



CITY OF ELMHURST

209 NORTH YORK STREET
ELMHURST, ILLINOIS 60126-2759
(630) 530-3000
www.elmhurst.org
Community Development – 630-530-3030
Fax – 630-530-3127

HOW TO OBTAIN A GENERATOR PERMIT

Submit the following to the Community Development Department:

- Fill out Application for Building Permit and Plan Review completely.
- Submit two (2) copies of your Plat of Survey with the location of the generator drawn on it. Provide all distances from property lines and house.
- Submit photo of the location indicating where the generator will be placed. This submission will help expedite the plan review process.
- Contractor must be bonded and registered with the City before permit will be issued.
- Submit a copy of the manufacturer-provided specifications for the generator being installed.

Generator Guidelines:

Generators are most commonly located in the rear yard. They are **not** permitted in the required side yard. They **may** be located all the way into the backyard, but need to be at least 5' from the rear property line and 5' from the side property line.

After the drawings are reviewed and approved, the applicant will be notified that the permit is ready for pick up. All contractors must have current registration with the City of Elmhurst. You will receive a permit card to be posted at the job site. This card will indicate what inspections will be needed. A minimum of 24 hour notice is required for an inspection request.

The Application for Building Permit and Plan Review is available online at www.elmhurst.org or at the Community Development Counter at Elmhurst City Hall. Hours are Monday - Friday 8:30 AM TO 5:00 PM.

For any additional questions or information feel free to call the Community Development at 630-530-3030.