

## **COMMUNITY PROFILE & LOCAL ECONOMY**

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Founded in 1836 by German settlers, Elmhurst was incorporated as a village in 1881 and as a city in 1910. The City is a home rule municipality and operates under the council-manager form of government. Policy making and legislative authority are vested in the governing City Council, which consists of a mayor and a fourteen-member council. The City Council is responsible, among other things, for passing ordinances, adopting the budget, and establishing policy. The City Manager is responsible for carrying out the policies and ordinances of the City Council, and for overseeing the day-to-day operations of the City. Council members are elected to four-year staggered terms with seven council members elected every two years. The mayor, treasurer, and city clerk are elected for concurrent four-year terms. Two council members are elected from each of seven wards; the mayor, treasurer, and city clerk are elected at large.

The financial reporting entity (the City) includes all the funds of the primary government (i.e., the City of Elmhurst as legally defined), as well as its component units. Component units are legally separate entities for which the primary government is financially accountable. The Elmhurst Public Library and the Elmhurst Heritage Foundation are discretely presented component units. The City provides a full range of services. These services include police and fire protection; storage and distribution of potable water; sewerage collection and treatment; sanitation (rubbish collection) services; construction and maintenance of streets and infrastructure; forestry services, code enforcement; planning and zoning; and the parking system.

Despite the recession, the City of Elmhurst's economic advantages remain strong. The City is ideally located approximately 16 miles west of downtown Chicago on the eastern border of prestigious DuPage County. The City has a land area of approximately ten square miles and a population of 44,121 (2010 Census). Although primarily residential, the City's close proximity to O'Hare International Airport has contributed to the development of several national and even international corporate headquarters within the City's boundaries.

The 2006-2010 American Community Survey 5 year estimate figures indicate that eighty-two percent (82%) of the City's work force are employed in either professional, managerial, sales, or technical positions. The City's current unemployment rate, provided by the Illinois Department of Employment Security - Economic Information Division, (not adjusted for seasonal employment) of 6.0% compares favorably with the statewide rate of 8.6% and a national average of 7.6% (see following page for additional demographic and economic information). Following statewide and national trends, the City's net assessed value decreased 5.5% during the year. In the last five years, the net assessed valuation has increased 6.0% to today's figure of \$2,153,797.013.

## **COMMUNITY PROFILE & LOCAL ECONOMY (CONTINUED)**

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Although significant infrastructure improvements have been completed recently, general obligation debt remains a modest 2.5% of assessed valuation. According to the 2006-2010 American Community Survey 5 year estimate, the median value of owner-occupied, non-condominium units in the City was \$387,100 as compared to the U.S. 2000 Census of \$211,100 (an 83% increase). This also compares favorably to the 2006-2010 American Community Survey 5 year estimate of \$316,900 for DuPage County and \$202,500 for the State.

Always strong in retail sales, Elmhurst ranked seventh in DuPage County and thirty-fifth in the State for sales tax collections. In fiscal 2011-2012, Elmhurst received \$13,860,383 from local sales tax revenues, inclusive of the 0.25% home rule sales tax that was effective September 1, 1991 and an additional 0.50% home rule sales tax that was effective January 1, 2009.

CITY OF ELMHURST, ILLINOIS

DEMOGRAPHIC AND ECONOMIC INFORMATION

Last Ten Fiscal Years

Fiscal Year	Population		Personal Income	Per Capita Income	Median Age		Education Level in Years of Formal Schooling		(1) School Enrollment	(2) (3) Unemployment Percentage
2003	42,762	(4)	1,369,025,430	32,015 (5)	38.7	(5)	13.0	(5)	7,283	4.1
2004	42,762	(4)	1,369,025,430	32,015 (5)	38.7	(5)	13.0	(5)	7,398	4.2
2005	42,762	(4)	1,369,025,430	32,015 (5)	38.7	(5)	13.0	(5)	7,466	4.5
2006	42,762	(4)	1,369,025,430	32,015 (5)	38.7	(5)	13.0	(5)	7,643	3.5
2007	43,298	(5)	1,386,185,470	32,015 (5)	38.7	(5)	13.0	(5)	7,726	3.1
2008	43,298	(5)	1,386,185,470	32,015 (5)	38.7	(5)	13.0	(5)	7,823	3.5
2009	43,298	(5)	1,386,185,470	32,015 (5)	38.7	(5)	13.0	(5)	8,020	6.9
2010	43,298	(5)	1,386,185,470	32,015 (5)	38.7	(5)	13.0	(5)	8,150	7.7
2011	44,121	(6)	1,412,533,815	32,015 (5)	40.1	(6)	13.0	(5)	8,174	6.5
2012	44,121	(6)	1,843,772,469	41,789 (7)	40.1	(6)	13.0	(5)	8,230	6.5

\* Estimated

Data Sources

- (1) District 205
- (2) Department of Employment Security
- (3) Not adjusted for seasonal employment
- (4) U.S. Census Bureau - 2000 Census
- (5) U.S. Census Bureau - 2006 Special Census
- (6) U.S. Census Bureau - 2010 Census
- (7) U.S. Census Bureau - 2006 - 2010 American Community Survey

CITY OF ELMHURST, ILLINOIS

PRINCIPAL EMPLOYERS

Current Year and Nine Years Ago

Employer	2012			Employer	2003		
	Employees	Rank	Percentage of Total City Employment		Employees	Rank	Percentage of Total City Employment
Elmhurst Memorial Hospital & Center for Health	2,173	1	8.75%	Elmhurst Memorial Hospital	2,400	1	11.05%
McMaster-Carr Supply Co.	850	2	3.42%	Elmhurst Community School District #205	850	2	3.91%
Elmhurst College	600	3	2.42%	McMaster-Carr Supply Co.	850	3	3.91%
The Chamberlain Group, Inc.	350	4	1.41%	Nypro ADC	810	4	3.73%
Sterling Engineering, Inc.	320	5	1.29%	Patten Tractor & Equipment	700	5	3.22%
Duchossois Industries, Inc.	300	6	1.21%	Elmhurst College	500	6	2.30%
Patten Industries, Inc.	276	7	1.11%	Keebler Foods Co.	500	7	2.30%
Patten Power Systems	276	8	1.11%	Duchossois Industries, Inc.	425	8	1.96%
Laboratory Corp. of America	250	9	1.01%	Hassett Air Express	300	9	1.38%
S & S Automotive, Inc.	250	10	1.01%	S & S Automotive, Inc.	300	10	1.38%
TOTAL	<u>5,645</u>		<u>22.74%</u>		<u>7,635</u>		<u>35.14%</u>

Data Source

2001 Illinois Manufacturers Directory, 2001 Illinois Services Directory, city business license records and a selective telephone survey.

CITY OF ELMHURST, ILLINOIS  
PROPERTY VALUE AND CONSTRUCTION  
Last Ten Fiscal Years

Fiscal Year	(1) Property Value				(2) Commercial Construction	(2) Residential Construction	
	Commercial	Residential	Total	Exemptions	Value	Number of Units	Value
2003	274,411,107	1,075,611,465	1,350,022,572	63,448,608	41,874,670	1,159	59,944,312
2004	272,430,678	1,263,361,158	1,535,791,836	73,123,289	30,708,900	436	97,326,408
2005	284,566,003	1,415,359,551	1,699,925,554	102,397,479	41,565,350	397	102,632,385
2006	299,730,074	1,539,262,953	1,838,993,027	104,193,745	36,260,284	1,198	85,104,292
2007	321,611,909	1,709,409,886	2,031,021,795	108,498,705	64,691,445	889	72,638,079
2008	325,636,202	1,928,672,461	2,254,308,663	116,597,826	363,327,163 <sup>1</sup>	764	68,625,784
2009	367,960,507	2,091,430,365	2,459,390,872	131,149,871	45,653,627	432	32,184,393
2010	361,941,134	2,100,011,869	2,461,953,003	136,353,099	26,644,183	377	24,752,493
2011	329,792,970	1,949,351,396	2,279,144,366	126,919,056	19,831,268	255	102,604,441
2012	368,286,477	1,785,510,536	2,153,797,013	118,113,629	28,646,061	357	32,734,730

<sup>1</sup> Includes permit for new hospital of \$309,000,000

Data Sources

(1) Estimated assessed value, DuPage County Clerk

(2) Based on the City's Municipal Development Department records and estimated construction costs declared by applicants at time of application.

CITY OF ELMHURST, ILLINOIS

OPERATING INDICATORS

Last Ten Fiscal Years

Function/Program	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003
<b>Public Safety</b>										
<b>Police</b>										
Physical arrests	1,156	1,641	1,219	1,122	1,164	654	1,517	1,636	1,511	1,509
Parking violations	14,436	17,110	17,479	15,747	14,713	13,018	9,526	6,878	10,989	11,211
Traffic violations	10,609	13,392	13,121	11,517	12,066	11,682	13,776	13,605	13,985	13,072
<b>Fire</b>										
Emergency responses	6,643	6,500	6,285	6,499	6,525	5,595	5,821	5,678	5,619	5,628
Fires extinguished	60	39	97	135	136	115	156	129	142	130
I.S.O. rating	2	2	2	2	2	2	2	2	2	2
<b>Public Works</b>										
Street resurfacing (miles)	5.0	4.8	4.5	5.8	5.0	5.5	7.5	5.1	5.0	4.3
Pothole repairs	22,402	16,496	24,464	31,266	16,305	15,000	18,200	15,464	17,000	8,000
<b>Water</b>										
Number of water services	14,231	14,227	14,229	14,209	14,211	14,193	14,093	14,085	14,048	14,131
Water main breaks	92	88	87	116	73	85	149	83	93	119
Average daily consumption	77	79	81	83	87	86	94	87	89	92
Peak monthly demand	194	192	142	159	159	179	199	149	155	159
<b>Wastewater</b>										
Average daily treatment (mgd)	8.19	9.87	8.40	8.00	8.00	8.00	7.77	6.91	7.50	7.35
Average daily stormwater pumping (mgd)	540.0	554.8	550.0	556.0	556.0	556.0	555.9	555.9	555.9	555.9
<b>Culture</b>										
Museum visits	15,540	12,737	14,946	12,805	14,646	9,403	10,112	10,924	9,976	9,463
<b>Public Library</b>										
Number of volumes	300,224	304,141	298,373	293,109	287,727	273,722	266,237	256,350	243,235	235,641
Number of electronic media	65,126	75,696	55,638	57,361	53,779	41,482	36,834	34,047	30,152	27,752
Number of borrowers	30,112	30,166	30,250	31,193	30,462	32,204	31,200	31,200	27,296	27,242
Total circulation	1,478,076	1,482,430	1,503,159	1,417,458	1,354,679	1,281,015	1,171,046	1,124,000	985,230	947,774
Library visits	553,965	531,776	540,781	520,282	503,251	481,662	492,025	508,511	438,753	432,397

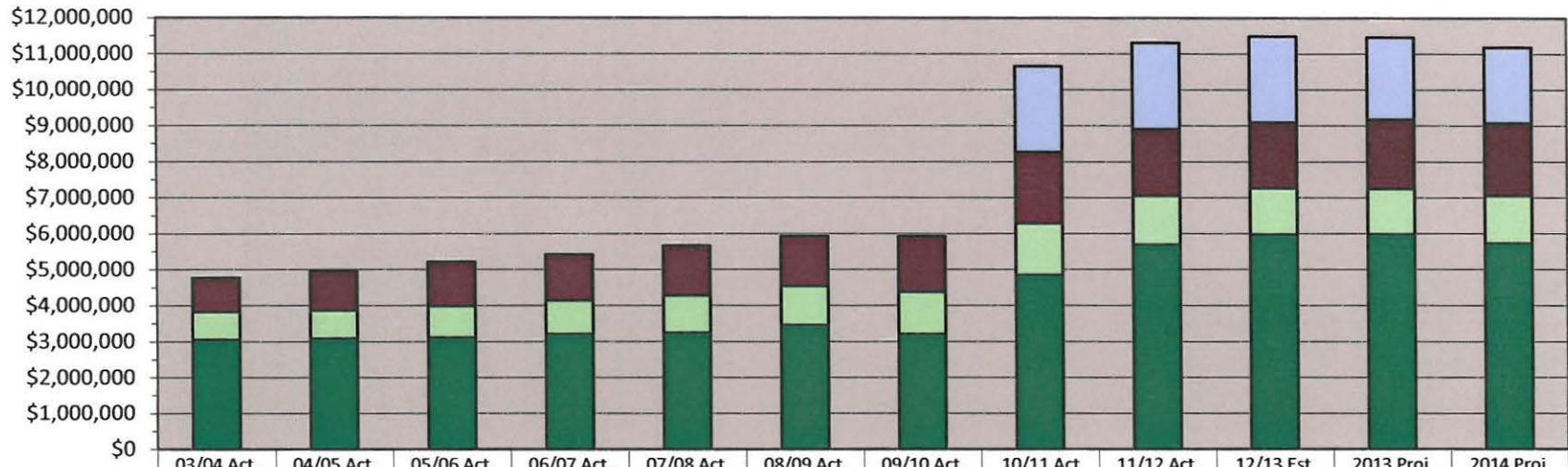
Data Source

Various city departments

**PROPERTY TAXES** – The City annually levies a property tax on the assessed valuation of each property. The City levy for corporate purposes (General Fund) includes amounts for fire protection, ambulance services, IMRF and FICA. The City also levies amounts for the employer contributions to the Police Officers’ and Firefighters’ Pension Funds. Property taxes levied by the Elmhurst Public Library are approved by the City Council and allocated directly to the Library Fund, therefore, those amounts are not included in the analysis below. Previously, property taxes levied for the debt service payments of the City’s General Obligation Bonds were consistently abated by the City. However, due to the poor economic climate and the corresponding significant decrease in General Fund revenues, the levies collected since FY 10/11 for debt service allocated to the General and Capital Improvement Funds have not been abated. Property tax revenues for FY 10/11 also included a significant increase in the General Fund (corporate purpose) portion of the levy to stabilize the budget and increases to the Police and Fire Pension Fund levies mostly due to the decline in asset values (investments) of the pension funds. Projected FY 2013 revenue reflects the 2012 tax levy which was approved at 1% less than the 2011 tax levy with an additional \$423,005 to capture Elmhurst Memorial Health Center new growth. This additional levy amount will be reserved for the anticipated refund to EMHC if they receive tax exempt status.

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**Property Tax Revenues**



	03/04 Act.	04/05 Act.	05/06 Act.	06/07 Act.	07/08 Act.	08/09 Act.	09/10 Act.	10/11 Act.	11/12 Act.	12/13 Est.	2013 Proj.	2014 Proj.
Debt Service	-	-	-	-	-	-	-	\$2,388,095	\$2,408,221	\$2,397,945	\$2,296,047	\$2,112,590
Police Pension	\$953,247	\$1,099,584	\$1,234,899	\$1,286,795	\$1,390,895	\$1,390,092	\$1,551,145	1,986,200	1,851,652	1,823,663	1,926,082	2,022,400
Firefighters' Pension	\$767,444	\$779,761	\$875,287	\$929,355	\$1,039,231	\$1,081,894	\$1,173,187	1,435,585	1,360,917	1,287,947	1,261,036	1,324,100
General Fund	\$3,054,967	\$3,084,015	\$3,109,301	\$3,206,008	\$3,237,399	\$3,457,175	\$3,205,348	\$4,848,557	\$5,689,079	\$5,976,638	\$5,983,479	\$5,727,290

General Fund
  Firefighters' Pension
  Police Pension
  Debt Service

**PROPERTY TAXES, continued**

The City's property tax rate for the 2011 levy was .5360 per \$100 of equalized assessed value (EAV). For an Elmhurst resident with a home that has a market value of \$400,000 and an EAV of \$133,333 (EAV = 1/3 of market value), the total property tax payment to the City would equal \$714.66 (133,333/100 \* .5360). When considering Fire Protection District tax rates for those communities without a municipal fire department, Elmhurst has the fourth lowest property tax rate in DuPage County. The total tax rate for the 2011 levy is 6.0022 for Elmhurst residents in York Township and 6.0635 for Addison Township residents. As noted in the graph below, the City's rate of .5360 is only 8.93% of the total tax bill paid by Elmhurst residents. For most Illinois communities, property taxes levied by local school districts usually make up the largest portion of the property tax bill. The Elmhurst Unit School District #205 rate follows this pattern and represents 68.74% of the Elmhurst property tax bill. The projected City rate for the 2012 levy is .5740 (assuming a 8.4% decrease in EAV) and will represent approximately 9% of the total Elmhurst property tax bill.

**City  
8.93%**

**School District #205  
68.74%**

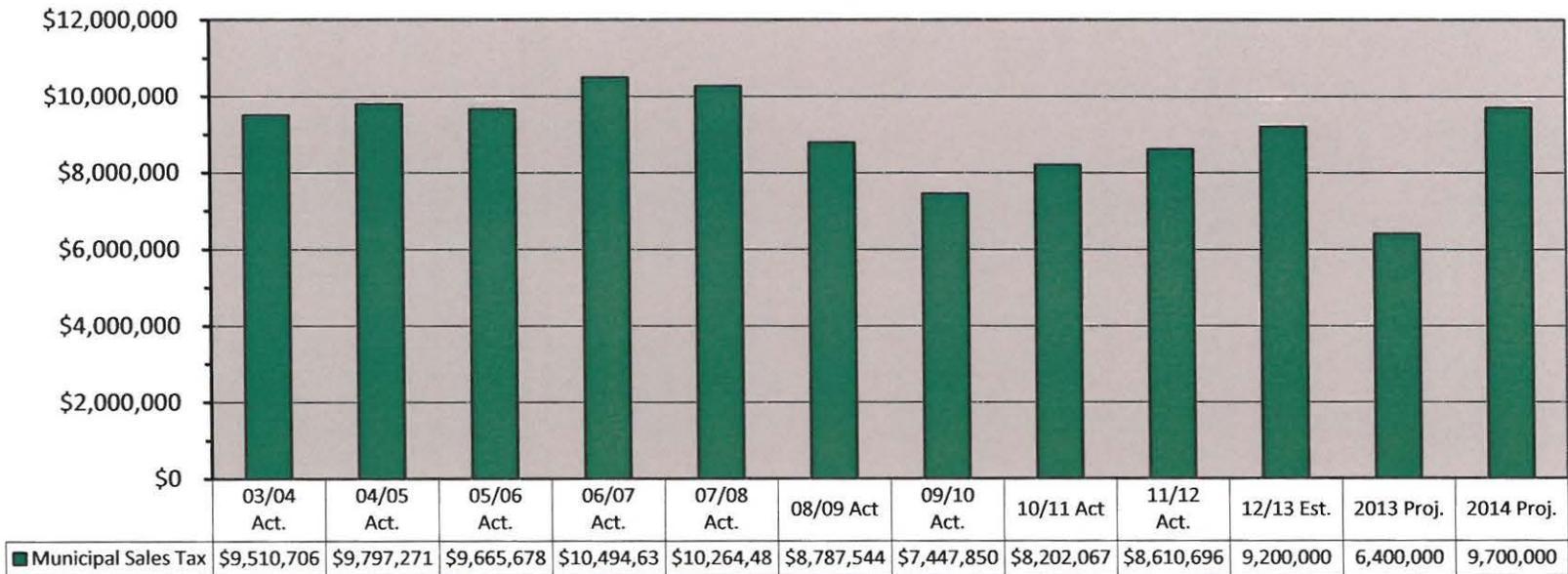
**Other 5.51%   Park 5.72%   County 5.59%   Library 5.51%**



## SALES TAXES

- MUNICIPAL 1% SALES TAX** – The City of Elmhurst receives from the State of Illinois 16% of the 6.25% State sales tax on general merchandise, equivalent to 1% of gross sales. This source of revenue is directly connected to economic development activities within the City and influenced by general economic conditions. Despite its volatility due in particular to automotive sales, sales taxes remain the greatest single source of revenue for the General Fund (when excluding the police and fire pension levies from property taxes) – approximately 17% of General Fund revenues. In addition to the 1% received on general merchandise, the City also receives 100% of the 1.00% State sales tax on food and qualifying drugs. After a three year period that saw sales tax revenues decline 29% from FY 06/07, revenues rebounded slightly in FY 10/11 suggesting FY 09/10 was the bottom point. The estimated 6% growth in FY 12/13 compared to FY 11/12 on the heels of 5% growth in FY 11/12 gives reason to believe sales tax revenues may be returning to relative stability. Projected sales tax revenues of \$6,400,000 for fiscal year 2013 reflect an increase at the rate of 2% over FY 12/13 estimates.

### Municipal Sales Tax Revenues

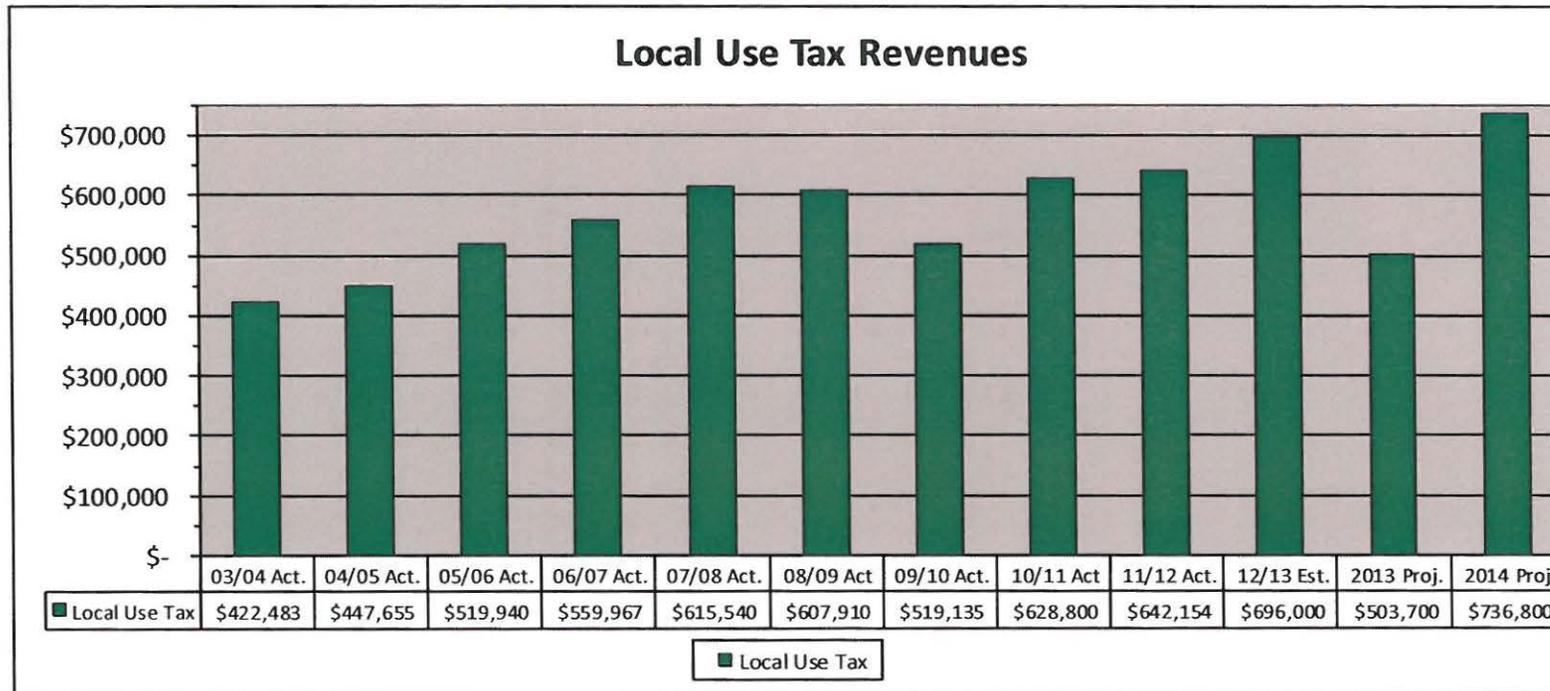


■ Municipal Sales Tax

**SALES TAXES, continued**

- LOCAL USE** – Use tax is a tax imposed on the privilege of using, in Illinois, any item of tangible personal property that is usually purchased out-of-state. This liability generally results when out-of-state vendors make retail sales to Illinois businesses or consumers, or when Illinois consumers purchase items out-of-state for use in Illinois without paying tax to the retailer. The use tax rate is 6.25% on general merchandise purchases, including titled vehicles, and 1.00% on qualifying food, drug, and medical appliance purchases. Of the collected amount, 20% is distributed to local government agencies. The amount distributed to municipal and county governments, with the exception of Chicago, is based on population. One other exception to the per capita distribution is that the local tax portion collected on a titled vehicle is allocated directly to the municipality where the vehicle is registered. The City of Elmhurst’s share of the state use tax, commonly referred to as the “local use tax,” is based upon projections by the Illinois Municipal League, current revenues and updated population counts from the 2010 census. The projection for FY 2013 of \$503,700 reflects a projected increase at the rate of 8.6% over current year revenues.

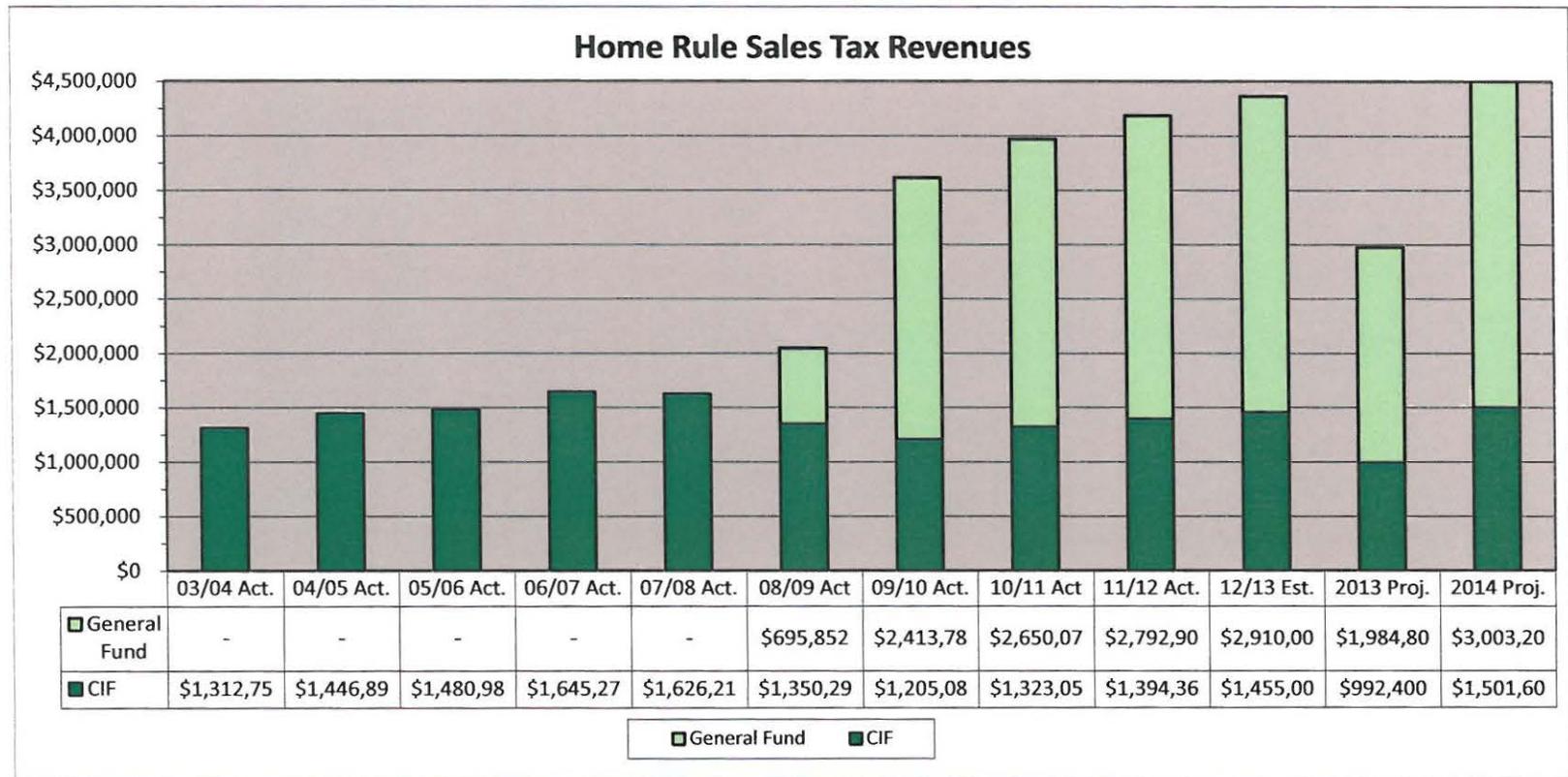
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**SALES TAXES, continued**

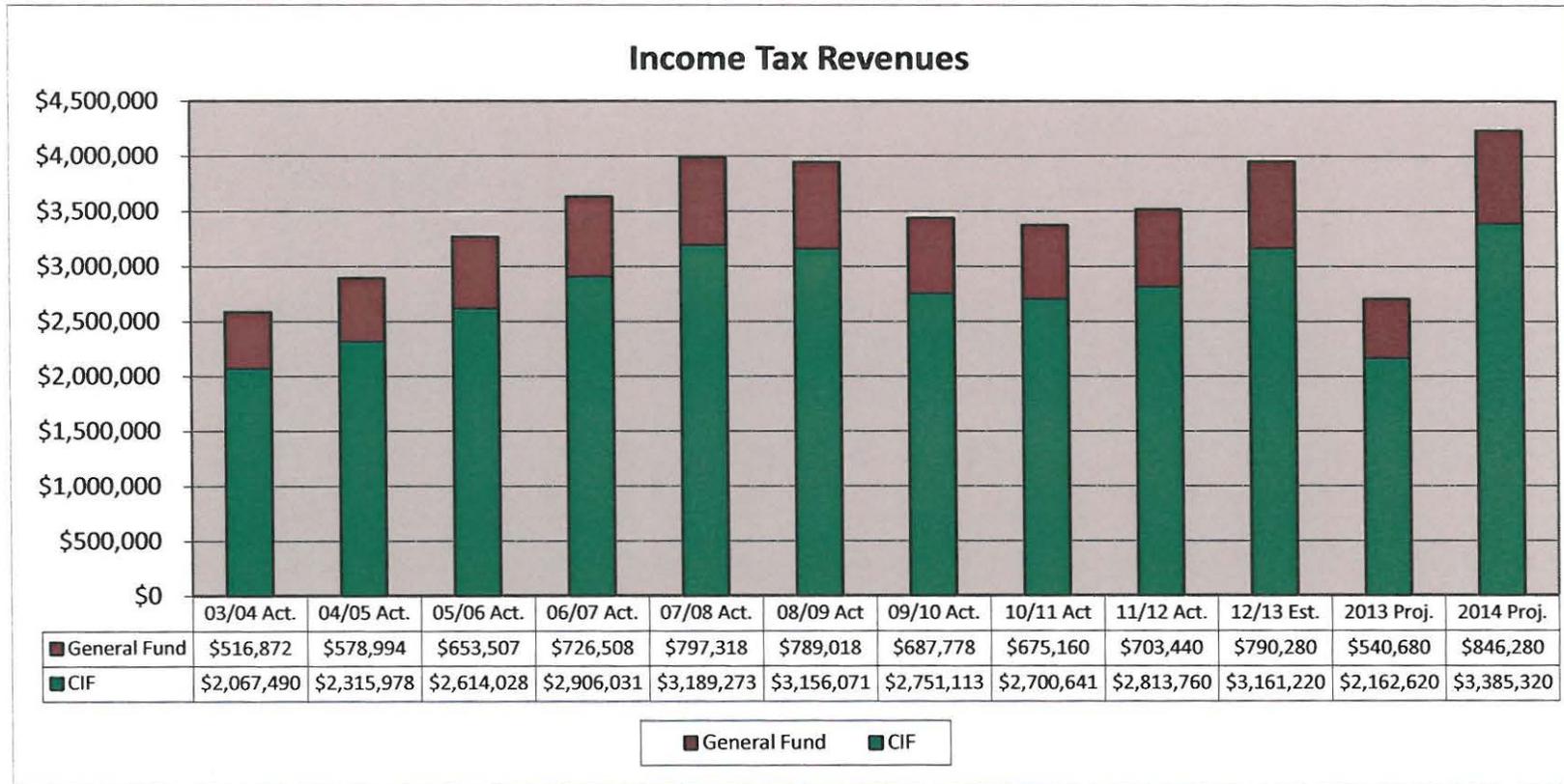
- HOME RULE .75% SALES TAX** – The City of Elmhurst, pursuant to its home rule authority, implemented a 0.25% local home rule sales tax effective September, 1991. In September, 2008, an additional 0.5% local home rule sales tax rate was approved by the City Council effective January, 2009. This tax is applicable to all sales except qualifying food and drugs and titled vehicles. 66.6% of the revenue is allocated to the General Fund and the remaining 33.3% is directed to the Capital Improvement Fund. Estimated revenues for FY 12/13 are 4.2% higher than FY 11/12. Home rule sales tax is projected to increase at the rate of 2.3% in FY 2013.

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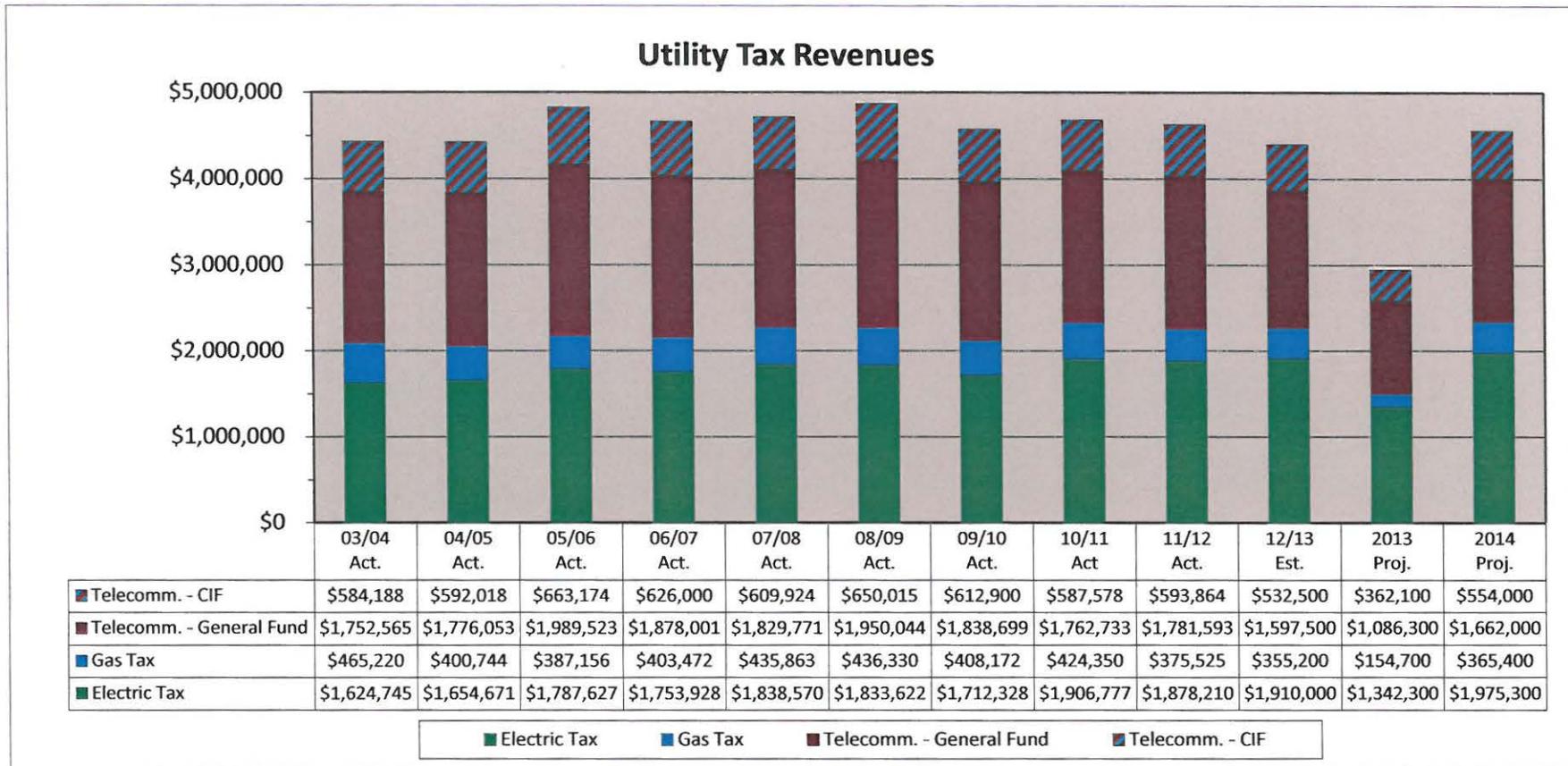
**INCOME TAX** – Income tax is a state shared tax that is distributed on a per capita basis and is based on the average income statewide. Local governments receive one-tenth of the net collections of all income tax received. The City allocates 20% of this revenue to the General Fund, with the remaining 80% directed to the Capital Improvement Fund. Revenues historically fluctuate with the economy, with periods of decline early and late in the '00s. Revenues from FY 03/04 through FY 07/08 steadily increased due to economic growth and are amplified by the increase in the Elmhurst population due to the 2006 special census. Projected revenues for FY 2013 of \$2,703,300 are based on projections provided by the IML, recently released 2010 census figures, and current revenues, and reflect the eight-month fiscal year.

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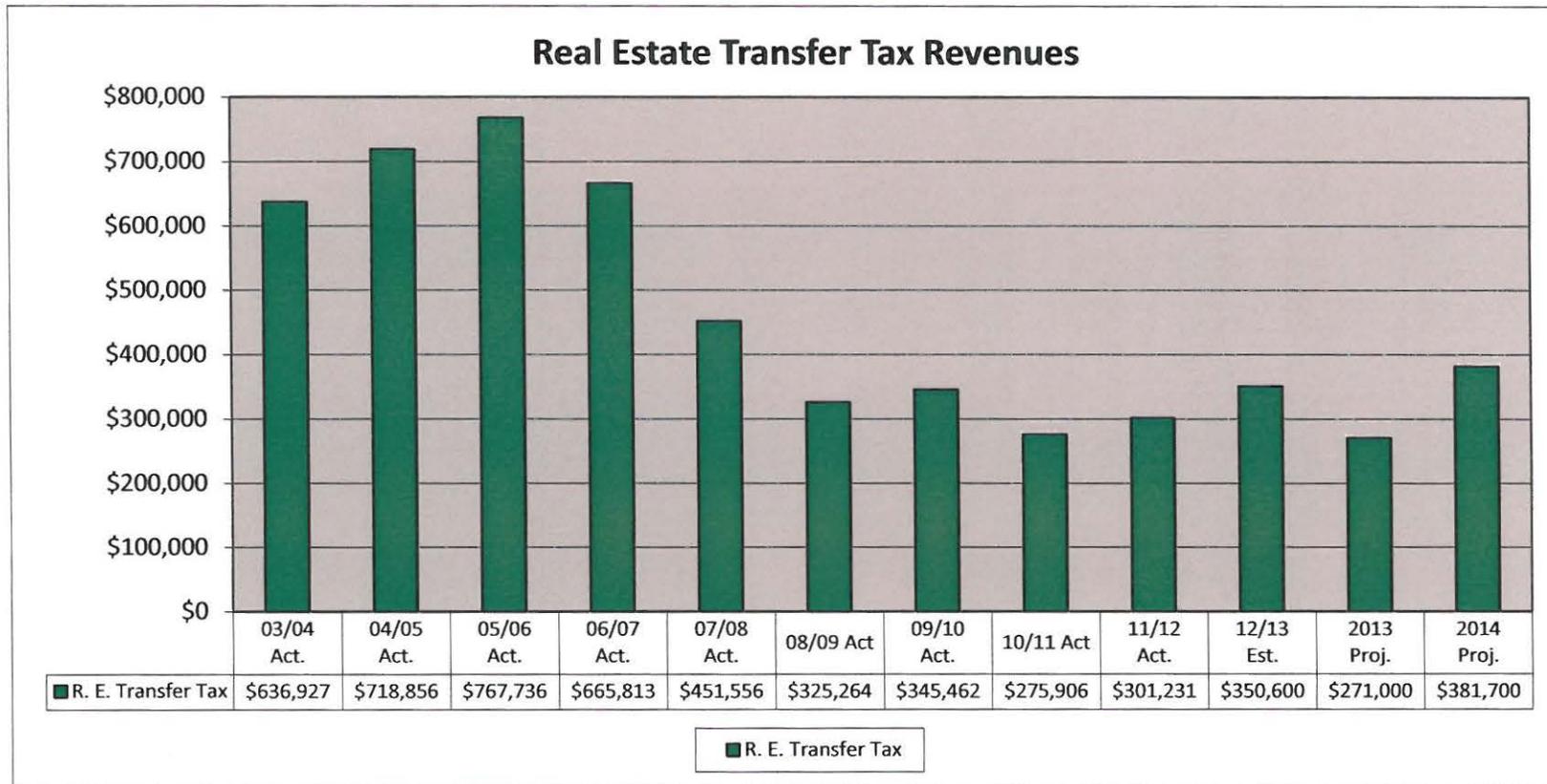
**UTILITY TAXES** – Due to the increase in property taxes, utility taxes are now the third largest revenue source in the City’s General Fund. The City of Elmhurst taxes the use of three utilities: natural gas, electricity, and telecommunications. On June 1, 2003, the city replaced the 2.91% gas utility tax with a municipal gas use tax at a rate of 1.5 cents per therm. A telephone utility tax of 4.85% on intrastate communication was originally imposed in 1992. In 1999, a municipal telecommunications tax, collected by the City, was adopted. Effective January 31, 2003, the State of Illinois enacted the Simplified Municipal Telecommunications Tax, collecting the combined telecommunications tax (5%) and infrastructure maintenance fee (1%) and remitting the collections monthly to the city. Of this, 75% is directed to the General Fund and 25% is directed to the Capital Improvement Fund. The electric utility tax of 4.85% was changed in 1998 to a tiered kilowatt-hour use rate for electricity. Total utility tax revenue projections of \$2,945,400 for FY 2013 anticipate continued stabilization of overall utility tax revenues and reflect an expectation of zero growth. Estimated 2012/13 revenues of \$4,395,200 are 5.1% lower than the FY 11/12 revenues of \$4,629,192, primarily due to reduction in telecommunications tax receipts.

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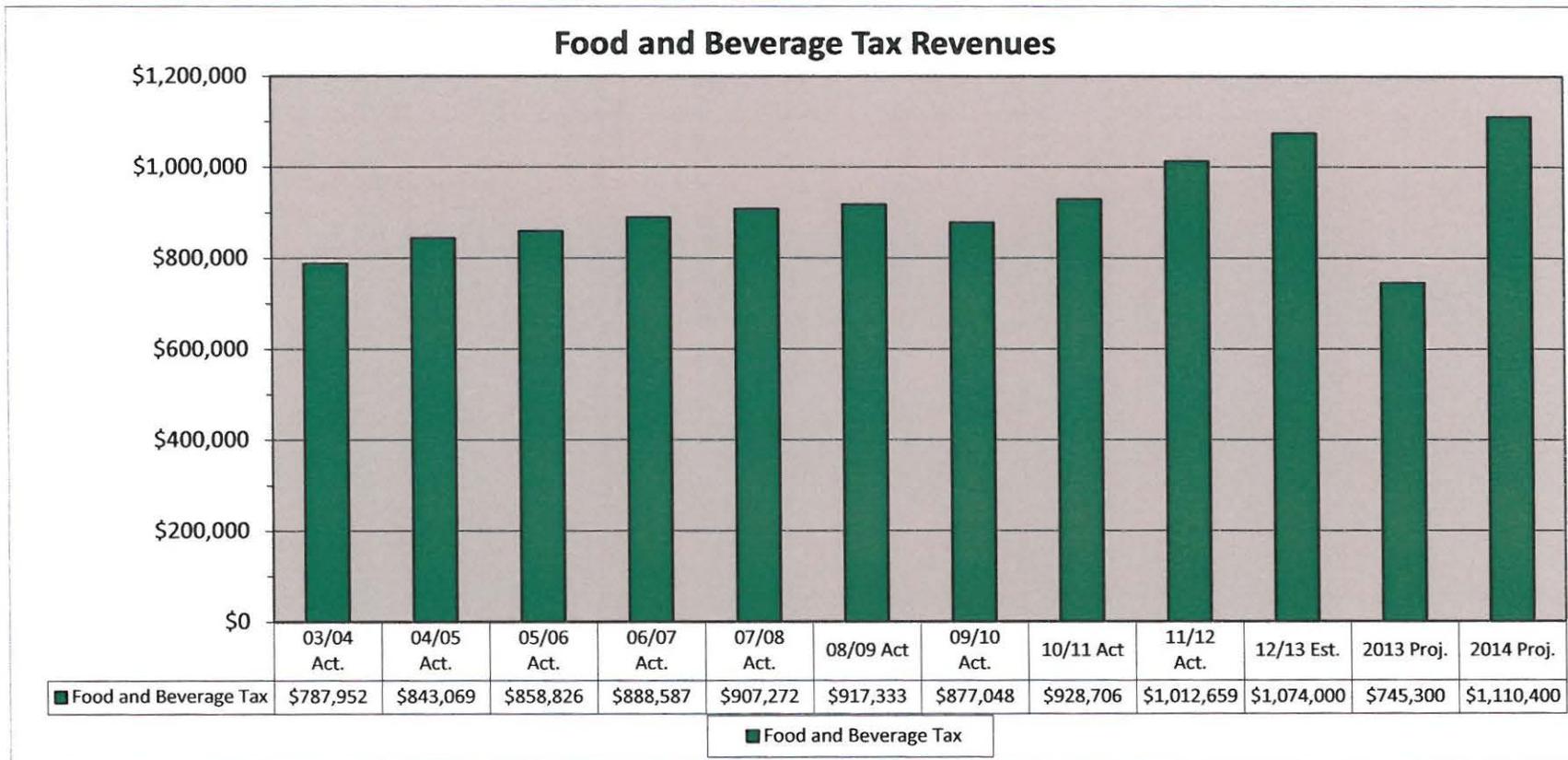
**REAL ESTATE TRANSFER TAX** – The real estate transfer tax was implemented in May of 1992 at an original rate of \$3.00 per \$1,000 increment of value on the sale or transfer of real estate within the City. The rate was reduced in May of 1995 and remains at \$1.50 per \$1,000. Pursuant to Elmhurst Municipal Code, real estate transfer tax refunds are available if the payer of the tax previously owned and occupied a home in Elmhurst and within 180 days of the closing, purchases and occupies a new residence in Elmhurst. During FY 10/11, 29 refunds were issued totaling \$27,281 and in FY 11/12, 39 refunds for a total of \$24,342 were issued. Following a pronounced decrease in replacement housing and housing turnover from FY 07/08 to FY 08/09, the period from FY 08/09 through estimated FY 12/13 is one of relative stability though revenues are lower than any point in the last ten years. Estimated FY 12/13 revenues of \$350,600 are 16.4% greater than the prior year. FY 2013 projected revenues of \$271,000 reflect a 16% growth rate.

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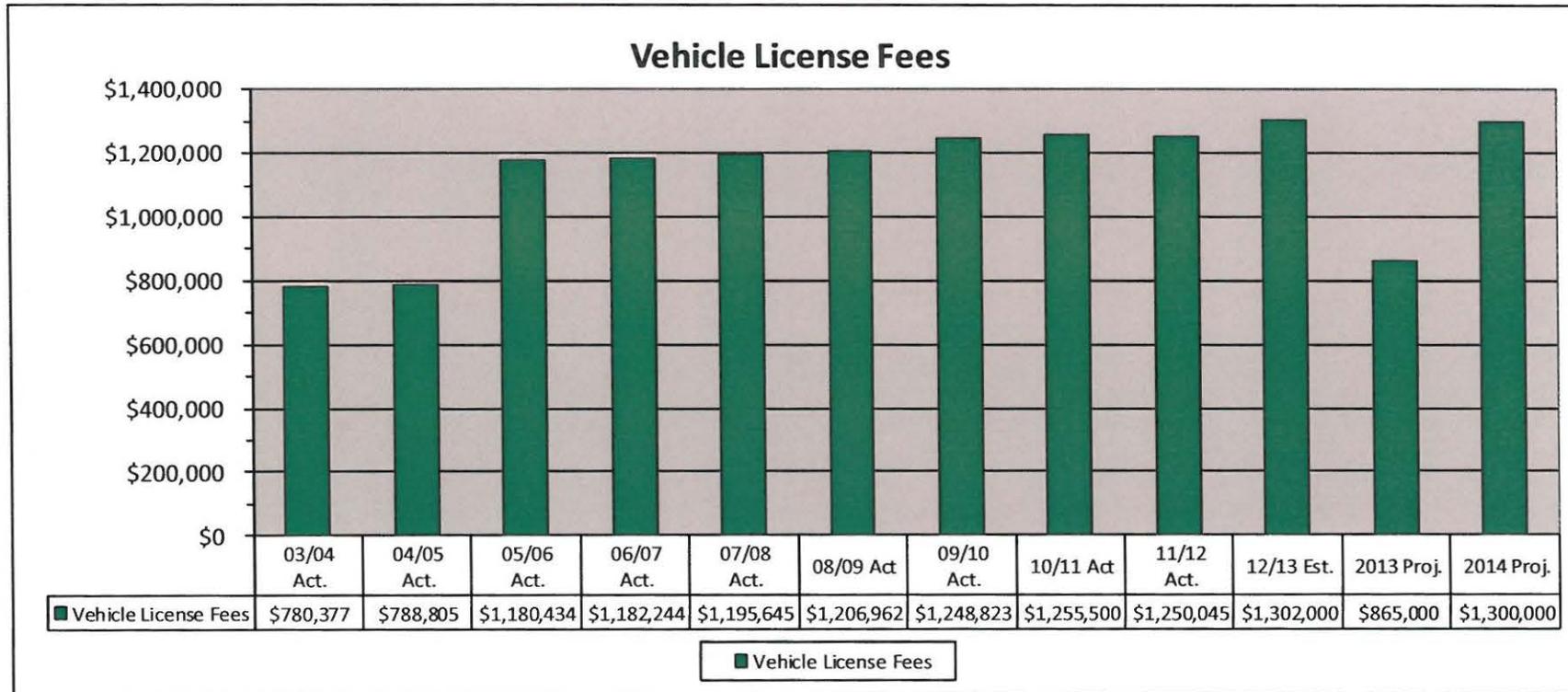
**FOOD AND BEVERAGE TAX** – The City instituted the 1% Prepared Food and Beverages Tax, including packaged alcoholic beverages, in January of 2003. This revenue increased through FY 08/09 as more families were dining out and as the number of eating establishments in the City increased. This has become a significant source of revenue to the General Fund, showing a 36.3% increase since its first full year of implementation (FY 03/04) to the FY 12/13 estimate of \$1,074,000. Unlike the Municipal 1%, Local Use Tax and Home Rule .75% sales taxes that are collected by the State and distributed to municipalities, the City is responsible for the collection and administration of the 1% Prepared Food and Beverages Tax. Through the economic fluctuations of recent years food and beverage tax revenues have been resilient, only declining in FY 09/10, with FY 12/13 estimated revenues of \$1,074,000 exceeding the budgeted amount of \$991,900 by 8.3%. The projection of \$745,300 for FY 2013 reflects revenue increasing at the rate of 4% compared to prior year, and an expectation that revenues from this source will continue to grow.

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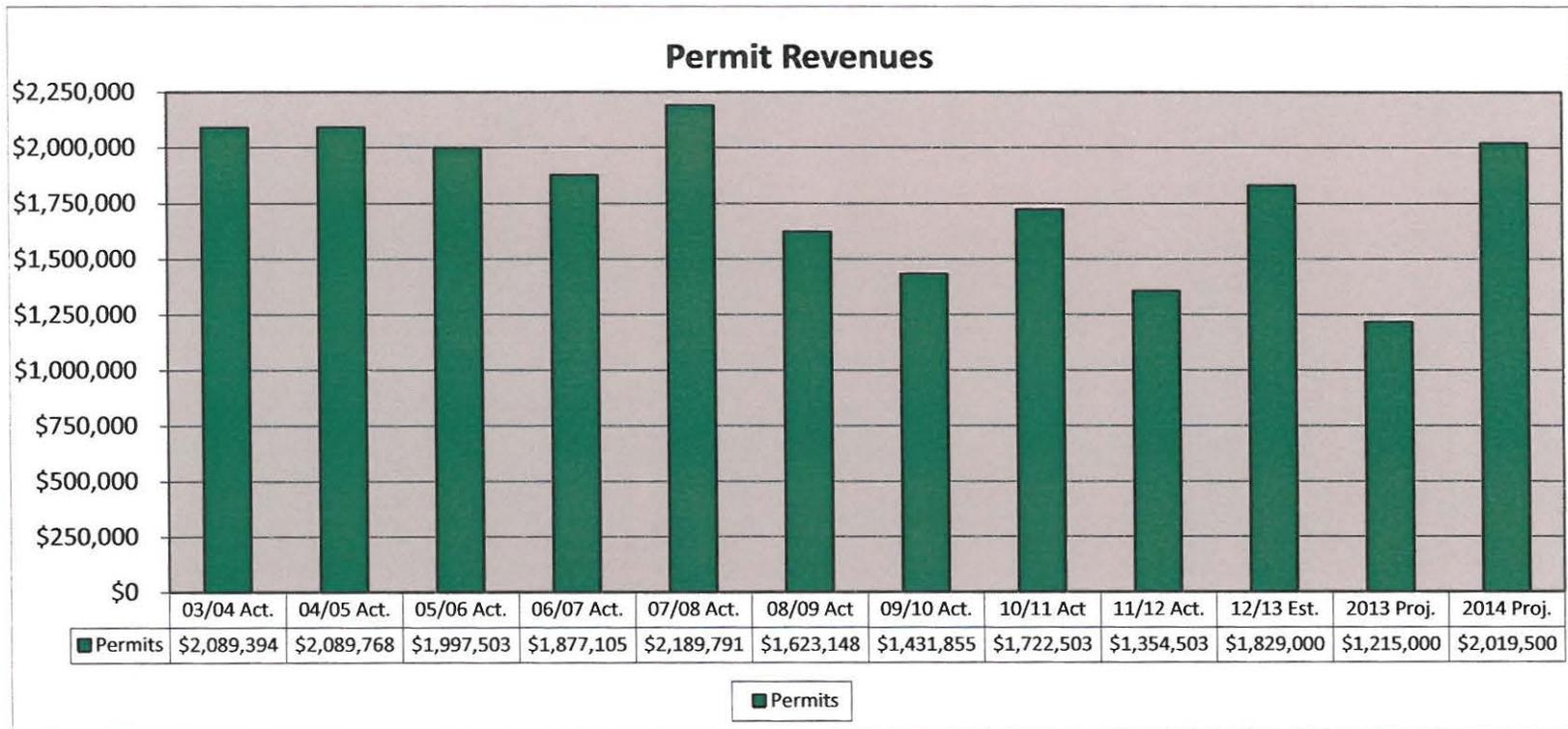
**VEHICLE LICENSE FEES** – Pursuant to the City of Elmhurst Municipal Code, motor vehicle license fees are paid annually. Revenues collected from vehicle license sales are directed toward street resurfacing and maintenance. Approximately 32,000 stickers are sold annually, including passenger, senior, truck, and transfer stickers. Vehicle stickers are sold at a discounted rate from March 1<sup>st</sup> though April 30<sup>th</sup>, and at full price after April 30<sup>th</sup>. Rates for passenger vehicles are \$36 discounted and \$45 full price. Following a 50% fee increase in FY 05/06, the stability of revenues from vehicle license sales is expected to continue with FY2013 being projected to be flat from FY 12/13, on an eight-month prorated basis. Although Vehicle License Fees are a stable source of revenue, the administrative costs incurred to collect these fees is high.

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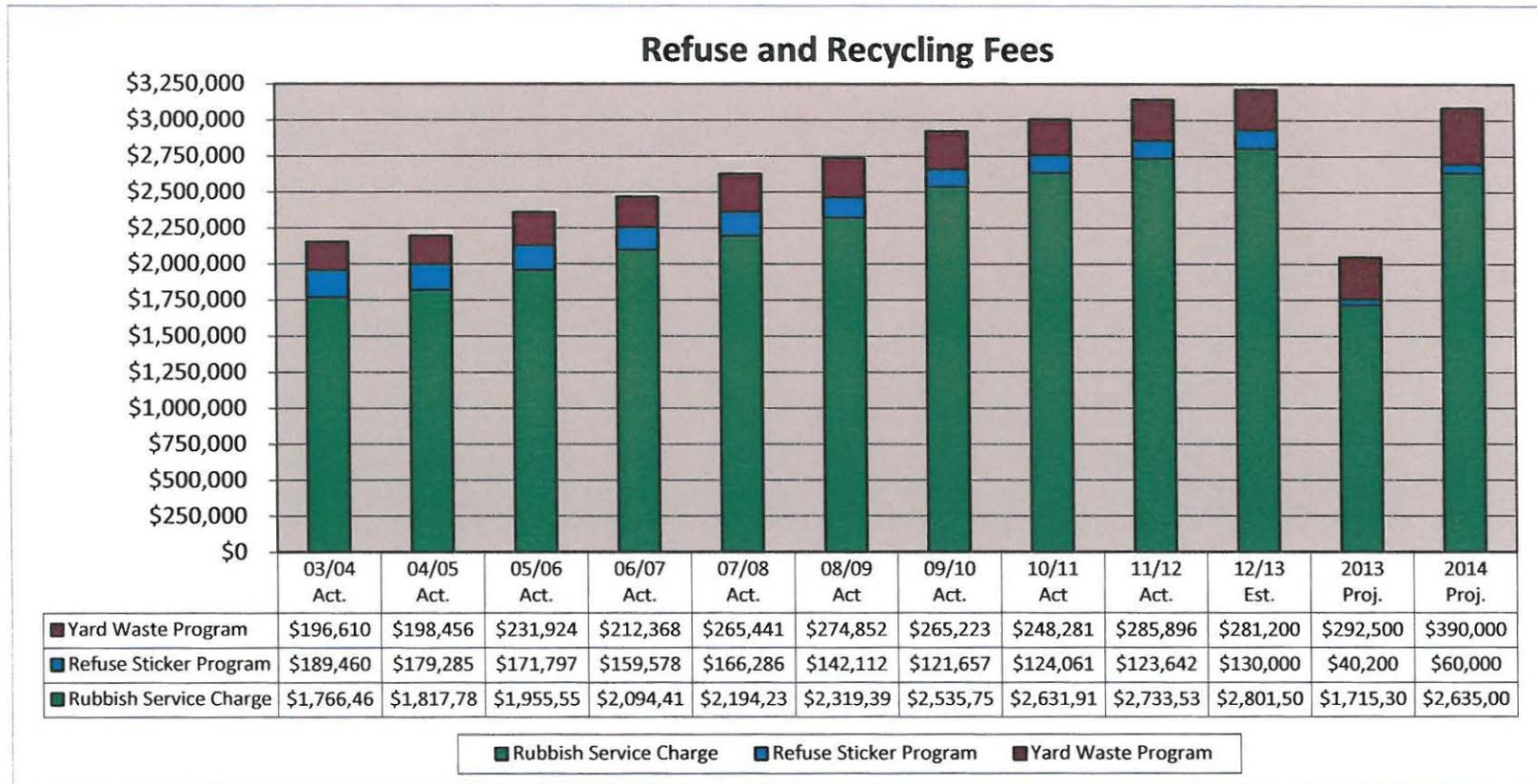
**PERMIT FEES** – The tasks associated with issuing permits and assuring that building maintenance, improvements and construction comply with City code are performed by staff in the Building, Fire, Public Works, Planning and Zoning and Administration Departments. In 2002, a comprehensive market rate analysis and a review of costs associated with issuing permits was completed. Based on the results of this study, permit fees doubled for new homes and town homes to \$5,000 and \$3,400, respectively and new commercial development increased from \$4,250 per floor to \$8,000 per floor. Permit fees increased in 2004 for new homes to \$6,000 and for town homes to \$4,000. Also in 2004, the City Council approved annual increases to building permit fees based on the annual increase in the consumer price index. In 2006, commercial fees were raised to the greater of 1% of construction cost, or \$1.00 per square foot, or a minimum fixed amount depending on the project. Over a three year period beginning in FY 07/08, \$1,750,000 in permit fees were collected by the City for the construction of the new Elmhurst Memorial Healthcare facility. FY 12/13 includes over \$300,000 in permit fees for the construction of a townhome complex, a new cancer center at Elmhurst Memorial Hospital and a Mariano’s grocery store. The FY 2013 includes fees for seventy-six new homes and several commercial developments.

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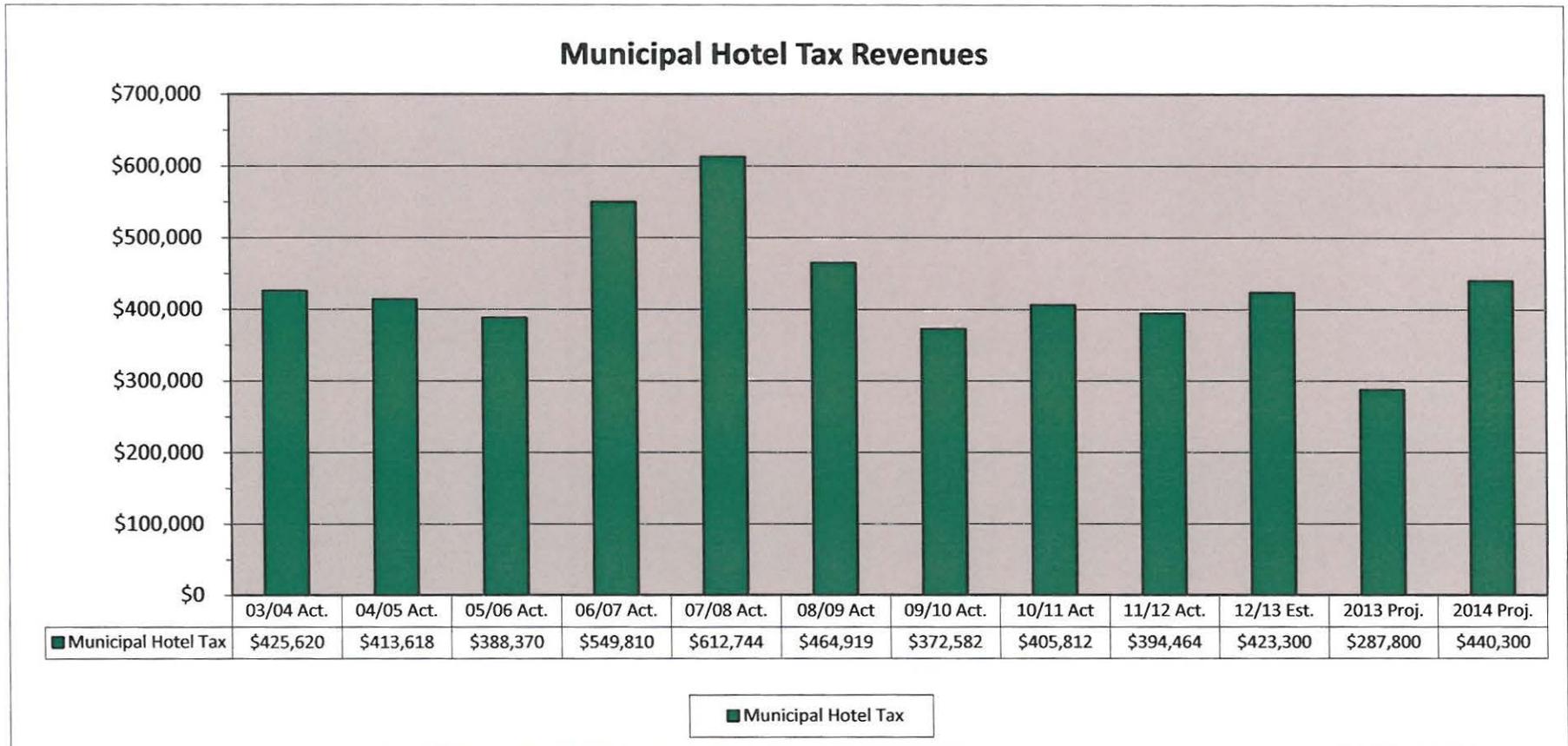
**REFUSE & RECYCLING FEES** – The City of Elmhurst contracts with Republic Services (Allied Waste) for curbside recycling and waste services. During FY 12/13, the City approved a five year contract with Republic Services (Allied Waste) for these services. The approved contract was based on the rate increases proposed, the service levels offered (including the number of days for pick-up) and the ability to respond to emergency situations such as storm debris pick-up. The current rubbish rates provide for a two toter program – a 65 gallon recycling toter and a 65 gallon refuse toter for \$14.93 per month. Residents also have the option to upgrade to a 95 gallon refuse toter at a rate of \$20.70 per month. Extra cans or bags of refuse require a sticker at a cost of \$3.00 each. Yard waste is also collected and requires a sticker at a cost of \$3.25 each. Additionally, all rates include a City charge to cover two free fall leaf pick-ups, a spring clean-up, and miscellaneous administrative expenses. Projected annualized revenues for FY 2013 reflect a decrease of approximately 6% under FY 12/13 estimates due to the terms and pricing of the new contract.

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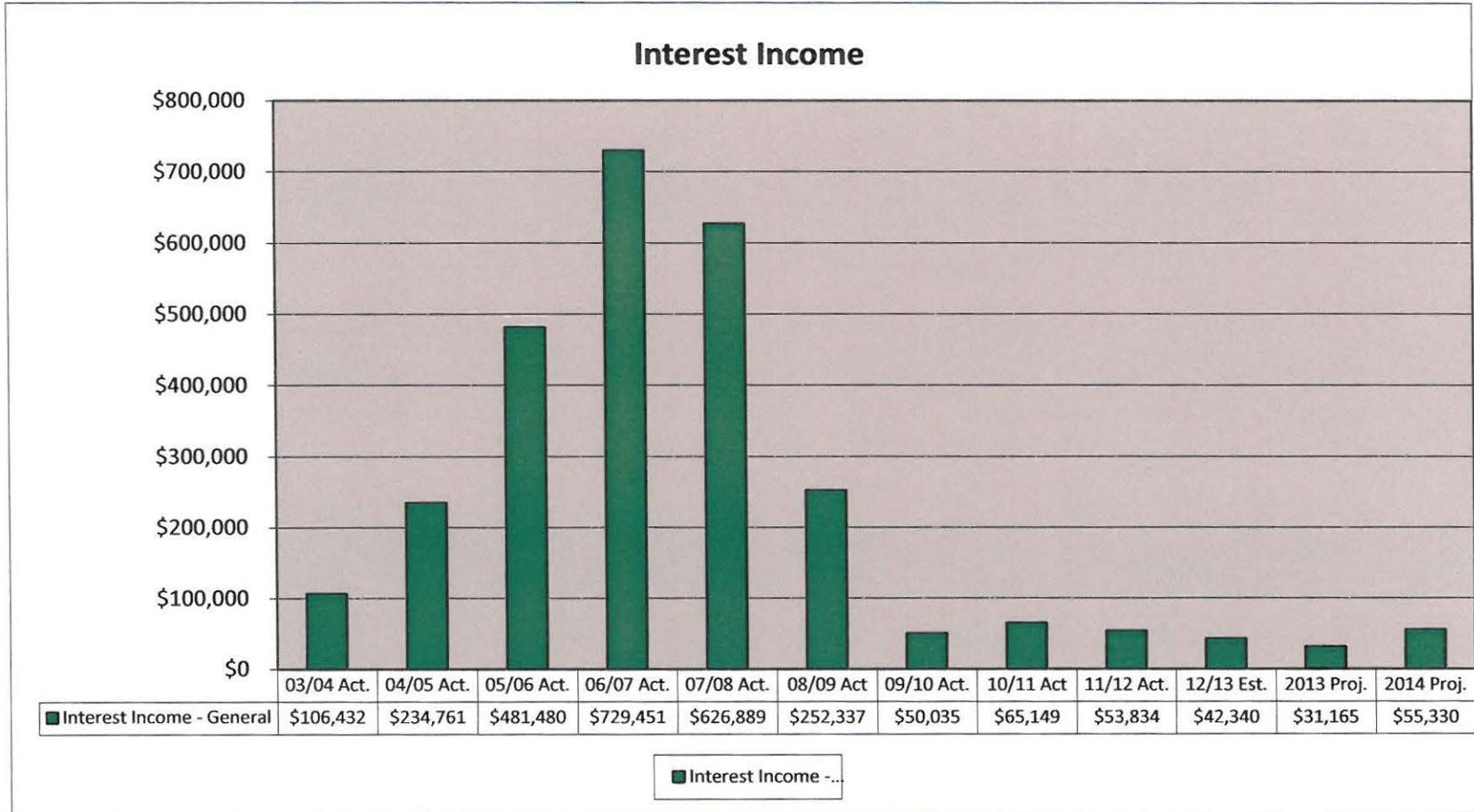
**MUNICIPAL HOTEL TAX** – The City of Elmhurst, pursuant to state statute, imposes a tax on the gross rental receipts of hotel operators. Upon the implementation of the tax, the City Council dedicated 50% of the funds generated be allocated specifically for projects, promotional material, organizations or events that would encourage tourism and additional commerce in Elmhurst, as well as to enhance the cultural aspects of the City. The City’s hotel tax rate of 4.0% has not changed since FY 96/97 when it was increased from 3%. Municipal hotel tax revenues increased significantly in fiscal years 06/07 and 07/08, however, revenues declined dramatically the following two years due to the economy. Following a modest rebound in hotel tax revenues in FY 10/11, this revenue source appears to have stabilized. The FY 12/13 revenue is estimated at 7.3% over the prior year and the FY 2013 projection reflects an increase at the rate of 2%.

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**INTEREST INCOME** – The City receives income in interest bearing accounts and investments. The revenues generated by interest are dependent on market conditions and fund balances, and have fluctuated dramatically over the past ten years, as reflected in the graph below. Estimated interest income for FY 12/13 of \$42,340 is significantly lower than FY 06/07 (\$729,451) and FY 07/08 (\$626,889) revenues due to lower projected fund balances than the City has had in peak years and very low projected interest rates. The FY 2013 projected revenue reflects the eight-month fiscal year.

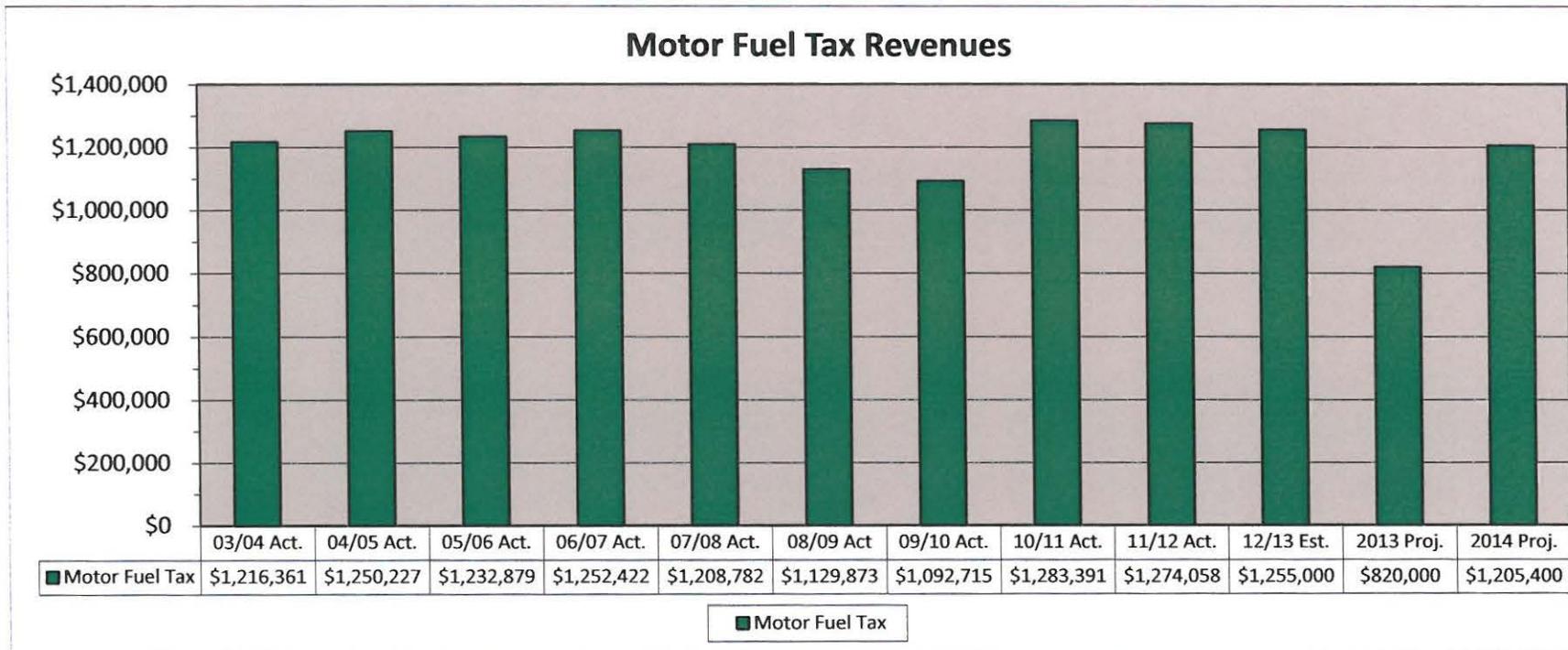
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**MOTOR FUEL TAX FUND**

**MOTOR FUEL TAX** – This source of revenue is derived from taxes on gasoline and diesel fuels and is a state shared revenue source that is distributed based on population. These revenues are affected by motor vehicle use and fluctuations in gasoline consumption. Estimated revenue of \$1,255,000 for FY 12/13 reflects a 1% decrease from FY 11/12 and is based on projections by the Illinois Municipal League (IML) and supported by current trends. The declines in revenues seen from FY 07/08 through FY 09/10 were slightly offset by increased population numbers from the 2006 special census. Based on current trends and information provided by the IML, projected revenue for FY 2013 is \$820,000, and is flat compared to FY 12/13 estimates. FY 10/11 through FY 2014 also include grant revenue of \$188,000 each year from the Illinois Capital Bill grant program, for a total grant of approximately \$940,000.

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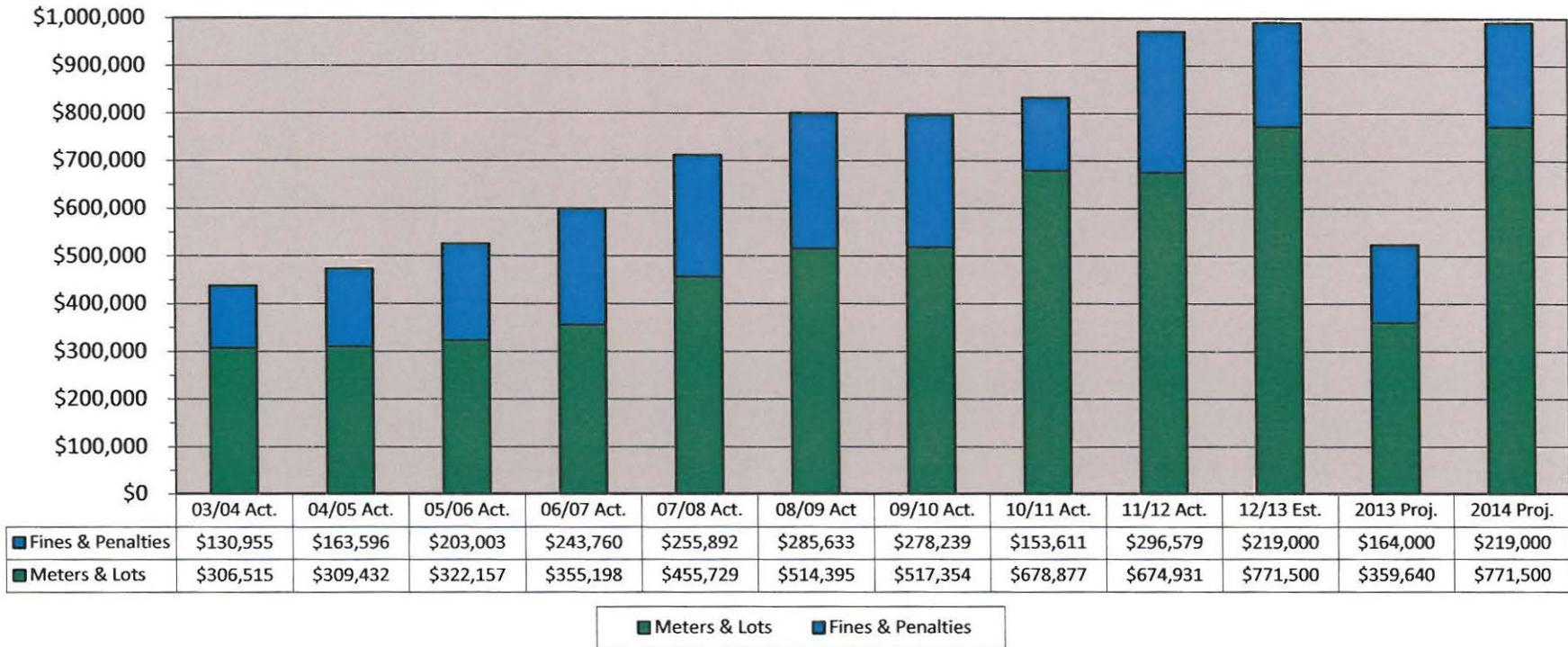


## PARKING SYSTEM FUND

**PARKING REVENUES** – The City operates parking lots and garages which generate revenues. From FY 03/04 through FY 08/09, revenues from fines and penalties increased significantly due to increases in enforcement. Increases in parking fees for daily parking and quarterly permits were approved and implemented in FY 07/08 (50% increase effective January 1, 2008). Based on the approved rate increases, total revenues of \$711,621 for FY 07/08 were 18.8% higher than FY 06/07. For FY 10/11, total revenues of \$812,488, a 4.6% increase from FY 09/10, were built largely on growth in permits and daily parking and approved rate increases effective July 1, 2010. The 6.6% estimated increase in FY 11/12 is due to increased fines and late charges based on recently implemented adjudication procedures, and to a full year of fees from the First Street Parking Deck. Revenues are projected flat for FY 2013 with no anticipated rate adjustments and no capacity additions until late FY 2014 or early FY 2015.

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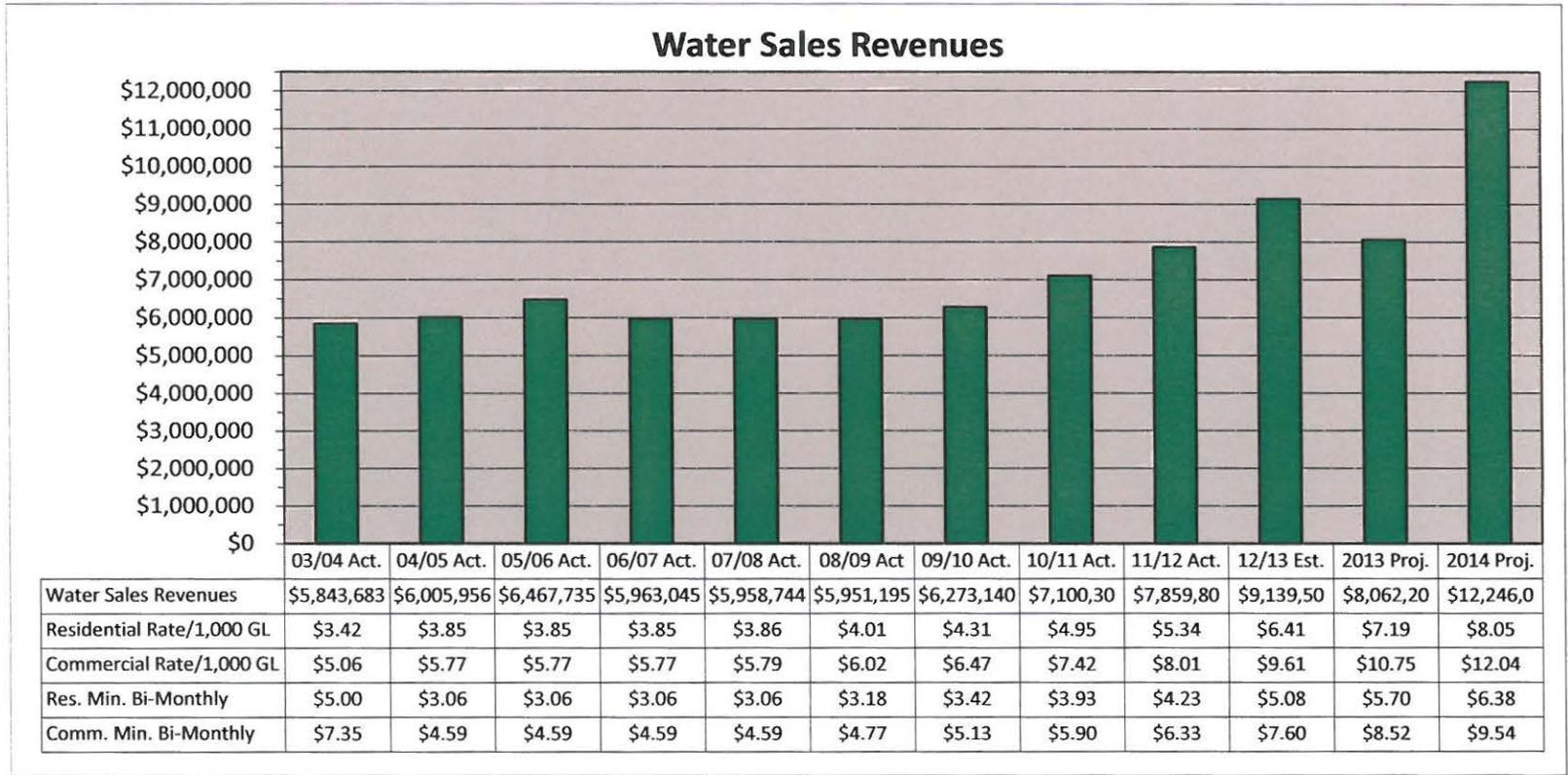
### Parking Revenues



## MUNICIPAL UTILITY FUND

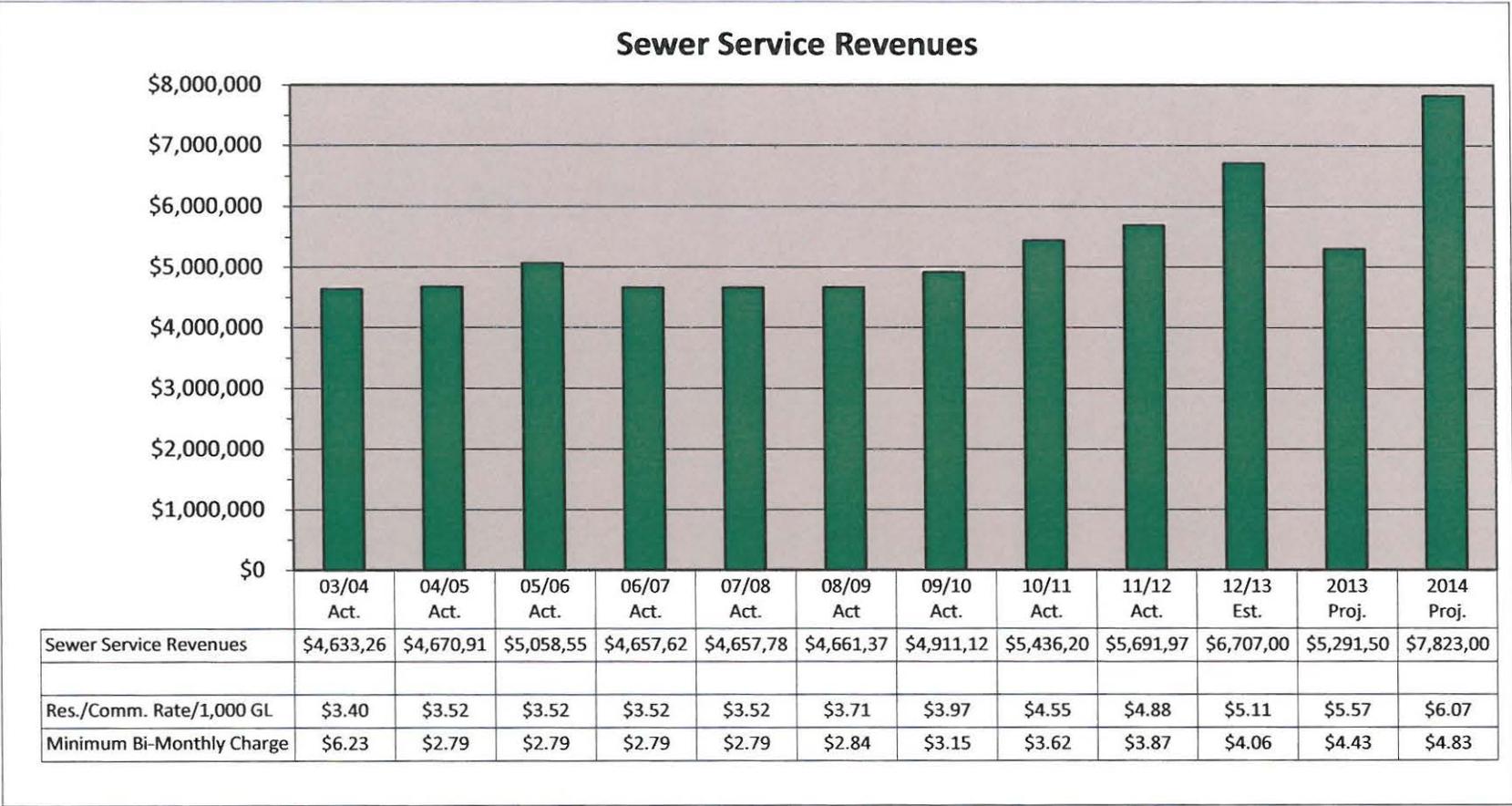
**WATER SALES REVENUES** – Water revenues are based on the number of gallons used by individual homes and businesses. Water rates are developed to recover the cost of providing potable water to the City’s users. The City of Elmhurst is a member of the DuPage Water Commission, which purchases Lake Michigan Water from the City of Chicago. Currently there are approximately 13,300 residential water customers and 830 commercial water customers. During FY 03/04, the City completed a comprehensive study to review the City’s water and sewer rate structure. Based on that study, the excess facilities charge and sewer cap method were eliminated and replaced by charging the water and sewer rates on all water used. The minimum charges were also revised. Rates based on the approved changes to the rate structure are reflected in the table below under FY 04/05. Significant rate increase in FY 09/10, FY 11/12, and estimated FY 12/13 reflect significant water rate increases from the DuPage Water Commission due to rate increases from the City of Chicago for Lake Michigan Water. Projected FY 2014 also includes the impact of a 20% rate increase from DWC effective January 1, 2014.

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**SEWER SERVICE REVENUES** – Sewer service revenues are directly related to water consumption. During FY 03/04, the City completed a comprehensive study to review the City’s water and sewer rate structure. Based on that study, the excess facilities charge and sewer cap method were eliminated and replaced by charging the water and sewer rates on all water used. The minimum charges were also revised. Rates based on the approved changes to the rate structure are reflected in the table below under FY 04/05. Recent sewer rate increases are mostly attributable to the projected addition and replacement of equipment at the wastewater treatment plant.

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City of Elmhurst

2013 Budget Proposal

Detail of General Fund Capital Projects Funded Through Interfund Transfers  
and Other Transfers to the General Fund

<b>General Fund Transfers In - 2010/11 Actual</b>	
Transfer From CIP Fund (111)	<b>2,498,922</b>
<b>Total General Fund Transfers In</b>	<b><u>2,498,922</u></b>

**General Fund Uses for Transfers In:**

<b>Transfer From CIP Fund (111)</b>	
Public Infrastructure Imp. - EMH	296,678
Spring Road and Vallette Improvements	406,450
St Charles Rd Improv. - Poplar to York	46,360
Traffic signal improvements	16,100
Storm Station/Flood Mitigation Imp.	21,414
Sidewalk, Curb and Gutter	45,992
Street Resurfacing	875,000
Storm Sewer Lining/Repair	100,000
Management Information System	221,540
Concrete Street Reconstruction	49,048
Museum Improvements	60,000
Contingency - Deferrals	50,000
Tree Purchase/Planting	144,032
Building Admin. - 180 W. Park	21,281
Fuel Dispenser Equipment	22,500
Public Benefit SSA Sidewalk Imp.	66,373
Wireless Radio Alarms	49,000
ESDA/Public Safety Equipment	7,154
<b>Total Transfers From CIP</b>	<b><u>2,498,922</u></b>

**Total General Fund Transfers In - 2010/11 Actual** **2,498,922**

City of Elmhurst

2013 Budget Proposal

Detail of General Fund Capital Projects Funded Through Interfund Transfers  
and Other Transfers to the General Fund

**General Fund Transfers In - 2011/12 Actual**

Transfer From CIP Fund (111)	<u>4,145,020</u>
Total General Fund Transfers In	<u><u>4,145,020</u></u>

**General Fund Uses for Transfers In:**

**Transfer From CIP Fund (111)**

Public Infrastructure Imp. - EMH	978,683	
Spring Road and Vallette Improvements	322,455	
St Charles Rd Improv. - Poplar to York	434,874	
Lake Street Scissors	22,349	
West Ave - First St. to Lake St.	189,537	
Vallette Imp. - Spring Road to Poplar	115,000	
Sidewalk, Curb and Gutter	147,997	
Street Resurfacing	1,500,000	
Storm Sewer Lining/Repair	100,000	
Fire Station Improvements	45,000	
Management Information System	320,961	
Building Admin. - 180 W. Park	30,000	
Repayment for Radio Alarms	(120,000)	
ESDA/Public Safety Equipment	318	
Contingency - Deferrals	<u>57,846</u>	
Total Transfers From CIP		<b>4,145,020</b>

**Total General Fund Transfers In - 2011/12 Actual** 4,145,020

City of Elmhurst

2013 Budget Proposal

Detail of General Fund Capital Projects Funded Through Interfund Transfers  
and Other Transfers to the General Fund

**General Fund Transfers In - 2012/13 Estimated**

Transfer From CIP Fund (111)	4,286,320
<b>Total General Fund Transfers In</b>	<b>4,286,320</b>

**General Fund Uses for Transfers In:**

**Transfer From CIP Fund (111)**

Public Infrastructure Imp. - EMH	464,650	
Public Works Facility Imp. - Phase II	369,000	
Police Administration Building Imp.	160,000	
Bridge Underpass/RR Imp.	60,000	
Streetlight/Signal Improvements	25,000	
Sidewalk, Curb and Gutter	110,000	
Street Resurfacing	1,500,000	
Unimproved Road/Alley Rehab.	60,000	
Storm Sewer Lining/Repair	150,000	
Contingency - Deferrals	30,000	
Management Information System	361,270	
Concrete Street Reconstruction	300,000	
York Street Roadway Improvements	323,000	
Lake Street Scissors	100,000	
West Ave - First St. to Lake St.	105,900	
Building Admin. - 180 W. Park	30,000	
Repayment for Radio Alarms	(120,000)	
ESDA/Public Safety Equipment	257,500	
<b>Total Transfers From CIP</b>		<b>4,286,320</b>

**Total General Fund Transfers In - 2012/13 Estimated** **4,286,320**

City of Elmhurst

2013 Budget Proposal

Detail of General Fund Capital Projects Funded Through Interfund Transfers  
and Other Transfers to the General Fund

<b>General Fund Transfers In - 2013 Proposed</b>	
Transfer From CIP Fund (111)	<u>3,454,500</u>
<b>Total General Fund Transfers In</b>	<u><u>3,454,500</u></u>

**General Fund Uses for Transfers In:**

<b>Transfer From CIP Fund (111)</b>	
Public Infrastructure Imp. - EMH	331,800
Public Works Facility Imp. - Phase II	36,000
Mun. Administration Building Imp.	285,000
Bridge Underpass/RR Imp.	150,000
Sidewalk, Curb and Gutter	75,000
Street Resurfacing/Parking Lot Imp.	1,315,000
St Charles Rd Improv. - RR to Rt. 83	227,000
Unimproved Road/Alley Rehab.	60,000
Streetlight/Signal Improvements	120,000
Storm Sewer Lining/Repair	175,000
Storm Station/Flood Mitigation Imp.	25,700
Management Information System	172,500
Fire Equipment/Trucks	175,000
Concrete Street Reconstruction	300,000
Public Benefit SSA Sidewalk Imp.	75,000
Building Admin. - 180 W. Park	20,000
Repayment for Radio Alarms	(120,000)
Contingency - Deferrals	25,000
ESDA/Public Safety Equipment	<u>6,500</u>
<b>Total Transfers From CIP</b>	<b>3,454,500</b>
 <b>Total General Fund Transfers In - 2013 Proposed</b>	 <u><u>3,454,500</u></u>

City of Elmhurst

2013 Budget Proposal

Detail of General Fund Capital Projects Funded Through Interfund Transfers  
and Other Transfers to the General Fund

<b>General Fund Transfers In - 2014 Proposed</b>	
Transfer From CIP Fund (111)	<u>4,187,400</u>
<b>Total General Fund Transfers In</b>	<b><u>4,187,400</u></b>

**General Fund Uses for Transfers In:**

<b>Transfer From CIP Fund (111)</b>	
Public Works Facility Imp. - Phase II	840,000
Bridge Underpass/RR Imp.	282,000
Sidewalk, Curb and Gutter	150,000
Streetlight/Signal Improvements	330,000
Street Resurfacing/Parking Lot Imp.	1,250,000
Unimproved Road/Alley Rehab.	60,000
Storm Sewer Lining/Repair	175,000
Management Information System	735,000
Concrete Street Reconstruction	300,000
Public Benefit SSA Sidewalk Imp.	50,000
Building Admin. - 180 W. Park	30,000
Repayment for Radio Alarms	(120,000)
Contingency - Deferrals	25,000
Police Administration Building Imp.	70,400
ESDA/Public Safety Equipment	<u>10,000</u>
<b>Total Transfers From CIP</b>	<b>4,187,400</b>
<b>Total General Fund Transfers In - 2014 Proposed</b>	<b><u>4,187,400</u></b>

City Of Elmhurst  
 Detail Information of Interfund Transfers  
 2010/11 Proposed Budget

**Interfund Transfers - 2010/11 Actual**

Interfund Transfer From:	Interfund Transfer To:	Amount
General Fund (#110)	Debt Service - G.O. Bonds (#405)	403,336
General Fund (#110)	Working Cash Fund (#770)	192,257
Capital Improvement Fund (#111)	General Fund (#110)	2,498,922
Capital Improvement Fund (#111)	Debt Service - G.O. Bonds (#405)	2,004,344
Capital Improvement Fund (#111)	Stormwater Fund (#305)	840,560
Library Operating Fund (#210)	Library Bond & Interest (#219)	1,484,420
Library Employee Appreciation Fund (#215)	Library Operating Fund (#210)	688
Redevelopment Projects Fund (#310)	Debt Service - G.O. Bonds (#405)	461,780
Rt. 83 Commercial Development Fund (#325)	Debt Service - G.O. Bonds (#405)	77,440
Corp. Purpose Series 2006 (#360)	Redevelopment Projects Fund (#310)	307,363
Corp. Purpose Series 2008 (#361)	Capital Improvement Fund (#111)	56,484
Corp. Purpose Series 2009 (#362)	Capital Improvement Fund (#111)	240,193
Corp. Purpose Series 2009A (#363)	Capital Improvement Fund (#111)	6,323
<b>Total Interfund Transfers - 2010/11 Actual</b>		<b>8,574,110</b>

**Interfund Transfers - 2011/12 Actual**

Interfund Transfer From:	Interfund Transfer To:	Amount
General Fund (#110)	Debt Service - G.O. Bonds (#405)	388,537
General Fund (#110)	Working Cash Fund (#770)	191,986
Capital Improvement Fund (#111)	General Fund (#110)	4,145,020
Capital Improvement Fund (#111)	Debt Service - G.O. Bonds (#405)	2,002,971
Capital Improvement Fund (#111)	Stormwater Fund (#305)	395,186
Library Operating Fund (#210)	Library Bond & Interest (#219)	1,546,738
Library Gavin Fund (#211)	Library Operating Fund (#210)	68,000
Library Capital Replacement Fund (#212)	Library Operating Fund (#210)	55,000
Library Employee Appreciation Fund (#215)	Library Operating Fund (#210)	2,000
Redevelopment Projects Fund (#310)	Debt Service - G.O. Bonds (#405)	460,750
Rt. 83 Commercial Development Fund (#325)	Debt Service - G.O. Bonds (#405)	74,591
Corp. Purpose Series 2009 (#362)	Capital Improvement Fund (#111)	3,789,991
<b>Total Interfund Transfers - 2011/12 Actual</b>		<b>13,120,770</b>

City Of Elmhurst  
 Detail Information of Interfund Transfers  
 2010/11 Proposed Budget

**Interfund Transfers - 2012/13 Estimated**

Interfund Transfer From:	Interfund Transfer To:	Amount
General Fund (#110)	Debt Service - G.O. Bonds (#405)	377,900
General Fund (#110)	Working Cash Fund (#770)	190,500
Capital Improvement Fund (#111)	General Fund (#110)	4,286,320
Capital Improvement Fund (#111)	Debt Service - G.O. Bonds (#405)	2,018,080
Capital Improvement Fund (#111)	Stormwater Fund (#305)	100,000
Capital Improvement Fund (#111)	Parking System Fund (#530)	221,500
Library Operating Fund (#210)	Library Bond & Interest (#219)	1,576,000
Library Gavin Fund (#211)	Library Operating Fund (#210)	78,000
Library Capital Replacement Fund (#212)	Library Operating Fund (#210)	214,000
Library Employee Appreciation Fund (#215)	Library Operating Fund (#210)	3,000
Redevelopment Projects Fund (#310)	Debt Service - G.O. Bonds (#405)	454,685
Rt. 83 Commercial Development Fund (#325)	Debt Service - G.O. Bonds (#405)	72,515
Corp. Purpose Series 2012 (#364)	Debt Service - G.O. Bonds (#405)	6,969,900
<b>Total Interfund Transfers - 2012/13 Estimated</b>		<b>16,562,400</b>

**Interfund Transfers - 2013 Proposed**

Interfund Transfer From:	Interfund Transfer To:	Amount
General Fund (#110)	Debt Service - G.O. Bonds (#405)	450,455
General Fund (#110)	Working Cash Fund (#770)	190,500
Capital Improvement Fund (#111)	General Fund (#110)	3,454,500
Capital Improvement Fund (#111)	Debt Service - G.O. Bonds (#405)	1,904,965
Capital Improvement Fund (#111)	Stormwater Fund (#305)	100,000
Capital Improvement Fund (#111)	Parking System Fund (#530)	220,000
Library Operating Fund (#210)	Library Bond & Interest (#219)	1,610,365
Library Gavin Fund (#211)	Library Operating Fund (#210)	78,000
Library Capital Replacement Fund (#212)	Library Operating Fund (#210)	100,000
Library Employee Appreciation Fund (#215)	Library Operating Fund (#210)	3,000
Redevelopment Projects Fund (#310)	Debt Service - G.O. Bonds (#405)	427,845
Rt. 83 Commercial Development Fund (#325)	Debt Service - G.O. Bonds (#405)	85,795
<b>Total Interfund Transfers - 2013 Proposed</b>		<b>8,625,425</b>

**Interfund Transfers - 2014 Proposed**

Interfund Transfer From:	Interfund Transfer To:	Amount
General Fund (#110)	Debt Service - G.O. Bonds (#405)	440,915
General Fund (#110)	Working Cash Fund (#770)	190,500
Capital Improvement Fund (#111)	General Fund (#110)	4,187,400
Capital Improvement Fund (#111)	Debt Service - G.O. Bonds (#405)	1,903,765
Capital Improvement Fund (#111)	Parking System Fund (#530)	809,405
Library Operating Fund (#210)	Library Bond & Interest (#219)	1,692,270
Library Capital Replacement Fund (#212)	Library Operating Fund (#210)	200,000
Library Employee Appreciation Fund (#215)	Library Operating Fund (#210)	3,000
Redevelopment Projects Fund (#310)	Debt Service - G.O. Bonds (#405)	402,765
Rt. 83 Commercial Development Fund (#325)	Debt Service - G.O. Bonds (#405)	83,880
Corp. Purpose Series 2014 (#365)	Stormwater Fund (#305)	3,000,000
<b>Total Interfund Transfers - 2014 Proposed</b>		<b>12,913,900</b>

City Of Elmhurst  
 Detail Information of Federal, State and Other Grants  
 2013 Proposed Budget

	2011/12 Actual	2012/13 Budget	2012/13 Estimated	2013 Proposed	2014 Proposed
<b>General Fund</b>					
<u>Federal Grants</u>					
Public Safety Equipment/Miscellaneous Energy Grant	80,637	58,000	58,000	45,000	52,000
Infrastructure Imp. EMHC	50,000	-	-	-	-
Roadway Improvements	-	1,339,800	1,250,000	1,336,100	-
Roadway Improvements - Prior Year	-	666,800	666,800	938,000	-
FEMA	-	-	-	-	-
	16,385	16,000	16,000	16,000	16,000
<b>Total Federal Grants</b>	<b>147,022</b>	<b>2,080,600</b>	<b>1,990,800</b>	<b>2,335,100</b>	<b>68,000</b>
<u>State Grants</u>					
Museum - Illinois First/Other	-	23,639	22,000	183,000	100,000
Roadway Improvements - Prior Year	-	-	825,500	-	-
Traffic Signal Upgrade	-	-	-	-	-
Misc. Public Safety	42,302	-	-	-	-
Illinois First - Green	-	131,250	-	-	-
<b>Total State Grants</b>	<b>42,302</b>	<b>154,889</b>	<b>847,500</b>	<b>183,000</b>	<b>100,000</b>
<u>Other Miscellaneous Grants</u>					
Misc. Museum/Other	11,661	-	-	-	-
Infrastructure Imp. EMHC	-	485,100	464,650	331,800	-
Misc. Public Safety - Police Radios	-	378,000	409,000	-	-
Misc. Public Safety -Fire Radios	-	205,200	215,700	-	-
	11,661	1,068,300	1,089,350	331,800	-
<b>Total - General Fund</b>	<b>200,985</b>	<b>3,303,789</b>	<b>3,927,650</b>	<b>2,849,900</b>	<b>168,000</b>
<u>Capital Improvement Fund</u>					
IL Capital Bill - Misc.	-	600,000	-	600,000	-
<u>Elmhurst Public Library Fund</u>					
IL - Secretary of State	44,200	44,200	44,200	44,200	44,200
<u>Motor Fuel Tax Fund</u>					
IL Capital Bill (Recorded in MFT Taxes)	188,029	188,029	188,029	188,029	188,029
<u>Redevelopment Fund (TIF I)</u>					
Streetscape	-	840,000	619,000	-	-
<u>Parking Deck Construction</u>					
METRA	2,500,000	-	-	-	-

**City of Elmhurst**  
**Allocation of Interdepartmental Charges**  
**FY 2013 Budget**

<b>Central Equipment Maintenance</b>		<b>Revised Allocation</b>	<b>Estimated 2012/13</b>	<b>Proposed 2013</b>	<b>Proposed 2014</b>
<b>110-6047-512</b>			<b>2,228,740</b>	<b>1,495,360</b>	<b>2,161,350</b>
<b>Allocation</b>					
110-4020-422-95-03	Fire	12.6%	279,560	187,160	271,070
110-4022-423-95-03	ESDA	0.5%	11,090	7,430	10,760
110-5030-421-95-03	Police	22.7%	503,650	337,170	488,340
110-6040-431-95-03	P.W. Admin.	5.0%	110,940	74,270	107,570
110-6041-432-95-03	Streets	26.3%	583,530	390,650	565,810
110-6042-433-95-03	Snow	Snow	10,000	10,000	10,000
110-6043-434-95-03	Forestry	11.8%	261,810	175,270	253,860
110-6044-435-95-03	Electrical	5.0%	110,940	74,270	107,570
510-6052-501-95-03	Water Dist.	8.1%	179,720	120,310	174,260
510-6056-502-95-03	Mnt. San. Sew.	3.0%	66,560	44,560	64,540
510-6057-502-95-03	WWTP	4.1%	90,970	60,900	88,210
530-0088-503-95-03	Parking	0.9%	19,970	13,370	19,360
<b>110-0000-381-03-00</b>		<b>100.0%</b>	<b>2,228,740</b>	<b>1,495,360</b>	<b>2,161,350</b>

Central Equipment Maintenance (110-6047-512) services/expenditures are allocated as Interdepartmental Charges to user departments/divisions. Allocations were revised in FY 2012/13 and are based on an average of three years (2010 - 2012) of vehicle repair and maintenance expenditures with minor adjustments for administrative vehicles.

<b>Information Technology (IT)</b>		<b>Revised Allocation</b>	<b>Estimated 2012-13</b>	<b>Proposed 2013</b>	<b>Proposed 2014</b>
<b>110-2008-413</b>			<b>1,437,860</b>	<b>960,620</b>	<b>2,057,770</b>
<b>Allocation</b>					
110-1001-411-95-01	Administration	4.0%	57,510	38,420	82,310
110-2006-413-95-01	Finance	7.0%	100,650	67,240	144,040
110-2007-413-95-01	Human Res.	3.0%	43,140	28,820	61,730
110-3015-414-95-01	Plng./Zoning	2.0%	28,760	19,210	41,160
110-4020-422-95-01	Fire	12.0%	172,540	115,270	246,930
110-4025-424-95-01	Building	3.0%	43,140	28,820	61,730
110-5030-421-95-01	Police	26.0%	373,860	249,770	535,030
110-6040-431-95-01	P.W. Admin.	5.0%	71,890	48,030	102,890
110-6045-441-95-01	Rubbish	5.0%	71,890	48,030	102,890
110-7060-451-95-01	Museum	6.0%	86,270	57,640	123,470
510-6050-501-95-01	Water Admin.	11.0%	158,160	105,670	226,350
510-6055-502-95-01	WW Admin.	11.0%	158,160	105,670	226,350
530-0088-503-95-01	Parking	5.0%	71,890	48,030	102,890
<b>110-0000-381-01-00</b>		<b>100.0%</b>	<b>1,437,860</b>	<b>960,620</b>	<b>2,057,770</b>

Information Technology (110-2008-413) services/expenditures are allocated as Interdepartmental Charges to user departments/divisions. Allocations were revised in FY 2012/13 and are based on the number of computers assigned to that area with minor adjustments for administrative computers.

## **CAPITAL IMPROVEMENT IMPACT ON FY 2013 OPERATING BUDGET**

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Most capital improvement projects identified in the City's Capital Expenditure Budget (CEB) Five Year projection are routine in nature and are not projected to have an impact on City operations, financially or otherwise. With certain infrastructure projects there may be some expectation of reduced maintenance costs, however it is assumed that the maintenance needs of other infrastructure will effectively replace the needs of the replaced and improved infrastructure so no decrease in maintenance is budgeted. Five projects that are not routine in nature will affect operations, although the financial impact is expected to be minimal for most. These projects are the following:

### **Public Works Garage – Phase II Construction**

Plans for the phase II construction project have not been finalized at this time. However, it is likely that the construction of a salt shed, and a non-heated storage facility will be part of the plan in addition to the installation of high speed rolling doors in the current maintenance facility. It is anticipated that this project will not have a significant impact on the operating budget; however, a final determination will be made prior to the completion of this project.

### **Water Meter Replacement Project**

The CEB includes the city-wide replacement of water meters starting in FY 2014. The five year replacement program will be performed by contracted personnel. It is anticipated that the increase in costs to complete this project will be offset by additional revenue collections and less maintenance costs associated with the older meters.

### **Emergency Generators**

The CEB includes the replacement and addition of numerous emergency generators for the water and wastewater systems. It is projected that any increase in maintenance and repair for the emergency generators added to the system (replacing the need for mobile units) will be offset by the reduction of maintenance costs due to the replacement of the older generators.

### **SW Elmhurst Wet Weather Control Facility**

The CEB includes \$5,350,000 for the design and construction of a wet weather control facility in Southwest Elmhurst. The facility will reduce basement backups and sanitary overflows and it is expected that approximately 2,330 homes will benefit from this project. The final design of the project is not completed so any impact on the operating budget is not known at this time.

### **CBD Streetscape Improvements**

Streetscape improvements in the Central Business District include paver blocks, street trees, ornamental lighting, benches and waste receptacles. The addition of these improvements to the Central Business District creates a need for ongoing maintenance including cleaning, collecting waste from the receptacles and maintaining the trees. The operating impact of improvements to date has been born by existing operations which is expected to continue.

## **FUND DESCRIPTIONS**

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### **GENERAL FUNDS**

#### **GENERAL FUND (#110)**

The General Fund is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund. Expenditures include public safety, public works, community development, health and welfare, cultural and administrative functions. Revenues include property tax, municipal 1% sales tax, home rule sales tax (66.7% of total), electric and gas utility taxes, telecommunications tax (75% of total), state income tax (20% of total), interest income, and a variety of fee based revenue sources.

#### **CAPITAL IMPROVEMENT FUND (#111)**

The Capital Improvement Fund is used to account for resources designated for major capital expenditures that are necessary to maintain or develop the physical assets of the City. Resources include the home rule sales tax (33.3% of total), state income tax (80% of total), telecommunications tax (25% of total), rental income, and interest income.

### **SPECIAL REVENUE FUNDS**

#### **LIBRARY FUND (#210)**

The Library Fund is used to account for the resources necessary to provide the educational, cultural, and recreational activities of the Elmhurst Public Library. Property Tax is the major source of revenue for this Component Unit of Government.

Additional funds utilized by the Library for specific purposes include the following: Gavin Fund (#211); Capital Replacement Fund (#212); Working Cash Fund (#213); Library Employee Appreciation Fund (#215); and Bond & Interest G.O. Bonds Fund (#219).

#### **MOTOR FUEL TAX FUND (#250)**

The Motor Fuel Tax (MFT) Fund is used to account for street maintenance and improvement projects financed by the City's share of state gasoline taxes. All projects require the advance approval of the Illinois Department of Transportation (IDOT). The proposed budget reflects the City's practice of allocating salaries, wages and benefits (allowable by IDOT) to MFT allocations.

The MFT Fund will also be used to account for the anticipated five annual installment payments of approximately \$188,000 from the Illinois Capital Bill Grant (first installment received in FY 2011). Starting in FY 2012, costs associated with snow and ice removal, including the purchase of salt, have also been allocated to MFT due to the additional grant funds.

### **ENTERPRISE FUNDS**

#### **MUNICIPAL UTILITY FUND (#510)**

The Municipal Utility Fund (MUF) is used to account for the provision of water distribution and wastewater treatment to the residents of the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, capital improvements, financing, and billing and collection. Charge for services (usage) is the major source of revenue to fund the water distribution and wastewater treatment activities of the City.

### **PARKING SYSTEM REVENUE FUND (#530)**

The Parking System Revenue Fund is used to account for the provision of parking in the City. All activities necessary to provide such services are accounted for in this fund, including administration, operations, maintenance, capital improvements, enforcement, and billing and collection. Revenue sources include charges for service (parking fees), fines and penalties, and interest income.

Estimated FY 2012/13 capital outlay for parking improvements anticipates the completion of the new Addison Avenue Parking Deck in the Central Business District. Capital expenses for the new parking deck will be funded by the Series 2012 General Obligation Bond proceeds. Capital Improvement Fund revenues will pay the debt service obligations of the 2012 Bond Series.

## **CAPITAL PROJECTS FUNDS**

### **REDEVELOPMENT PROJECTS FUND -TIF I (#310)**

The Redevelopment Projects Fund (TIF I) is used to account for the tax-increment revenues used for the redevelopment of the City's downtown tax-increment financing district. Revenue sources include property and sales tax increment revenues, rental income and interest income. Capital outlay for land acquisition, streetscape improvements, parking improvements and facade renovations are the primary expenditures of the fund.

### **INDUSTRIAL DEVELOPMENT FUND -TIF II (#320)**

The Industrial Development Fund (TIF II) is used to account for the tax-increment revenues used for the development of the City's Lake Street tax-increment financing district. Line of credit drawdowns (borrowings) were used to purchase approximately seven acres of land, where the individual parcels purchased could not be developed individually. Revenue generated from the sale of property and the property tax increment created from the development was used to repay the line of credit debt (the public benefit portion of Special Assessment #556 was paid off in FY 2005/06).

Projecting no other significant TIF related expenses during FY 2010/11, surplus was distributed to all applicable taxing agencies. Also, an additional surplus distribution is anticipated in FY 2013 as part of a proposed Intergovernmental Agreement with Elmhurst School District #205. Projected capital outlay including land/ infrastructure improvements was deferred.

### **RT. 83 COMMERCIAL DEVELOPMENT FUND - TIF III (#325)**

The Rt. 83 Commercial Development Fund (TIF III) is used to account for the tax-increment revenues used for the development of the City's Rt. 83 tax-increment financing district. Future expenditures include debt service payments, administrative fees, and the purchase of property outside the TIF district as it relates to the relocation of the municipal garage. Proceeds from the 1998 general obligation bond issue and property tax-increment revenues have funded the development of the Rt. 83 TIF district. Projected fund deficits will be financed through future receipts of incremental taxes.

### **NORTH YORK STREET DEVELOPMENT FUND - TIF IV (#330)**

The North York Street Development Fund (TIF IV) is used to account for the tax increment revenues used for the development of the City's North York Street tax increment financing district. Future expenditures include economic development incentives, administrative fees, and the purchase of property within the TIF district. Proceeds from the City's line of credit will fund development expenditures prior to the receipt of property tax increment. Projected fund deficits will be financed through future receipts of incremental taxes.

**CORPORATE PURPOSE SERIES 2006 FUND (#360) \***

The Corporate Purpose Series 2006 Fund was used to account for the proceeds of the \$9,500,000 (new money), 2006 General Obligation (G.O.) Corporate Purpose Bonds. The proceeds were used primarily to finance infrastructure/roadway improvements, land acquisition and other capital improvements to City owned property.

**CORPORATE PURPOSE SERIES 2008 FUND (#361) \***

The Corporate Purpose Series 2008 Fund accounted for the proceeds of the \$8,170,000, 2008 General Obligation (G.O.) Corporate Purpose Bonds. A portion of the proceeds were used for the refunding of a portion of the Corporate Purpose Series 2000 G.O. Bonds, and the remaining proceeds (\$7,130,000 of new money) were used primarily to finance fire station #2 building improvements, and other infrastructure improvements to City owned property.

**CORPORATE PURPOSE SERIES 2009 FUND (#362) \***

The Corporate Purpose Series 2009 Fund is used to account for the proceeds of the \$10,000,000 (new money), 2009 General Obligation (G.O.) Corporate Purpose Bonds. The proceeds will be used primarily to finance parking improvements in the Central Business District and the public benefit portion of the infrastructure improvements associated with the construction of the new Elmhurst Memorial Hospital.

**CORPORATE PURPOSE SERIES 2009A FUND (#363) \***

The Corporate Purpose Series 2009A Fund was used to account for the proceeds of the \$3,700,000, 2009A General Obligation (G.O.) Corporate Purpose Bonds. The proceeds were used for the refunding of the Corporate Purpose Series 2001 G.O. Bonds.

*Note: This Fund only accounted for the 2001 G.O. Bond refunding portion.*

**CORPORATE PURPOSE SERIES 2012 FUND (#364)**

The Corporate Purpose Series 2012 Fund was used to account for a portion (\$7,040,000) of the proceeds of the \$10,000,000 2012 General Obligation (G.O.) Corporate Purpose Bonds. The proceeds were used to advance refinance the 2006 Series G.O. Corporate Purpose Bonds. The remaining proceeds (new money of \$2,960,000) were recorded in the Municipal Utility Fund and will be used primarily for capital improvements to the wastewater treatment plant.

**CORPORATE PURPOSE SERIES 2014 FUND (#365)**

The Corporate Purpose Series 2014 Fund is used to account for the proceeds of the \$7,000,000 (new money), 2014 General Obligation (G.O.) Corporate Purpose Bonds. The proceeds will be used primarily to finance stormwater improvements based on the results of the comprehensive stormwater flood control study.

**STORMWATER FUND (#305)**

The Stormwater Fund is used to account for the proceeds of fees paid in lieu of meeting stormwater detention requirements for new public and private infrastructure improvements and transfers from the Capital Improvement Fund and Corporate Purpose Bond Funds. Capital outlay for stormwater related improvements (including improvements to Salt Creek) are the primary expenditures of the fund. Expenditures for a comprehensive stormwater (flood control) plan have also been allocated to this fund.

## DEBT SERVICE FUNDS

### **DEBT SERVICE G.O. BONDS FUND (#405)**

The Debt Service General Obligation (G. O.) Bonds Fund is used to accumulate monies for repayment of debt for the Corporate Purpose Projects General Obligation Bonds (2003, 2004, 2005, 2006, 2008, 2009, 2009A, 2012 and the proposed 2014 issue). Debt service is financed from General Fund revenues (#110), Capital Improvement Fund revenues (#111), Redevelopment Project Fund revenues (#310) and Rt. 83 Commercial Development Fund revenues (#325).

*Note: The Elmhurst Public Library, a Component Unit, finances the debt service for a portion of the 2003, 2004 and 2005 G. O. Bonds (Fund #219).*

### **BOND & INTEREST 2006 REVENUE REFUNDING BOND FUND (#416)**

The 1998 Revenue Bonds were refunded in 2006. The Bond & Interest 2006 Revenue Refunding Bond Fund is used to account for the 2006 Revenue Refunding Bond proceeds of \$17,860,000, issuance costs, debt service for this borrowing and interest income. Net bond proceeds from the original 1998 Revenue Bonds were loaned to the developer of the Rt. 83 commercial center development in November, 2000. Debt service is financed by the developer through tenant lease payments.

## TRUST & AGENCY FUNDS

### **POLICE AND FIREFIGHTERS' PENSION FUNDS (#750 and #760)**

The Police and Firefighters' Pension Funds are used to account for the accumulation of resources to be used for retirement annuity payments at appropriate amounts and times in the future. These funds do not account for certain administrative costs of their system, which are borne by the General Fund. Resources are contributed by employees at rates fixed by law and by the City at amounts determined by an annual actuarial study.

### **GLOS MAUSOLEUM FUND (#720)**

The Glos Mausoleum Fund is used to account for the monies donated to the City for the upkeep and maintenance of the Glos Mausoleum.

### **WORKING CASH FUND (#770)**

The Working Cash Fund is used to account for temporary loans made by the Working Cash Fund to other funds when the City deems it necessary. Miscellaneous one time revenues and interest income are the primary sources of revenues for this fund. The Working Cash Fund Policy states that the minimum fund balance in the Working Cash Fund will be \$800,000 and the maximum balance will be \$1,000,000. Funds in excess of the maximum fund balance will be transferred to the General Fund.

During fiscal years 2008/09 and 2009/10, \$950,000 was transferred from the Working Cash Fund to the General Fund to alleviate the financial stress of the General Fund. Starting in FY 2011, five annual payments of \$190,500 are proposed from the General Fund to the Working Cash Fund to repay the loan.

\* **Fund is inactive.** Fund balance and line item budget schedules are not included in the Capital Projects Funds section. Information is presented in the summary schedules for balancing of interfund transfers.

## Glossary

### A

**Abatement:** A partial or complete cancellation of a tax levy imposed by the City.

**Accrual Basis:** A basis of accounting utilized by proprietary fund types and pension trust funds where revenues and additions are recorded when earned versus received and expenses and deductions are recorded at the time liabilities are incurred versus paid.

**Accrued Expenses:** Expenses incurred but not due until a later date.

**Annexation:** The incorporation of land into an existing City with a resulting change in the boundaries of that City.

**Appropriation:** A specific amount of money authorized by the City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with expenditures. An appropriation is limited as to amount and time.

**Assessed Value:** A valuation set upon real estate or other property by the Township Property Appraiser as a basis for levying taxes.

**Audit:** A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the City's financial statements. The audit tests the City's account system to determine whether the internal accounting controls are both available and being used.

**Available Fund Balance:** That portion of fund balance collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

### B

**Balance Sheet:** That portion of the City's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

**Balanced Budget:** The characterization of the status of a fund whose budgeted expenditures do not exceed the total of its budgeted revenues and unreserved, undesignated fund balance at the beginning of the year.

**Basis of Accounting:** A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method.

**Basis of budgeting:** A method used to determine the recognition of Revenues and Expenditures for the budgetary process.

**Benchmarking:** Comparing one's own performance to that of their past performance or to that of comparable communities.

## Glossary

**Bond:** A written promise to pay a specified sum of money, called face value or principal, at a specified date in the future, called maturity date, together with periodic interest at a specified rate.

**Bond Rating:** An assessment of the likelihood that a bond issuer will pay the interest on its debt on time. Bond ratings are assigned by independent agencies, such as Moody's Investors Service. Ratings range from Aaa (highest) to D (in default). Bonds rated below B are not investment grade and are called high-yield or junk bonds. Since the likelihood of default is greater on such bonds, issuers are forced to pay higher interest rates to attract investors. Moody's Investors Service has given the City's general obligation bonds an Aa2 rating – considered as high grade bonds.

**Bond Refinancing:** The payoff and re-issuance of bonds, to obtain better interest rates and or bond conditions.

**Bonded Debt:** The outstanding principal portion of bonds.

**Bonding:** The act of borrowing money to be repaid, including interest, at specified dates.

**Budget:** A financial plan of operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing those expenditures. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Calendar:** The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

**Budget Document:** Instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

**Budgetary Control:** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

**Business-type activities:** One of two classes of activities reported in government-wide financial statements. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. These activities are usually reported in enterprise funds.

## C

**Capital Expenditure Budget (CEB):** A Capital Expenditure Budget is a five-year plan used to identify needed capital improvements and to coordinate the financing and timing of those improvements.

**Capital Improvement Fund (CIF):** A fund established in order to account for the financial resources and costs for major capital expenditures that are necessary to maintain or develop the physical assets of the City.

**Capital Outlay:** Items identified as those expenditures of \$15,000 or more that result in the acquisition or construction of fixed assets intended to be held or used for a period of three years or more.

## Glossary

**Capital Project Fund:** A fund established in order to account for the financial resources and costs associated with the construction of major capital facilities or other major capital improvements other than those financed by Proprietary Fund types.

**Cash basis of accounting:** Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

**Cash Management:** A reference to the activities of forecasting inflows and outflows of cash, mobilizing cash to improve its availability for investment, and investing temporary cash balances in order to achieve the highest interest and return available while minimizing risk to principal.

**Census:** An official population count of all or part of a municipality by the federal government. An official census count determines the amount of revenues that the City receives from the State for certain major revenue sources.

**Charges for Service:** User charges for services provided by the City to those specifically benefiting from those services.

**Client:** An information technology term used to describe a personal computer or similar device that processes and/or receives information.

**Collector Street:** A term used to define a roadway in the City of Elmhurst, which provides for traffic movements between local and major streets in a transportation network.

**Commodities:** Items which, after use, are consumed or show material change in, or an appreciable impairment, of their physical condition, and which are generally of limited value and characterized by rapid depreciation. Examples include office supplies, maintenance supplies, gasoline, etc.

**Component Unit:** A component unit is a legally separate organization that a primary government must include as part of its financial reporting entity for fair presentation in conformity with GAAP. The Elmhurst Public Library is a component unit of the City of Elmhurst because the Elmhurst City Council appoints the Library's Board of Trustees, approves the Library's tax levy and budget, and is ultimately responsible for any debt issued for the Library. The Elmhurst Historical Museum Foundation is also a component unit of the City of Elmhurst as the funds and resources of the foundation are devoted exclusively to developing and augmenting the resources and services of the Elmhurst Historical Museum, that are not otherwise provided for through other means of funding.

**Comprehensive Annual Financial Report (CAFR):** A governmental unit's official annual report prepared and published as a matter of public record, according to governmental accounting standards.

**Comprehensive Plan:** An official public document adopted by the local government as a policy guide to decisions about the physical development of the community. It is a general long range physical plan.

**Contingency:** The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

**Contractual Services:** Expenditures for services which are obtained by an express or implied contract.

## Glossary

**Corporate Property Tax:** The Corporate Property Tax is the tax levied by the City on all property in the City that is subject to property taxation which is used or designated for general use, employee pensions, ambulance services and fire protection services.

### D

**DUCOMM:** DuPage Public Safety Communications. An organization providing regional police and fire dispatch services to many municipalities in the DuPage County area. The City of Elmhurst is a member of DuComm and pays its share of annual fees to the organization, which are located in both the police and fire department budgets.

**Debt:** A financial obligation from the borrowing of money.

**Debt Ratio:** Ratios that provide a measure of assessing debt load and ability to repay debt, which play a part in the determination of credit ratings. They are used to evaluate the City's debt position over time and against its own standards and policies.

**Debt Service:** The payment of principal and interest on borrowed funds.

**Debt Service Funds:** Used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Deficit:** Most commonly used to describe an excess of expenditures over revenues for a fiscal year. However, deficits are often planned for due to the use of accumulated monies for capital or other projects. In addition, municipalities often have accumulated cash balances which they intend to use to fund expenditures for a given fiscal year.

**Department:** An organizational unit responsible for carrying out a major governmental function, such as Police or Public Works.

**Depreciation:** The decrease in value of physical assets due to use and passage of time.

**Designated Unreserved Fund Balance:** For Governmental fund types it is the portion of fund balance that is spendable or available for appropriations, but which has been earmarked by the City Council for some specific purpose.

**Distinguished Budget Presentation Award:** A voluntary program administered by the Government Finance Officers Association to encourage governments to publish well-organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Draft Budget:** The preliminary budget document distributed to the City Council and available for inspection by the public which includes all of the budgets proposed by each Department along with any additional major capital projects or other major changes in operating levels approved by the City Manager.

## Glossary

### **E**

**Elasticity:** Increasing or diminishing readily in response to a changing stimulus. Sales taxes are very elastic because the amount of taxes collected increases with sales and decreases when sales are low. The stimulus is the economy, which has a direct effect on the purchasing power of citizens, which translates into sales tax revenues.

**Eminent Domain:** The power of a government to acquire private property for public purposes. It is used to obtain real property that cannot be purchased from owners in a voluntary transaction. When the power of eminent domain is exercised, owners normally are compensated by the government in an amount determined by the courts.

**Employee Benefits:** The City's portion of costs associated with employee retirement and insurance benefits and the City's tuition reimbursement program.

**Encumbrance:** The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**Enterprise Fund:** Used to account for operations that are financed and operated in a manner similar to private business enterprises - where the costs of providing goods or services are financed or recovered primarily through user charges.

**EPA:** Environmental Protection Agency

**E-Pay:** An acronym used to describe the City's internet payment system where residents may pay their water/sewer bills or parking tickets by credit or debit card.

**Equalized Assessed Value (EAV):** The value of property resulting from the multiplication of the assessed value by an equalization factor to make all property in Illinois equal to one-third of its market value.

**ESDA:** Emergency Services & Disaster Agency

**Expenditures:** Payment by the City for goods or services that the City has received or will receive in the future.

**Expenses:** Charges incurred, whether paid or unpaid, resulting from the delivery of goods or services.

### **F**

**FEMA:** Federal Emergency Management Agency.

**FICA:** Federal Insurance Contributions Act. Monies paid to the federal government to fund for future social security benefits as may be defined by the government in future years.

**Façade:** The front, visible part, or most conspicuous component of a building. Elmhurst has implemented a facade improvement program for its downtown businesses, in an effort to revitalize the area.

## Glossary

**FICA (Federal Insurance Contributions Act):** Monies paid to the federal government for future social security benefits as may be defined by the federal government.

**Fiduciary Funds:** Funds that are used when a government holds or manages financial resources in an agent or fiduciary capacity.

**Fiscal Policies:** The City's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year (FY):** Any consecutive twelvemonth period designated as the budget year. The City's budget year begins on May 1 and ends April 30 of the following calendar year.

**Fixed Assets:** Assets of a long term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, and other equipment.

**FOIA:** Freedom of Information Act

**Forecast:** The projection of revenues and expenditures usually for a time period that is greater than one year based on clearly defined assumptions and predictions related to future events and activities.

**Franchise Agreement:** An agreement between the City and a utility setting forth the terms and conditions under which a utility, such as a cable company, may provide a service to residents. A franchise agreement often provides compensation to the City for the use of the public right-of-way by the utility company.

**Franchise Fee:** A fee paid by public service businesses for use of City streets and property in providing their services to the citizens of a community.

**Full Accrual Basis:** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

**Fund:** Fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulation, restrictions, or limitations.

**Fund Accounting:** A governmental accounting system that is organized and operated on a fund basis.

**Fund Balance:** The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenues exceed expenditures and decrease when expenditures exceed revenues. Fund balance is often used to describe the total available financial resources in a governmental fund.

**Fund Types:** In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Services, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

## Glossary

### G

**GASB:** Governmental Accounting Standards Board. An independent organization which has ultimate authority over the establishment of Generally Accepted Accounting Principles (GAAP) for state and local government. GASB members are appointed by the Financial Accounting Foundation (FAF), however the GASB enjoys complete autonomy from the FAF in all technical and standard-setting activities.

**GAAP:** Generally Accepted Accounting Principles. Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

**GFOA:** Government Finance Officer's Association. An organization representing municipal finance officers and other individuals and organizations associated with public finance.

**GIS:** Geographic Information System. A collection of information regarding parcels of land typically organized by property lines.

**General Fund:** The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. Most services provided by the City including police protection, fire protection, street maintenance and snow plowing, forestry, engineering, administration, and building and code enforcement are accounted for in this fund.

**General Obligation (G.O.) Bonds:** Bonds that are backed by the "full faith and Credit" of a municipality. The taxing power of local government is pledged in the covenant of one of these bond issues.

**Goals:** A long-range desirable development attained by objectives designed to implement a strategy.

**Government Fund Types:** Funds that account for a government's "governmental-type" activities. These funds are the general fund, special revenue funds, debt service funds and capital projects funds.

**GPS:** Global Position System

**Grant:** Contributions of cash or other assets to be used or expended for a specified purpose, activity or facility.

### H

**Home Rule Municipality:** A home rule municipality may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of public health, safety, morals and welfare; to license; to tax; and to incur debt, unless preempted by the State of Illinois. A municipality is designated as a home rule municipality if its population reaches 25,000 or if the designation of home rule is approved by voters via a referendum.

## Glossary

**HTE:** The City of Elmhurst's primary computer applications software. Originally, the software was named after Harward Technical Enterprises, which was subsequently purchased by another firm.

### I

**ICMA/ILCMA:** International City/County Management Association and Illinois City/County Management Association. The professional and educational organization for chief appointed managers, administrators, and assistants in cities, towns, counties, and regional entities throughout the world. Since 1914, ICMA has provided technical and management assistance, training, and information resources to its members and the local government community. The management decisions made by ICMA's nearly 8,000 members affect more than 100 million individuals in thousands of communities; from small towns with populations of a few hundred to metropolitan areas serving several millions.

**IDFPR:** Illinois Department of Financial and Professional Regulation. An agency of the State of Illinois responsible for, among other things, ensuring that the City of Elmhurst is complying with all state laws and requirements related to the locally administered Police Officers' Pension Fund and Firefighters Pension Fund.

**IDOL:** Illinois Department of Labor

**IDOR:** Illinois Department of Revenue

**IDOT:** Illinois Department of Transportation.

**IEPA:** Illinois Environmental Protection Agency.

**IMRF:** Illinois Municipal Retirement Fund. State retirement system established for municipal employees other than sworn fire or sworn police personnel.

**Income:** A term used in proprietary fund type accounting to represent: (1) revenues; or (2) the excess of revenues over expenses.

**Infrastructure:** The permanent foundation or essential elements of a municipality. Roadways are a component of a local government's infrastructure.

**Interest Earnings:** The earnings from available funds invested during the year.

**Interdepartmental Services:** An account used by the City to account for money received by the City's General Fund from other funds for their share of administrative overhead and other applicable expenditures that are accounted for in the General Fund.

**Interfund Transfer:** A transfer of funds or assets from one fund to another without equivalent flows of assets in return and without a requirement for repayment..

**Intergovernmental Revenues:** Revenues from other governments in the form of grants, entitlement, shared revenues, or payments in lieu of taxes.

## Glossary

**Internal Service Fund:** A fund-type used by state and local governments to account for the financing of goods and services provided by one department to another department, and to other governments, on a cost-reimbursement basis.

**Investment:** Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

**Insurance Services Organization (ISO) Rating:** A rating which provides a measure of the readiness of the City's fire response for home insurance purposes. The City's ISO Rating is 2.

### K

**Kelly Day:** A term used frequently in the firefighting industry to describe the situation where a firefighter must take an additional day off, usually within a defined period of time such as 27 days, so that the firefighter does not work more regular hours than allowed within that time period.

**Kilowatt-Hour:** A kilowatt hour is a unit of measure used to describe the amount of electricity used for a defined period of time. State law now requires that the utility tax imposed by the City for electricity be based on the number of kilowatt-hours used instead of the gross charges.

### L

**Levy:** (Verb) To impose taxes, special assessments or service charges for the support of governmental activities, usually based on the assessed value of property. (Noun) The total amount of property taxes imposed by the City for a specific year.

**Liability:** Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

**Line Item:** A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

**Liquidity:** The amount of cash and easily sold securities a local government has at one time.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

### M

**MFT (Motor Fuel Tax):** The Motor Fuel Tax is a tax on fuel consumption imposed and collected by the State. Distribution of the tax to municipalities is based on the municipality's certified population. Elmhurst's MFT revenue is recorded in a separate fund due to the restrictions on the type of expenditures that Elmhurst may fund with MFT revenues.

**Major Fund:** A classification given to a fund when the fund's total assets, liabilities, revenues or expenditures/expenses is equal to or greater than 10% of the total Governmental Fund or Enterprise

## Glossary

Fund total of that category (whichever category the fund belongs to) *and* 5% of the total Governmental and Enterprise total combined for that category. The General Fund is always classified as a Major Fund. Funds which do not pass this test are considered a Nonmajor Fund.

**Mobile Data Terminals (MDT)** - Mobile Data Terminals are terminals that will allow police officers instant access from the squad cars to the National Crime Information Center. This will allow the officer to immediately check on stolen property or check a warrant.

**Modified Accrual Accounting:** A basis of accounting used by Governmental Fund types in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and, expenditures are recognized when the related liability is incurred.

**MUF:** Municipal Utility Fund.

**Municipality:** A term used to describe a unit of government in Illinois such as a city, village or town.

## N

**NPDES (National Pollution Discharge Elimination System):** As authorized by the Clean Water Act, the NPDES is the U.S. Environmental Protection Agency's permit program to control water pollution by regulating point sources that discharge pollutants into the waters of the United States.

**Net Assets:** Total assets minus total liabilities.

**Net Income:** Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, non-operating expenses, and operating transfers-out.

**Nonmajor Fund:** A classification given to a fund when the fund's total assets, liabilities, revenues or expenditures/expenses is not equal to or greater than 10% of the total Governmental Fund or Enterprise Fund total of that category (whichever category the fund belongs to) *or* is not equal to 5% of the total Governmental and Enterprise total combined for that category. Funds which do pass this test are considered Major Funds.

**Non-operating Expenses:** Proprietary Fund expenses not directly related to the Fund's primary activity. An example would be interest expense.

**Non-operating Revenues:** Proprietary Fund revenues incidental to, or not directly related to the Fund's primary activities. An example would be interest income.

## O

**Operating Budget:** A financial plan that presents proposed expenditures for the fiscal year and estimates of revenue to finance them.

## Glossary

**Operating Expenses:** Proprietary fund expenses that are directly related to the fund's primary service activities.

**Operating Income:** The excess of proprietary fund operating revenues over operating expenses.

**Operating Revenues:** Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

**Ordinance:** A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily the statutes or charter will specify or imply those legislative actions that must be done by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments, and service charges require ordinances.

## **P**

**Part-Time Officers:** Part-time employees utilized by the Police Department in a law enforcement-related capacity for special events and other situations as needed.

**Pension:** Future payments made to an eligible employee after that employee has left employment or retired. Pensions for police officers' and firefighters' are based on the number of years of service working for the City and the employee's rate of pay at the time the employee either left employment or retired.

**Per Capita:** Per capita is a term used to describe the amount of something for every resident within the City. Per capita calculations for Elmhurst are based on a population of 43,298 upon the results from the 2006 Special Census.

**Performance Indicators:** Specific quantitative and qualitative measures of work performed as an objective of the department.

**Personal Services:** Expenditures for salaries and wages paid for services performed by City employees.

**Portfolio:** A list of investments for a specific fund or group of funds.

**Private Sector:** Businesses owned and operated by private individuals, as opposed to government-owned operations.

**Public Sector:** The policies and procedures as conducted by local governments, states and the federal government.

**Property Tax:** A tax levied on the assessed value of real property. (See also Corporate Property Tax)

## Glossary

**Proprietary Fund Types:** The classification used to account for a city's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds.

**Public Hearing:** An official forum called for the purpose of soliciting input from residents, businesses, and other stakeholders regarding a topic, plan or document. Illinois State law requires municipalities to hold a public hearing on the budget for the coming fiscal year before the budget is approved by the Council.

## R

**RFP (Request for Proposal):** A document used to request specific information from vendors regarding the scope of goods or services they can provide to meet a specific need of the City as well as their proposed cost of providing those goods or services.

**Referendum:** The submission of a proposed public measure, law or question, which has been submitted by legislature, convention or council, to a vote of the people for ratification or rejection.

**Repairs & Maintenance:** All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

**Reserve:** An account used to indicate that a portion of fund balance is restricted for a specific purpose. An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Revenue Bonds:** Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

**Revenues:** Funds or monies that the government receives. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, interest income and nonoperating monies.

## S

**SCADA (Supervisory Control and Data Acquisition):** Computer controlled system operation and information in regards to the City's water system.

**SSA (Special Service Area):** An area of property legally designated by the City which provides a means for the City to levy and raise property taxes only from those properties within the area for services that specifically benefit the area subject to taxation.

**Sales Taxes:** The City receives two types of sales taxes – one from the state and the other from a home-rule sales tax. The state tax rate is 1.0% and the local home rule sales tax rate is 0.75%

## Glossary

**Special Revenue Funds:** Funds used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and which therefore can not be diverted to other uses.

**Sworn:** A term used to describe fire and police personnel who are hired by the Board of Fire and Police Commissioners.

### I

**TIF (Tax-Increment Financing):** A redevelopment tool available for use by municipalities where the cost of capital improvements and development or redevelopment activity for a legally designated area are funded by the future property taxes, and in some instance sales taxes.

**TIF (Tax-Increment Financing) District:** A special district established to revitalize a deteriorating or underdeveloped area, funded through incremental property taxes.

**Tax Base:** The total value of all real and personal property in the City as of January 1 of each year, as certified. The tax base represents net value after all exemptions.

**Tax Levy:** The total amount of money to be raised by property taxes for corporate operating, debt service purposes or special service areas.

**Tax Rate:** The amount of property tax levied for each \$100 of assessed valuation.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include charges for services rendered only to those paying such charges, for example sewer service charges.

**Transfers:** Most typically used to describe the transaction when one fund sends money to another fund, such as the Capital Improvement Fund sending money to the General Fund for certain budgeted expenditures.

**Trust and Agency Funds:** Funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

### U

**Unreserved Fund Balance:** For governmental funds, it is the portion of fund balance that is spendable or available for appropriation.

**Unrestricted Net Assets:** That portion of net assets that is neither restricted nor invested in capital assets (net of related debt). Unrestricted net assets are typically used as the "fund balance" equivalent for Proprietary Funds.

**User Fees:** The payment of a fee for the direct receipt of a public service by the party who benefits from the service.

## Glossary

### W

**Web Page:** An internet site that provides information and services and a means of communicating. The City's web site ([www.elmhurst.org](http://www.elmhurst.org)) provides a significant amount of information and services that residents can access 24 hours a day and seven days a week.

**WIFI:** Wireless Fidelity. The underlying technology of wireless computing and telecommunications devices.

**Working Capital:** This term generally refers to current assets minus current liabilities.

**WWTP:** Wastewater Treatment Plant.