____

Mobile / Other: (____) _____

Owner Fax: Work:(____) _____ Home:(____) _____

Owner Email: _____

Printed Name and Title (if not individual owner): _____

Owner Signature: _____

C. PROPERTY INFORMATION

Common Address of Property: _____

Property Identification Number (PIN): _____

Legal Description (*Attach additional sheets as necessary*):

D. APPLICANT'S REQUEST (*ATTACH ADDITIONAL SHEETS AS NECESSARY*):

1. Applicant is requesting a Map Amendment for the property located at _____, which is zoned _____. The applicant is proposing that it be re-zoned to the _____ district, to accommodate (proposed use)_____.

2. Please provide a detailed Project Impact Statement, which addresses detailed reason(s) or need for the Map Amendment, in addition to how the proposed Map Amendment is not detrimental to the public interest:

3. Provide responses to the four (4) standards for Map Amendment as listed in Section 22.25 of the City of Elmhurst Zoning Ordinance. The applicant must present this information for the official record of the Zoning & Planning Commission. The four Map Amendment standards are as follows:

a. Existing uses of property within the general area of the property in question;

b. The zoning classification of property within the general area of the property in question;

c. The suitability of the property in question to the uses permitted under the existing zoning classification as well as the proposed zoning classification;

d. The current Comprehensive Plan for the City of Elmhurst.

E. CHECKLIST

The applicant must submit a complete application to the Community Development Department to start the Variation process. The application can either be submitted electronically or on paper. Applications should be submitted at least 45 days prior to the expected public hearing date.

- _____ Completed Map Amendment application with authorized signatures

- _____ Responses stating how the Map Amendment standards contained in Section 22.25 of the Elmhurst Zoning Ordinance, have been met

- _____ Project Impact Statement, which addresses detailed reason(s) or need for the Map Amendment, in addition to how the proposed Map Amendment is not detrimental to the public interest

- _____ Existing zoning on the subject property and within 500 feet of the site

- _____ Proposed zoning classification

- _____ Proposed land use, supplemented by a site plan and/or elevations for proposed development, if applicable (*if paper submittal one copy no smaller than 11" x 17"*)

- _____ Satisfactory evidence of ownership by affidavit, contract purchase, or disclosure of beneficial trust, showing all persons or entities having an interest in the property (*if paper submittal one copy no smaller than 11" x 17"*)

- _____ Current plat of survey showing lot lines, any buildings on the property and legal description of the subject property (*if paper submittal one copy no smaller than 11" x 17"*)

- _____ Photographs, traffic study, parking study or other materials as requested by City Staff

- _____ Check for \$6,500 Map Amendment application fee, made payable to the City of Elmhurst.