

City of Elmhurst

BUILDING PERMIT ***WHEN DO I NEED ONE?***

The City of Elmhurst Community Development Department is responsible for issuing permits and assuming compliance with city zoning, building, electric, plumbing and fire prevention codes. City residents and builders should acquire a permit for the following:

- New home construction
- Attached and detached garages
- Additions to structures
- Interior remodeling
- Removing or adding dry wall or insulation
- Basement remodel
- Bathroom remodel
- Revisions to electrical services
- Air conditioning installations
- Revisions to plumbing and fixtures
- Porches and decks
- Swimming pools and hot tubs
- Sheds and accessory structures (greater than 100 sq. ft.)
- Signs
- Fences and gates
- Dormer(s)
- Fireplace
- Lawn sprinkler system
- Demolitions
- Sewer Repairs
- Patios
- Replacement windows
- Sidewalks
- Driveways
- Miscellaneous Concrete
- Siding



Building permit applications are available at the Community Development Counter located at Elmhurst City Hall, 209 N. York Street. Hours are Monday - Friday 8:30 a.m. to 5:00 p.m. or on line at www.elmhurst.org/building

It is advisable to check with Community Development prior to application for a permit to ascertain what drawings, site plans, etc. are necessary for your project. When your application has been approved and a permit issued, you will receive a permit card to be posted at the job site. This card will indicate what on-site inspections will be needed. These inspections are made at specific intervals during the project and are required to assure compliance with codes to promote good, safe construction. It is the responsibility of the applicant/general contractor to call and schedule all required inspections at the appropriate time.

For any additional information on any matters relating to building applications and permits, call 530-3030