

**Elmhurst Economic Development Commission  
Meeting Minutes – Friday, December 19, 2014  
City Hall – Conference Room 2**

Present: Mark Sabatino, Chair, Bill Shanklin, Vice Chair, Trisha Hall, Steve Moskal, Diane McGinnis, Rich Reichert, John Poulos, Brian Stolper, Tim Ricordati, Kurt Schiele, Don Meyers

Absent: Bill Huber, Barbara Rieske-Schau, Maryann Gorski

Also Present: Kevin York, Scott Levin, Mike Kopp, John Quigley, Dan Leahy, Kevin Leighty, Tom Paravola, Erin Van De Walle, Ken Bartels

The EDC was called to order at 7:31 a.m. by Mark Sabatino, Chair.

The EDC Minutes of November 21, 2014 were approved as submitted.

There were no public comments.

Mike Kopp provided an update for the EDC on active projects within Elmhurst including: Plass site, Addison Deck (groundbreaking on 12/19/14), Hahn Street Development, Waverton site, Wilder Crossing, Pier 1 site, and the Addison surface lot/RFP. Mike also mentioned the work on the City's comprehensive plan and zoning plan, an effort to bring them into better alignment. Mike also referenced a City press release on the 'new' Economic Development Team: Mike Kopp, Dan Leahy, Erin Van De Walle, Charlie Van Slyke and Ken Bartels.

Mark led a review of the 'brainstorming/discussion' held at the EDC meeting on 11/21/14. Items covered included: enhanced EDC promotion/publicity, a more complete/useable business database, updated city-wide vacancy rates, better retention visit follow-up reporting to the EDC, EDC ongoing education topics, a retention visit packet/leave-behind, a business calling/contact plan via an outside vendor, a review of the EDC/District actions/potentials and the 'Notify Me' concept for businesses. Bill Shanklin, Vice Chair, also went through a list he had created exploring even more ideas/options (shared earlier). Within Bill's list were the ideas of one or two EDC 'brainstorming meetings (to be set), more off-site meetings, and the idea of identifying and working with 'anchor businesses'.

THE JANUARY 23, 2015 EDC MEETING WILL BE DEVOTED TO A PRIORITIZATION OF THESE IDEAS FOR 2015. Commissioners are asked to share any prioritization thinking with Mark, Bill or Ken Bartels prior to the meeting. There will also be some ideas followed up with now including: business calling/contact plan, database creation, and EDC promotion/publicity items.

Commissioners should email Ken with any retention visits made during November and December for information purposes.

The Women in Management Seminar is set for 2/17/15 at Wilder Mansion with more details forthcoming.

By-Law required (every two years) EDC officer elections will be held on 1/23/15.

Commissioners with 2015 guest presenter suggestions or off-site meeting locations are asked to be in contact with Ken.

John Quigley mentioned several upcoming events: Economic Forecast Luncheon on 1/27/15 at Drury Lane featuring John, Rich Reichert and Tim Ricordati, the State of Our City breakfast at Community Bank of Elmhurst on 1/13/15 and the Chamber's Annual Awards Showcase at the Waterford on 1/30/15. Kevin Leighty mentioned that he has accepted a full-time role with the Schaumburg Economic Development Office starting 1/5/15. Congratulations Kevin!

The next EDC meeting will be on 1/23/15.

The EDC adjourned at 9:05 a.m.

HAPPY HOLIDAYS TO ALL.

Submitted by Ken Bartels.