



CITY OF ELMHURST

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CITY MANAGER

April 15, 2010

To: Mayor DiCianni and Members of the City Council

From: Marilyn K. Gaston, Director of Finance and Administration

Re: Fiscal Year 2010-11 Revised Budget Adjustments

Attached please find the fiscal year 2010-11 revised budget adjustments for your information and review. The adjustments include the annual reappropriation (carryover) of funds and budget changes per City Council direction. Reappropriations reflect those funds that have been budgeted for spending (appropriations in fiscal year 2009-10); however, the project or purchase will not be completed until fiscal year 2010-11. The document also reflects the changes as a result of Council motion at the Committee of the Whole meeting on April 12, 2010, in the "Change as a result of Council Motion" column.

If you have questions, please contact me at 530-3105 or Tom Trosien at 530-3106.

BudgetAdjustMemo

Copies To All
Elected Officials

4-15-10

CITY OF ELMHURST, ILLINOIS
ANNUAL BUDGET
FOR THE FISCAL YEAR ENDING APRIL 30, 2011
Summary of Proposed Adjustments and Reappropriations/Carryovers

		Original Proposed Budget	Change as a result of Council Motion	Staff Recommended Adjustments	Reappropriation (Carryovers)	Revised Budget (See O-06-2010)	
<u>Expenditures</u>							
<u>General Fund - 110</u>							
<i>Contingent</i>							
Contingent	110-0085-417-60-12	100,000	(50,000)	-	-	50,000	Per Council motion, reduce contingency amount.
<i>Finance Department/Information Tech. - 110-2008</i>							
Computer Equipment	110-2008-413-80-03	590,000	(17,000)	-	55,000	628,000	Per Council motion, removal of proposed laptops for elected officials. Document imaging equipment to be purchased after May 1st.
Computer Software	110-2008-413-80-31	70,000	-	-	60,000	130,000	Document imaging software to be purchased after May 1st.
Miscellaneous Equipment	110-2008-413-80-98	130,000	(50,000)	-	45,000	125,000	Per Council motion, removal of video equipment for council chambers. Document imaging, copiers, & cabling to be purchased after May 1st.
<i>Fire Department</i>							
Sick Payout	110-4020-422-10-06	74,800	-	-	30,000	104,800	Anticipated retirement during FY 2010 - now estimated in FY 2010/11.
<i>Wireless Radio Alarm Services - 110-4021</i>							
Communication Equipment	110-4021-425-80-05	-	-	-	300,000	300,000	Purchase of wireless radio alarms after May 1st.
<i>ESDA - 110-4022</i>							
Building Improvements	110-4022-423-80-23	20,000	-	-	7,000	27,000	Medical supplies to be received after May 1st.
<i>Police Department - 110-5030</i>							
DUI Tech Fund Expenditures	110-5030-421-60-75	10,500	-	-	22,000	32,500	In-car video cameras to be received after May 1st.
Vehicles	110-5030-421-80-06	88,000	-	-	105,000	193,000	Vehicles to be received after May 1st.
<i>Street & Alley Maintenance - 110-6041</i>							
Guard Rail/Fence Material	110-6041-432-40-20	10,000	-	(7,500)	-	2,500	Budget line item at prior levels. Reduction allocated to Salt line item.
Roadway Improvement	110-6041-432-80-15	4,221,000	-	-	300,000	4,521,000	Spring Road sidewalk project to be completed after May 1st.
<i>Snow Removal and Ice Control - 110-6042</i>							
Salt	110-6042-433-40-46	235,000	-	27,500	-	262,500	Increase reflects more appropriate level of anticipated salt purchases.
<i>Forestry - 110-6043</i>							
DED Injection Program	110-6043-434-30-91	20,000	-	(20,000)	-	-	Reflects discontinuation of program. Reduction allocated to Salt line item.
<i>Central Equipment Maintenance - 110-6047</i>							
Software	110-6047-512-80-21	10,000	-	-	145,000	155,000	Fleet Maintenance/Management Software to be purchased after May 1st.
Miscellaneous Equipment	110-6047-512-80-98	-	-	-	34,000	34,000	Fuel Dispenser Equipment to be purchased after May 1st.
<i>Public Benefits - 110-6048</i>							
Sidewalk Improvements	110-6048-513-80-34	-	-	-	200,000	200,000	Gladys sidewalk to be completed after May 1st.

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<i>Historical Museum - 110-7060</i>							
EHMF Endowment	110-7060-451-60-39	35,000	-	39,800	-	74,800	Additional funds from the Museum Foundation.
Professional Services	110-7060-451-30-52	23,000	(3,000)	-	-	20,000	Per Council motion, reduction of Museum budget.
Conservation of Artifacts	110-7060-451-30-60	2,000	(2,000)	-	-	-	Per Council motion, reduction of Museum budget.
Other Supplies	110-7060-451-40-98	3,000	(2,000)	-	-	1,000	Per Council motion, reduction of Museum budget.
Building Repairs	110-7060-451-50-01	35,000	(30,000)	-	-	5,000	Per Council motion, reduction of Museum budget.
Equipment	110-7060-451-50-08	2,000	(1,000)	-	-	1,000	Per Council motion, reduction of Museum budget.
Office Equipment	110-7060-451-50-13	500	(500)	-	-	-	Per Council motion, reduction of Museum budget.
Conferences, Seminars	110-7060-451-60-11	2,500	(2,000)	-	-	500	Per Council motion, reduction of Museum budget.
Personnel Recruitment	110-7060-451-60-42	1,200	(700)	-	-	500	Per Council motion, reduction of Museum budget.
Exhibitions	110-7060-451-60-44	30,000	(15,000)	-	-	15,000	Per Council motion, reduction of Museum budget.
Travel	110-7060-451-60-54	2,000	(500)	-	-	1,500	Per Council motion, reduction of Museum budget.
Archives/Manuscripts	110-7060-451-60-64	2,000	(1,000)	-	-	1,000	Per Council motion, reduction of Museum budget.
Educational Programs	110-7060-451-60-65	16,400	(3,300)	-	-	13,100	Per Council motion, reduction of Museum budget.
Other Expenses	110-7060-451-60-98	10,000	(1,000)	-	-	9,000	Per Council motion, reduction of Museum budget.
Furniture & Fixtures	110-7060-451-80-01	6,000	(6,000)	-	-	-	Per Council motion, reduction of Museum budget.
Office Equipment	110-7060-451-80-02	4,000	(4,000)	-	-	-	Per Council motion, reduction of Museum budget.
Building Improvements	110-7060-451-80-23	26,000	(26,000)	-	60,000	60,000	Per Council motion, reduction of Museum budget.
Miscellaneous Equipment	110-7060-451-80-98	2,000	(2,000)	-	-	-	Churchville parking lot improvement to be completed after May 1st.
			(100,000)				Per Council motion, reduction of Museum budget.
Total Accounts With Adjustments		5,781,900	(217,000)	39,800	1,363,000	6,967,700	
Total General Fund		50,629,443	(217,000)	39,800	1,363,000	51,815,243	
Capital Improvement Fund - 111							
Transfer To General Fund	111-0098-515-98-01	5,754,600	(117,000)	-	1,187,500	6,825,100	Per Council motion, reduction of laptops, contingency and video equipment.
Transfer To Stormwater Fund	111-0098-515-98-39	150,000	-	-	750,000	900,000	CIF funded projects to be completed after May 1st. CIF funding for levee project to be completed after May 1st.
Total Accounts With Adjustments		5,904,600	(117,000)	-	1,937,500	7,725,100	
Total Capital Improvement Fund		7,910,325	(117,000)	-	1,937,500	9,730,825	
Stormwater Fund - 305							
Land Improvements	305-6041-432-80-22	200,000	-	-	750,000	950,000	Levee project to be completed after May 1st.
Total Accounts With Adjustments		200,000	-	-	750,000	950,000	
Total Stormwater Fund		200,000	-	-	750,000	950,000	

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<u>Municipal Utility Fund - 510</u>							
<i>Water Production - 510 6051</i>							
Computer Equipment	510-6051-501-50-04	27,000	-	-	20,000	47,000	SCADA system upgrade to be completed after the fiscal year end.
<i>Water Distribution - 510 6052</i>							
Watermains	510-6052-501-80-12	870,000	-	-	100,000	970,000	Project to be completed after the fiscal year end.
<i>Maintenance of Sanitary Sewers 510-6056</i>							
Sanitary Sewers	510-6056-502-80-13	1,225,000	-	-	500,000	1,725,000	Completion of the 2009/10 sewer lining program in FY 2011
<i>Wastewater Treatment Plant 510-6057</i>							
Building	510-6057-502-50-01	80,000	-	-	35,000	115,000	Building #1 remodeling to be completed in FY 2010/11.
Total Accounts With Adjustments		2,202,000	-	-	655,000	2,857,000	
Total Municipal Utility Fund		<u>27,362,625</u>	<u>-</u>	<u>-</u>	<u>655,000</u>	<u>28,017,625</u>	
<u>Parking System Fund - 530</u>							
Parking Improvements	530-0088-503-80-19	-	-	-	3,100,000	3,100,000	Parking deck and additional railroad parking to be completed after May 1st
Total Accounts With Adjustments		-	-	-	3,100,000	3,100,000	
Total Parking System Fund		<u>1,410,630</u>	<u>-</u>	<u>-</u>	<u>3,100,000</u>	<u>4,510,630</u>	
<u>Redevelopment Projects - 310</u>							
Streetscape	310-0089-461-80-24	950,000	-	-	100,000	1,050,000	Streetscape to be completed after the fiscal year end.
Facade Renovation	310-0089-461-80-27	100,000	-	-	150,000	250,000	Carryover for facade projects to be completed in FY 10/11.
Total Accounts With Adjustments		1,050,000	-	-	250,000	1,300,000	
Total Redevelopment Projects Fund		<u>4,539,720</u>	<u>-</u>	<u>-</u>	<u>250,000</u>	<u>4,789,720</u>	

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<u>Revenues</u>							
<u>General Fund - 110</u>							
Museum Foundation Donation	110-0000-371-14-00	40,000	-	39,800	-	79,800	Additional funds to be received from Museum Foundation.
Park District Gasoline	110-0000-341-15-00	62,400	-	-	8,500	70,900	Park District share of Fuel Dispenser Equipment.
Transfer From CIF (111)	110-0000-391-02-00	5,754,600	(117,000)	-	1,187,500	6,825,100	CIF funded projects to be completed after May 1st.
Total Accounts With Adjustments		5,857,000	(117,000)	39,800	1,196,000	6,975,800	
Total General Fund		<u>50,863,289</u>	<u>(117,000)</u>	<u>39,800</u>	<u>1,196,000</u>	<u>51,982,089</u>	
<u>Stormwater Fund - 305</u>							
Transfer From CIF (111)	305-0000-391-02-00	150,000	-	-	750,000	900,000	Transfer from Capital Improvement Fund for levee project.
Total Accounts With Adjustments		150,000	-	-	750,000	900,000	
Stormwater Fund		<u>259,230</u>	<u>-</u>	<u>-</u>	<u>750,000</u>	<u>1,009,230</u>	
<u>Parking System Fund - 530</u>							
Federal	530-0000-322-01-01	-	-	-	2,500,000	2,500,000	Metra Grant for parking deck to be completed in FY 10/11.
Total Accounts With Adjustments		-	-	-	2,500,000	2,500,000	
Total Parking System Fund		<u>1,065,630</u>	<u>-</u>	<u>-</u>	<u>2,500,000</u>	<u>3,565,630</u>	