

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF ELMHURST, ILLINOIS
HELD ON MONDAY, OCTOBER 1, 2012
209 NORTH YORK STREET
ELMHURST, ILLINOIS**

EXECUTIVE SESSION 7:00 P.M. – ACQUISITION/DISPOSITION OF REAL PROPERTY AND EMPLOYMENT OR COMPENSATION OF AN OFFICER

1. Executive session was called to order at 7:02 p.m. by Mayor DiCianni for the purpose of discussing Acquisition/Disposition of Real Property and Employment or Compensation of an Officer.

Present: Paula Pezza, Diane Gutenkauf, Norm Leader, Bob Dunn (arrived at 6:08 p.m.), Michael J. Bram, Dannee Polomsky, Kevin L. York, Stephen Hipskind, Chris Healy, Scott Levin, Jim Kennedy (arrived at 7:03 p.m.), Steve Morley, Mark A. Mulliner

Absent: Patrick Wagner

Also in attendance: City Attorney Storino, City Manager Grabowski, Assistant City Manager Kopp

Alderman Morley moved to convene into executive session for the purpose of discussing Acquisition/Disposition of Real Property and Employment or Compensation of an Officer. Alderman Pezza seconded.

Ayes: Morley, Pezza, Gutenkauf, Leader, Dunn, Bram, Polomsky, York, Hipskind, Healy, Levin, Mulliner

Nays: None

12 ayes, 0 nays, 2 absent
Motion duly carried

Alderman Morley moved to adjourn executive session. Alderman York seconded. Voice vote. Motion carried. Executive session adjourned at 7:24 p.m.

CALL TO ORDER/ PLEDGE OF ALLEGIANCE/ROLL CALL

Attendance: 38

2. The Regular Meeting of the Elmhurst City Council was called to order by Mayor DiCianni at 7:31 p.m.

Present: Paula Pezza, Diane Gutenkauf, Norman Leader, Bob Dunn, Michael J. Bram, Dannee Polomsky, Kevin L. York, Stephen Hipskind, Chris Healy, Scott Levin, Jim Kennedy, Steve Morley, Mark A. Mulliner

Absent: Patrick Wagner

Also in Attendance: City Attorney Storino, City Manager Grabowski, Assistant City Manager Kopp, Director of Finance & Administration Gaston, Fire Chief Bacidore, Deputy Police Chief Kveton, Museum Director Bergheger

RECOGNITIONS

3. a. MILLY SMITH FOR 30 YEARS OF VOLUNTEER SERVICE TO THE HISTORICAL MUSEUM

Mayor DiCianni invited Museum Director Bergheger and Museum Volunteer Milly Smith to join him at the podium.

Director Bergheger recognized Milly's 30-years of service to the museum and thanked her for many years of service and dedication. Director Bergheger and Mayor DiCianni presented Ms. Smith with a plaque and a certificate of achievement.

b. ILLINOIS ASSOCIATION OF MUSEUMS AWARDS TO ELMHURST HISTORICAL MUSEUM

Director Bergheger invited Curator of Exhibits, Lance Tawzer and Curator of Collections, Nancy Wilson to join him at the podium. Director Bergheger stated the museum had accepted two (2) awards last week from the Illinois Association of Museums. He presented to Curator Tawzer an award for the

summer 2011 exhibit “Toys In the Hood.” He presented Curator Wilson with an award for the Civil War exhibit “Letters from Home.”

Mayor DiCianni thanked Director Bergheger and the Museum staff for a job well done.

RECEIPT OF WRITTEN COMMUNICATIONS AND PETITIONS FROM THE PUBLIC

4. None.

PUBLIC FORUM

5. Cathy Jordan
566 Fairfield Ave.
Elmhurst, IL 60126

Invited everyone to the Elmhurst Heritage Foundation fundraising event at the Wilder Mansion on Thursday, October 25, 2012 between 6:00 p.m. – 9:00 p.m. For more information visit www.elmhursthhistory.org. She also announced on Saturday, October 13, 2012 between 11:00 a.m.-3:00 p.m. all are welcome to celebrate Heritage Day at the Churchville One Room Schoolhouse – Fischer Farm.

Claude Pagacz
566 W. Gladys Ave.
Elmhurst, IL 60126

Spoke regarding the questions that he asked and answers that he has not received.

Tamara Brenner
133 N. Caroline Ave.
Elmhurst, IL 60126

Spoke regarding the two referendum questions on the November 6, 2012 ballot. She stated one question from DuPage County (advisory) and the second one, from the City of Elmhurst (binding). The first question vote no, for the other question vote yes. It states one position per elected official at a time. If the yes vote, passes it will become law in Elmhurst.

Todd Benson
391 River Glen
Elmhurst, IL 60126

Invited everyone to Elmhurst Fall Fest on Saturday, October 13, 2012. He stated October 9, 2012 is the last day to register to vote and Early Voting starts October 22, 2012 through November 2, 2012. He stated congrats and good luck to Mayor DiCianni in his upcoming election.

PRESENTATION – HAHN STREET DEVELOPMENT PROJECT STUDY UPDATE (TRACY CROSS & ASSOCIATES)

6. Mayor DiCianni welcomed Tracy Cross and thanked him for returning to present additional information that was requested since his presentation on September 4, 2012.

Mr. Cross stated he was here to help, not direct or mandate what is to be developed. He presented a PowerPoint titled *Hahn Street Redevelopment Area Conclusion & Recommendations* highlighting the following information:

Hospitality Sector

- Hospitality
- Elmhurst College
- Trends in Four Mile Radius of City Centre

Boutique Hotel (A successful hotel must provide)

- Sense of arrival
- Extras (breakfast, WiFi, Room Service, Spa, etc)
- Concierge

- Flexibility
- Updating
- A place to be seen
- Bar & Restaurant
- Location

Office Demand Generators

- Residential Sector
- Vacant Commercial Property
- Home Supply
- Trends
- Recommendations
- Single Family
- Townhomes
- Condominiums
- Rental Apartments

Mr. Cross answered questions from the Council.

Mayor DiCianni thanked Mr. Cross for his presentation.

ANNOUNCEMENTS

7. Alderman York announced on Saturday, October 13, 2012 the Elmhurst Bike Task Force is hosting a 10-mile Bike Ride for Elected Officials starting at 1:30 p.m. at City Hall and then touring the north side of town. Refreshments will be served.

Alderman Bram announced he and Alderman Polomsky will host a 3rd Ward Town Hall meeting on Thursday, October 11, 2012 at 7:00 p.m. on the second floor of Angelo's Restaurant.

Alderman Gutenkauf announced tomorrow night at the Elmhurst Public Library, Cool Cities will present *Green Home, Green Wallet* at 7:00 p.m. All attendees will receive a CFL fluorescent light bulb.

City Clerk Spencer reminded everyone that the last day to register or update voter registration in person at City Hall prior to the November 6, 2012 General Election is Tuesday, October 9, 2012. Registration takes place in the Administrative Office of City Hall between the hours of 8:30 a.m.-5:00 p.m. Monday through Friday.

CONSENT AGENDA

8. The following items on the Consent Agenda were presented:

- a. MINUTES OF THE REGULAR MEETING HELD ON MONDAY, SEPTEMBER 17, 2012 (City Clerk Spencer): Approve as published
- b. MINUTES OF THE EXECUTIVE SESSION HELD ON MONDAY, SEPTEMBER 17, 2012 (City Clerk Spencer): Receive and place on file
- c. MINUTES OF THE EXECUTIVE SESSION HELD ON TUESDAY, SEPTEMBER 18, 2012 (City Clerk Spencer): Receive and place on file
- d. ACCOUNTS PAYABLE – SEPTEMBER 30, 2012, TOTAL \$ 1,275,475.04
- e. REAPPOINTMENT TO THE SENIOR CITIZENS COMMISSION – MAPLE (Mayor DiCianni): Concur with the Mayor's recommendation

September 13, 2012

To: Members of the City Council

Re: Reappointment to the Senior Citizens Commission – Ruth Maple

With your advice and consent, I will reappoint Ms. Ruth Maple to the Senior Citizens Commission for a term to expire April 30, 2015.

Respectfully submitted,
/s/ Peter P. DiCianni, III
Mayor

- f. BID RESULTS, 2012 SANITARY SEWER CIPP LINING PROJECT (City Clerk Spencer): Refer to the Public Works & Buildings Committee

September 27, 2012

TO: Mayor DiCianni and Members of the City Council
RE: Bid Results, 2012 Sanitary Sewer CIPP Lining Project

In response to an invitation to bid for the 2012 Sanitary Sewer CIPP Lining Project #12-15, the City of Elmhurst advertised in the Elmhurst Independent on Thursday, August 30, 2012. Bids were received from three (3) contractors. The bid packages were complete.

Bids were opened at 10:00 a.m. on Tuesday, September 18, 2012 by the City Clerk. The following is a summary of the bid received:

| <u>Contractor</u> | <u>Bid Amount</u> |
|---|-------------------|
| Insituform Technologies Chesterfield, MO | \$ 798,360.00 |
| Visu-Sewer of Illinois Bridgeview, IL | \$ 809,925.25 |
| Municipal Pipe Tool Co. LLC Hudson, IA | \$ 1,022,083.76 |

Respectfully submitted,
/s/ Patty Spencer
City Clerk

- g. REPORT – COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS) PURCHASE The following report of the Public Works & Buildings Committee was presented for passage:

September 24, 2012

To: Mayor DiCianni and Members of the City Council
RE: Computerized Maintenance Management System (CMMS) Purchase

The Public Works and Buildings Committee met on Monday, September 24, 2012, to discuss the proposal for the purchase of a Computerized Maintenance Management System (CMMS) authorized in FY 2012/2013 budget for managing assets, work order processing and analyzing maintenance activity in the Utility/Wastewater Collection Division.

A CMMS software package maintains a computer database of information about an organization's maintenance operations. This information, which is required by the IEPA, will help management make more informed decisions (for example, calculating the cost of machine breakdown repair versus preventive maintenance for each machine, leading to better allocation of resources). The software is made up of two core functions, work orders and assets. Scheduling jobs, assigning personnel, reserving materials, recording costs, and tracking relevant information such as the cause of the problem, response time or downtime involved, and recommendations for future action are all managed through the software system. The CMMS assists in tracking inspections, preventive maintenance and IEPA environmental compliance schedules. In addition, the CMMS is part of the original IEPA Compliance Commitment Agreement (CCA) and allows the City to track compliance with sewer backup reporting and the management of the fats, oils, and grease program for the collection system.

The CMMS schedules preventive maintenance automatically based on maintenance plans and it tracks preventive maintenance jobs providing step-by-step instructions or check-lists, lists of materials, and other job requirements. Recording data about equipment, underground assets, linear assets and property including maintenance activities, specifications, purchase date, expected lifetime, warranty information, service contracts, service history, spare parts and anything else that might be of help to management or maintenance workers.

More specifically, CMMS provides the Utility Division staff with the ability to effectively plan maintenance functions, improve productivity, lower overall operating costs, keep on top of legal/regulatory obligations, minimize liability and extend equipment life. In addition to the CMMS program will be available for use to other divisions of Public Works as needed.

The City of Elmhurst requested qualifications from professional software engineering consultants for a state-of-the-art computerized maintenance management software system for water, wastewater, underground assets and environmental compliance as well as public works applications to include geographical information system (GIS) integration, tablet and laptop applications for mobile workforce connectivity applications and a citizen portal application allowing for immediate notification of emergencies from the community.

The scope of work requires the selected engineering firm to provide the following:

- Project Initiation and Organization Meeting.
- Public Works and Utilities Software Bundled Products including water, wastewater, stormwater, and environmental compliance. The core bundle includes GIS, SCADA, and Mobile apps.
- Implementation Services which includes installation, configuration, data migration, integration, training and project management.

The selection committee followed the Qualifications-Based Selection procedures established by the Local Government Professional Services Selection Act (50 ILCS 510/0.01-510/7). Five packets were submitted from qualified software engineering firms of which three were interviewed. The firms interviewed are listed below:

- RJN Group – CASS WORKS, Wheaton, IL
- eRPortal Software Group, LLC, West Springfield, MA
- Lucity Inc., Overland Park, KS

Each firm was evaluated and ranked based on ability and capacity to perform the work, ability to produce the required software features and functionality, presence in the public works software marketplace, ease of use and reliability. The firm selected as the most qualified is Lucity Inc. of Overland Park, Kansas.

Lucity submitted superior qualifications and solutions including similar projects for other municipal public works departments and water/wastewater utility districts. Lucity Inc. received the highest performance reviews from their previous clients. Attached is the proposal from Lucity Inc. for the project. The annual fee for customer support, maintenance and software upgrades will be \$26,000. This annual maintenance fee will be budgeted for in the municipal utility fund operating budget for software management.

Funding is provided in the FY 2012/13 Budget in the amount of \$75,000 in account number 510-6056-502-80-21 (Water/Wastewater) for the Computerized Maintenance Management System.

It is, therefore, the recommendation of the Public Works and Buildings Committee that the proposal in the amount of \$74,500 from Lucity Inc. to provide professional asset management software be accepted and that the City Attorney be authorized to draft a resolution approving a contract with Lucity Inc. of Overland Park, Kansas.

Respectfully submitted,
Public Works and Building Committee
/s/ Jim Kennedy

Chairman
/s/ Bob Dunn
Vice-Chairman
/s/ Chris Healy
/us/ Diane Gutenkauf

- h. REPORT – 2012/2013 SANITARY SEWER CIPP LINING PROJECT The following report of the Public Works & Buildings Committee was presented for passage:

September 24, 2012

TO: Mayor DiCianni and Members of the City Council
RE: 2012/2013 Sanitary Sewer CIPP Lining Project

The Public Works and Buildings Committee met on Monday, September 24, 2012 to discuss bids for the 2012/2013 Sanitary Sewer CIPP Lining Project. An invitation to bid was sent to qualified contractors and advertised in local area newspapers. The three (3) bids that were received are summarized below:

| <u>Contractor</u> | <u>Bid Total</u> |
|---|------------------|
| Insituform Technologies USA, Inc. (Lemont, IL) | \$798,360.00 |
| Visu-Sewer of Illinois, LLC (Bridgeview, IL) | \$809,925.25 |
| Municipal Pipe Tool Co. LLC (West Chicago, IL) | \$1,022,083.76 |

The project includes the method and process necessary to provide for the complete rehabilitation of deteriorated gravity sewer lines through the installation of Cured-in-Place-Pipe (CIPP). The project contains 22,065 feet of sanitary sewer targeted for rehabilitation. A map of the areas to be lined is attached.

The project area is contained in Basin 20 and was identified as a problematic basin by RJN in the comprehensive plan and therefore is recommended for prompt rehabilitation in this fiscal year. Annual maintenance and inspections in this basin, found the sanitary sewer lines to have multiple cracks and pipe defects. The (CIPP) cured in place pipe project is a procedure to remove infiltration from the collection system and to improve the structural condition of deteriorating pipes in the basin.

The CIPP process is defined as the rehabilitation of gravity sewer pipe by the installation of a flexible polyester felt fiber tube, vacuum impregnated with a polyester thermosetting resin, having an impermeable inner surface. The impregnated tube is formed to the host pipe by means of a water column. Curing is accomplished by circulating hot water or steam throughout the length of the tube in accordance with the manufacturer's curing schedule.

When cured and complete, the rehabilitated pipe will be a structurally sound, impermeable, joint-less pipe, which is effectively a "pipe-within-a-pipe."

All preparatory activities, including pre-televising and cleaning is incidental to the work. Sewer service reinstatements and any other work required for the proper installation of the CIPP system is also included in the bid amount.

Additional work such as point repairs, which may be required prior to lining are not included in the bid amount. The amount of work authorized by the City for this project, including this project and any additional repair work, shall not exceed the budgeted amount.

The low bidder on this project is Insituform Technologies USA, Inc. of Lemont, Illinois. Insituform

Technologies has previously worked for the City and has completed this type of work in a timely and satisfactory manner.

Funds have been provided in the 2012/2013 Budget, Municipal Utility Fund, Sanitary Sewer Replacement/Lining Program, account number 510-6056-502-80-13, in the budgeted amount of \$950,000.00 for the contractual rehabilitation of sewers.

It is therefore the recommendation of the Public Works and Buildings Committee that the bid, submitted by Insituform Technologies USA, Inc., for the 2012/2013 Sanitary Sewer CIPP Lining Project, in the amount of \$798,360.00, be accepted and that the total cost of the work not exceed the budgeted amount, and the City Attorney be authorized to draft a resolution approving a contract with Insituform Technologies USA, Inc.

Respectfully submitted,
Public Works and Building Committee
/s/ Jim Kennedy
Chairman
/s/ Bob Dunn
Vice-Chairman
/s/ Chris Healy
/s/ Diane Gutenkauf

- i. REPORT – TWO (2) FORD F150 4X4 PICK-UPS The following report of the Public Works & Buildings Committee was presented for passage:

September 24, 2012

TO: Mayor DiCianni and Members of the City Council
RE: Two (2) Ford F150 4X4 Pick-Ups

The Public Works and Buildings Committee met on Monday, September 24, 2012 to discuss the purchase of Two (2) Ford F150 4X4 Pick-Up's. These vehicles replace PW20 and PW84. The existing vehicles are 2000 year models (12 years old. These vehicles are used for forestry's DED program, to pick up storm debris following heavy rain or high winds, and as supervisory vehicles during the snow removal program.

The City of Elmhurst participates in the Suburban Purchasing Cooperative, a cooperative of 135 municipalities in the six county areas of Northern Illinois. The Governing Board of Suburban Purchasing Cooperative provides a Joint Purchasing Program for Local Government Agencies and has awarded a competitively bid, joint purchase contract to Freeway Ford, 8445 45th St, Lyons, IL 60534 for the supply of Ford F150 Pick-Up Trucks. The total cost for two Ford F150 4X4 Pick-Up Trucks is \$39,428.00.

| <u>Unit No.</u> | <u>Total Price(including trade)</u> |
|-----------------|-------------------------------------|
| PW-20 | \$19,714.00 |
| PW-84 | \$19,714.00 |

PW-20 and PW-84 will be used in the Public Works Department, Forestry Division. Funds have been provided in the FY2012/2013 budget under the following account number: \$56,000.00 in 110-6043-434-8006. The total purchase price for the two 2012 Ford F150 4X4 Pick-Up Trucks is \$39,428.00. The price reflects a trade-in allowance for old PW-20 of \$1,500.00 and reflects a trade-in allowance for old PW-84 of \$1,500.00. Delivery is 14 weeks after receipt of order.

It is, therefore, the recommendation of the Public Works and Buildings Committee that the Suburban Purchasing Cooperative Joint Purchasing Program for Local Government Agencies contract purchase bid from Freeway Ford, 8445 45th St, Lyons, IL 60534, for the provision of two (2) 2012 Ford F150 4X4 Pick-Up trucks in the amount of \$39,428.00 be accepted. It is also the recommendation of the Public Affairs and Safety Committee that the City Council authorize the disposal of old PW-20 and PW-84 and that the City Attorney prepare the appropriate resolution.

Respectfully submitted,
Public Works and Building Committee
/s/ Jim Kennedy
Chairman
/s/ Bob Dunn
Vice-Chairman
/s/ Chris Healy
/s/ Diane Gutenkauf

- j. REPORT – 2012/2013 SEWER CLEANING AND TELEVISIONING PROJECT The following report of the Public Works & Buildings Committee was presented for passage:

September 24, 2012

TO: Mayor DiCianni and Members of the City Council
RE: 2012/2013 Sewer Cleaning and Televising Project

The Public Works and Buildings Committee met on Monday, September 24, 2012 to discuss bids received for the 2012-13 sewer cleaning project. Invitations to bid on this project were sent to several area vendors and advertised in local newspapers. Three (3) bids were received and National Power Rodding of Chicago, IL was the low bidder.

| <u>Contractor</u> | <u>Total Base Bid</u> |
|--|-----------------------|
| National Power Rodding (Chicago, IL) | \$217,695.00 |
| Pipe-View LLC (Bartlett, IL) | \$226,500.00 |
| Visu-Sewer Clean & Seal (Bridgeview, IL) | \$318,200.00 |

Attached is the detailed bid tabulation. The bid provides for a two (2) year contract.

References were checked from the City of Chicago, IL, City of LaGrange Park, IL, and Village of Tinley Park, IL. The projects were well-performed and completed on schedule. National Power Rodding has worked for the City in the past and completed similar work in a satisfactory manner.

This project involves the removal of debris from existing large diameter sewers. The project includes both sanitary and storm sewers. The contractor will utilize mechanical cleaning equipment to clean the sewers and is also responsible to televise the sewer after it has been thoroughly cleaned. The video record will assist staff in evaluating the condition of the sewers and indicate if any rehabilitation efforts are required. This work is necessary to assure proper performance of the sewer system.

Funds in the amount of \$194,000 in account number 510-6056-502-30-39 and \$50,000 in 110-6041-432-30-84 have been provided in the 2012/2013 budget, Municipal Utility Fund, for the cleaning of large diameter sewers.

It is, therefore, the recommendation of the Public Works and Buildings Committee that the low bid submitted by National Power Rodding in the amount of \$ 217,695.00, be accepted and that the total cost of the project not exceed the budgeted amount, and that the City Attorney be authorized to draft a resolution approving a contract with National Power Rodding.

Respectfully submitted,
Public Works and Building Committee
/s/ Jim Kennedy
Chairman
/s/ Bob Dunn
Vice-Chairman
/s/ Chris Healy
/us/ Diane Gutenkauf

- k. REPORT – LIQUOR LICENSE REQUEST: KITCHEN EATERY The following report of the Public Affairs & Safety Committee was presented for passage:

September 24, 2012

To: Mayor DiCianni and Members of the City Council
Re: Liquor License Request: Kitchen Eatery

The Public Affairs and Safety Committee met on September 24, 2012 to discuss the liquor license request by Kitchen Eatery. A representative from Kitchen Eatery was present to explain their business plan and answer the Committee's questions.

Kitchen Eatery will be located at 601 W. St. Charles Road (former Kopper Kitchen location). Kitchen Eatery is a family owned and operated restaurant, striving to appeal to all ages and lifestyles by serving freshly made breakfast, lunch and dinner items in a warm and inviting environment.

Breakfast will be available as early as 6:30 a.m. and served all day, with anticipated weekday closing hours of 12:00 a.m. and the possibility of later hours on the weekends based upon customer volume. The focus is on quality and freshness, with a menu that will excite the palate, please the eye and remain affordable. This menu will be complimented with an option of beer or wine served tableside during lunch and dinner hours. These beverages will be dispensed from a service work area located off the main dining rooms, separated from guest access.

The business is owned by CSP Investments, Inc. CSP is located in Palatine, IL. Chris Conglis, President of CSP has 18 years of management experience in a large corporation and has owned and operated a successful family style restaurant for eight years. John Pappas, Vice President, has 15 years of restaurant ownership and management experience and 25 years of real estate brokerage experience. Tom Samatas, Secretary Treasurer of CSP is the owner/operator of two successful corporations, both of which are related to the food industry.

The target market will include local businessmen, shoppers traveling to and from local businesses and the Oak Brook Mall, families living in surrounding communities, students from Elmhurst College, medical professionals and visitors from Elmhurst Hospital and any hungry travelers passing Kitchen Eatery, which is located at the third busiest intersection in DuPage County.

All state and local laws and ordinances will be enforced and followed. The floor and business plans have been reviewed and the Committee agreed with all aspects of the business plan and have concurred that a Class "RSB" liquor license which authorizes the retail sale of alcoholic liquor in restaurants for consumption only on the premises would be appropriate.

It is, therefore, the recommendation of the Public Affairs and Safety Committee that the City Attorney be authorized to prepare the appropriate ordinance to provide the availability of a Class "RSB" liquor license for Kitchen Eatery, located at 601 W. St. Charles Road.

Respectfully submitted,
Public Affairs and Safety Committee
/s/ Patrick Wagner
Chairman
/s/ Paula Pezza
Vice-Chairman
/s/ Michael J. Bram

- l. REPORT – ST. PATRICK'S DAY PARADE – 2013 The following report of the Public Affairs & Safety Committee was presented for passage:

September 24, 2012

To: Mayor DiCianni and Members of the City Council
Re: St. Patrick's Day Parade – 2013

The Public Affairs and Safety Committee met on September 24, 2012 to discuss the request from the Elmhurst St. Patrick's Day Parade Committee to hold the annual St. Patrick's Day Parade on Saturday, March 9, 2013.

The parade will kick-off at noon. The parade route will be the same as previous years; starting at the intersection of Wilson and Spring, running northbound on Spring to Eggleston, concluding at the Canadian National railroad tracks in front of the Silverado Grill. Staging for the parade will run south from Wilson.

Police and Fire Departments have met to review last year's parade and discuss any necessary changes to ensure that the 2013 parade is a successful, enjoyable and safe event. Last year's parade attracted over 20,000 spectators and consisted of over 100 entries. All layout/staging plans and operational parameters will be finalized only after ongoing consultation and discussion with the approval of the Elmhurst Police, Fire and Public Works Departments.

Proof of insurance will be provided to and approved by the City Attorney prior to the event.

It is, therefore, the recommendation of the Public Affairs and Safety Committee that the City Council approve the Elmhurst St. Patrick's Day Parade Committee request to hold the annual St. Patrick's Day Parade on Saturday, March 9, 2013.

Respectfully submitted,
Public Affairs and Safety Committee
/s/ Patrick Wagner
Chairman
/s/ Paula Pezza
Vice-Chairman
/s/ Michael J. Bram

- m. REPORT – FISCAL YEAR CHANGE The following report of the Finance, Council Affairs & Administrative Services Committee was presented for passage:

September 25, 2012

To: Mayor DiCianni and Members of the City Council
Re: Fiscal Year Change

The Finance, Council Affairs and Administrative Services Committee met September 24, 2012, to consider changing the City's fiscal year. This topic was referred by Aldermen Morley and York.

Currently, pursuant to City of Elmhurst Municipal Code of Ordinances Chapter 1.08, the City's fiscal year commences on the first day of May of each year. However, consideration of and decisions regarding the City's tax levy occur several months before the review of the budget for which the tax levy pertains. Staff feels there is merit to changing the City's fiscal year to a calendar year for several reasons including the following:

- Aligning the budget year with the tax levy year will facilitate better matching of expenditures with revenues. In fiscal 2013, the tax levy is approximately 24% of General Fund revenues.
- A calendar year budget will allow more timely bid requests for public works contracts such as street resurfacing, streetscape and other major projects.

Staff recommends a transitional eight-month fiscal year commencing May 1, 2013 and ending December 31, 2013, with a calendar fiscal year commencing January 1, 2014, and each January 1 thereafter. The Finance Committee concurs with staff recommendation.

It is, therefore, the recommendation of the Finance, Council Affairs and Administrative Services Committee that the City Council direct the City Attorney to prepare the appropriate ordinance to change the City of Elmhurst fiscal year from commencing on the first day of May each year to

commencing on the first day of January each year, effective January 1, 2014, and allowing for an eight-month fiscal year from May 1, 2013 to December 31, 2013.

Respectfully submitted,
Finance, Council Affairs and
Administrative Services Committee
/s/ Stephen Hipskind
Chairman
/s/ Kevin York
Vice-Chairman
/s/ Mark Mulliner
/s/ Scott Levin

- n. REPORT – PAPERLESS AGENDA SYSTEM The following report of the Finance, Council Affairs & Administrative Services Committee was presented for passage:

September 25, 2012

To: Mayor DiCianni and Members of the City Council
Re: Paperless Agenda System

The Finance, Council Affairs and Administrative Services Committee met September 24, 2012, to review a paperless agenda system as an alternative to the current paper packets.

Paperless agenda systems allow organizations to significantly improve the way they create and manage board packets, access information and conduct meetings. Currently, staff spends approximately 12-15 hours per week copying, sorting, collating, packaging and delivering the City Council and Committee packets. A significant amount of this time will be saved by moving to an electronic paperless agenda system. In addition, a paperless agenda system will eliminate approximately 200,000 agenda packet copies made annually, an estimated savings of \$10,000 per year.

Staff researched paperless agenda systems from four vendors: BoardDocs, Civic Plus, Granicus and Sire Technologies. In addition to cost, staff reviewed the functionality of each system and determined that BoardDocs best meets the City's needs. BoardDocs is also used by Elmhurst School District 205 and is a system that the public is already familiar with using to access meeting information. BoardDocs offers a one year contract for \$12,000 or \$9,000 per year with a five year contract. The five year contract includes no early cancellation fee after one year of service and provides a 30 day notice to cancel. Staff recommends entering into a five year contract with BoardDocs in the amount of \$9,000 per year, which will be covered by the annual copy cost savings. Funds are available in the fiscal 2013 Information Technology budget in account 110-2008-413-80-31. The Finance Committee concurs with staff recommendation.

BoardDocs is a cloud-based system that is fully supported on most hardware alternatives. Staff will present hardware options at a future committee meeting.

It is, therefore, the recommendation of the Finance, Council Affairs and Administrative Services Committee that the City Council accept the proposal for a five year contract from BoardDocs at \$9,000 per year, to provide a paperless agenda system, and that the City Attorney be authorized to prepare the appropriate resolution.

Respectfully submitted,
Finance, Council Affairs and
Administrative Services Committee
/s/ Stephen Hipskind
Chairman
/s/ Kevin York
Vice-Chairman
/s/ Mark Mulliner
/s/ Scott Levin

- o. O-55-2012 – AN ORDINANCE APPROVING THE TWENTY-FIFTH AMENDMENT TO REAL ESTATE PURCHASE CONTRACT FOR THE PURCHASE OF THE REAL PROPERTY COMMONLY KNOWN AS 260 NORTH YORK STREET, ELMHURST, ILLINOIS (“PAULI”)

Ordinance O-55-2012 was presented for passage.

- p. O-56-2012 – AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A NON-EXCLUSIVE LICENSE AGREEMENT BY AND BETWEEN THE RUNNER’S SOUL, LLC AND THE CITY OF ELMHURST, DUPAGE AND COOK COUNTIES, ILLINOIS

Ordinance O-56-2012 was presented for passage.

- q. O-57-2012 – AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A NON-EXCLUSIVE LICENSE AGREEMENT BY AND BETWEEN DAN GIBBONS AND THE CITY OF ELMHURST

Ordinance O-57-2012 was presented for passage.

- r. O-58-2012 – AN ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY OWNED BY THE CITY OF ELMHURST

Ordinance O-58-2012 was presented for passage.

- s. O-59-2012 –AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY OF THE CITY OF ELMHURST, ILLINOIS

Ordinance O-59-2012 was presented for passage.

- t. MCO-22-2012 – AN ORDINANCE AMENDING SECTION 44.74, ENTITLED “YIELD RIGHT-OF-WAY STREETS,” OF ARTICLE V, ENTITLED “DRIVING, OVERTAKING AND PASSING,” OF CHAPTER 44, ENTITLED “MOTOR VEHICLES AND TRAFFIC,” OF THE MUNICIPAL CODE OF ORDINANCES OF THE CITY OF ELMHURST, ILLINOIS

Ordinance MCO-22-2012 was presented for passage.

- u. ZO-07-2012 – AN ORDINANCE DENYING FRONT YARD SETBACK AND LOT COVERAGE VARIATIONS FOR THE PROPERTY COMMONLY KNOWN AS 130 NORTH LARCH AVENUE, ELMHURST (CALLAHAN – PIN 06-02-219-014)

Ordinance ZO-07-2012 was presented for passage.

- v. ZO-08-2012 – AN ORDINANCE GRANTING A CONDITIONAL USE PERMIT IN THE I1 RESTRICTED INDUSTRIAL ZONING DISTRICT FOR THE PURPOSE OF PERMITTING A MOTOR VEHICLE SALES USE ON THE PROPERTY COMMONLY KNOWN AS 940 NORTH INDUSTRIAL DRIVE, ELMHURST, ILLINOIS (PIN 03-26-205-006)

Ordinance ZO-08-2012 was presented for passage.

- w. R-58-2012 – A RESOLUTION ADOPTING THE CITY’S EMPLOYEE HEALTH INSURANCE BENEFIT PLAN RENEWAL

Resolution R-58-2012 was presented for passage.

- x. R-60-2012 – A RESOLUTION AUTHORIZING THE EXECUTION OF A MASTER DISCOUNT AGREEMENT BY AND BETWEEN THE CITY OF ELMHURST AND AT&T FOR CENTREX TELECOMMUNICATION SERVICES AND A LETTER OF AUTHORIZATION FROM CALL ONE INC. FOR TELECOMMUNICATION SERVICES

Resolution R-60-2012 was presented for passage.

Alderman Kennedy pulled item **8g. Report – Computerized Maintenance Management System (CMMS) Purchase** from the Consent Agenda. Alderman Gutenkauf pulled items **8m. Report – Fiscal Year Change**, **8n. Report – Paperless Agenda System**, and **8u. ZO-07-2012 – An Ordinance Denying Front Yard Setback and Lot Coverage Variations for the Property Commonly Known as 130 North Larch Avenue, Elmhurst (Callahan – PIN 06-02-219-014)** from the Consent Agenda. Alderman Pezza pulled item **8o. O-55-2012 – An Ordinance Approving the Twenty-Fifth Amendment to Real Estate Purchase Contract for the Purchase of the Real Property Commonly Known as 260 North York Street, Elmhurst, Illinois (“Pauli”)** from the Consent Agenda.

Alderman Levin moved to approve the contents of the Consent Agenda less items **8g. Report – Computerized Maintenance Management System (CMMS) Purchase**, **8m. Report – Fiscal Year Change**, **8n. Report – Paperless Agenda System**, **8o. O-55-2012 – An Ordinance Approving the Twenty-Fifth Amendment to Real Estate Purchase Contract for the Purchase of the Real Property Commonly Known as 260 North York Street, Elmhurst, Illinois (“Pauli”)** and **8u. ZO-07-2012 – An Ordinance Denying Front Yard Setback and Lot Coverage Variations for the Property Commonly Known as 130 North Larch Avenue, Elmhurst (Callahan – PIN 06-02-219-014)**. Alderman Kennedy seconded. Roll call vote:

Ayes: Levin, Kennedy, Morley, Mulliner, Pezza, Gutenkauf, Leader, Dunn, Bram, Polomsky, York, Hipkind, Healy

Nays: None

Results: 13 ayes, 0 nays, 1 absent
Motion duly carried

Alderman Kennedy moved to pull item **8g. Report – Computerized Maintenance Management System (CMMS) Purchase** back to the Public Works & Buildings Committee. Alderman Dunn seconded. Voice vote unanimous, motion carried.

Alderman Hipkind moved to approve item **8m. Report – Fiscal Year Change**. Alderman York seconded.

Alderman Gutenkauf stated she pulled item **8m. Report – Fiscal Year Change** to point out a six-year discussion on this fiscal year change reflects the hard work of two former Aldermen. She stated she would like to give a “shout-out” to former Aldermen Moira Moriarty and George Szczepaniak. She stated this change is a good thing.

Alderman Bram asked what is the financial impact to change this date.

Finance, Council Affairs & Administrative Services Chairman Hipkind replied it is linear. He stated six years ago the City’s rainy day fund was low, today the City is in a position to spend the \$100,000 it will cost to make this change.

Alderman York added the process to make a change has become much easier.

Alderman Healy gave a “shout out” to Aldermen Morley and York who made the referral to the City Manager for this change to happen.

Voice vote on item **8m. Report – Fiscal Year Change**, unanimous. Motion carried.

Alderman moved to pull item **8n. Report – Paperless Agenda System** back to the Finance, Council Affairs & Administrative Services Committee. Alderman Hipkind seconded. Voice vote unanimous, motion carried.

Alderman Pezza moved to open for discussion item **8o. O-55-2012 – An Ordinance Approving the Twenty-Fifth Amendment to Real Estate Purchase Contract for the Purchase of the Real Property Commonly Known as 260 North York Street, Elmhurst, Illinois (“Pauli”)**. Alderman Bram seconded.

Alderman Pezza stated she pulled item **8o. O-55-2012 – An Ordinance Approving the Twenty-Fifth Amendment to Real Estate Purchase Contract for the Purchase of the Real Property Commonly Known as 260 North York Street, Elmhurst, Illinois (“Pauli”)** because she could not support the ordinance.

Roll call vote on item **8o. O-55-2012 – An Ordinance Approving the Twenty-Fifth Amendment to Real Estate Purchase Contract for the Purchase of the Real Property Commonly Known as 260 North York Street, Elmhurst, Illinois (“Pauli”)**:

Ayes: Bram, Polomsky, York, Hipkind, Levin, Kennedy, Morley, Mulliner, Leader, Dunn

Nays: Pezza, Healy, Gutenkauf

Results: 10 ayes, 3 nays, 1 absent
Motion carried

Alderman Morley moved to open for discussion item **8u. ZO-07-2012 – An Ordinance Denying Front Yard Setback and Lot Coverage Variations for the Property Commonly Known as 130 North Larch Avenue, Elmhurst (Callahan – PIN 06-02-219-014)**. Alderman Polomsky seconded.

Alderman Morley explained that the City has not had many denials. He stated the City Attorney recommended per case law that an ordinance regarding the denial of this application be approved in order to have the denial on the record.

Alderman Gutenkauf stated she pulled item **8u. ZO-07-2012 – An Ordinance Denying Front Yard Setback and Lot Coverage Variations for the Property Commonly Known as 130 North Larch Avenue, Elmhurst (Callahan – PIN 06-02-219-014)** to state she was not satisfied with the process the family went through to put a porch on their home. The Development, Planning & Zoning Committee stated they needed to look at some Zoning code issues. Alderman Gutenkauf stated it took one year to hear that their request was denied. She stated the Council hasn't seen any code resolutions on this issue. She asked the Committee Chairman to review.

Discussion ensued.

Alderman Hipkind point of order, asked Alderman Gutenkauf if she was trying to make a motion to send this item back to the DP&Z Committee.

Alderman Gutekauf moved to send item **8u. ZO-07-2012 – An Ordinance Denying Front Yard Setback and Lot Coverage Variations for the Property Commonly Known as 130 North Larch Avenue, Elmhurst (Callahan – PIN 06-02-219-014)** back to the Development, Planning & Zoning Committee.

Alderman Morley point of order, this is an ordinance not a committee report.

Discussion ensued, it was determined the motion was legal. Alderman Gutenkauf's motion died due to lack of a second.

Discussion continued.

Alderman Pezza stated she does not dispute the findings of the DP&Z Committee. The issue is the waiting piece. She stated for the future, she would like to revisit this discussion.

Alderman Morley stated he would put the request on the agenda.

Roll call vote on item **8u. ZO-07-2012 – An Ordinance Denying Front Yard Setback and Lot Coverage Variations for the Property Commonly Known as 130 North Larch Avenue, Elmhurst (Callahan – PIN 06-02-219-014):**

Ayes: Morley, Polomsky, York, Hipskind, Healy, Levin, Kennedy, Mulliner, Pezza, Gutenkauf, Leader, Dunn, Bram

Nays: None

Results: 13 ayes, 0 nays, 1 absent
Motion carried

REPORTS AND RECOMENDATIONS OF APPOINTED AND ELECTED OFFICIALS

9. a. UPDATES (Mayor DiCianni)

Mayor DiCianni stated the 2012 Citizen Survey Results presentation will be postponed until the October 15, 2012 Council meeting.

Mayor DiCianni announced a groundbreaking ceremony will be held on the Mariano's site on Friday, October 12, 2012 at 8:30 a.m.

Mayor DiCianni commented on the ComEd trucks that have been seen around town. He stated that is a good thing, they are at work on Smart Grid.

City Manager Grabowski congratulated Public Works Department employee Ralph Westendorf on 35-years of service to the City.

City Manager Grabowski stated the York Street resurfacing project continues to be on schedule. He thanked everyone for their patience.

RESOLUTIONS

10. a. R-59-2012 – A RESOLUTION APPROVING A POLICE CHIEF EMPLOYMENT AGREEMENT

Resolution R-59-2012 was presented for passage.

Alderman Kennedy moved to approve item **10a. R-59-2012 – A Resolution Approving a Police Chief Employment Agreement.** Alderman Healy seconded. Roll call vote:

Ayes: Kennedy, Healy, Levin, Morley, Mulliner, Pezza, Gutenkauf, Leader, Dunn, Bram, Polomsky, York, Hipskind

Nays: None

Results: 13 ayes, 0 nays, 1 absent
Motion duly carried

OTHER BUSINESS

11. Alderman Gutenkauf brought a marketing piece that was put out by NAI/Hiffman to market the mixed use and parking deck along Addison St. The marketing piece stated it is a 65ft structure. Alderman Gutenkauf stated she is disappointed that this is advertised as if there has been approval from the Planning & Zoning Commission and/or the City Council.

City Manager Grabowski stated NAI/Hiffman is well aware that approval is needed from the Planning & Zoning Commission. He stated the marketing piece is to advertise office space. The City

Manager stated if there is an interest for the space, then they would come before the Planning & Zoning Committee;

Alderman Gutenkauf asked, shouldn't NAI/Hiffman have come to the City first.

City Manager Grabowski replied it does seem the cart has been put before the horse but NAI/Hiffman did not want to go through the Zoning & Planning Commission process if there would be no tenant for the space.

Alderman Gutenkauf stated this should go through the Zoning & Planning Commission process first.

Mayor DiCianni stated the City gave NAI/Hiffman permission to use the height as an option.

Mayor DiCianni admonished Alderman Gutenkauf for pulling item **8m. Report – Fiscal Year Change** from the Consent Agenda to offer kudos. He stated that should be done under Announcements.

Alderman York stated he wanted to make clear that all monies budgeted for items **8h. Report – 2012/2013 Sanitary Sewer CIPP Lining Project** and **8j. Report – 2012/2013 Sewer Cleaning and Televising Project** will be utilized for these sewer projects.

Alderman Bram stated in his opinion "kudos" should be given under Announcements and asked the City Attorney to provide an opinion on what subjects or comments belong in Other Business.

ADJOURNMENT

12. Alderman Hipskind moved to adjourn the meeting. Alderman Morley seconded. Voice vote. Motion carried. Meeting adjourned 9:33 p.m.

Peter P. DiCianni III, Mayor

Patty Spencer, City Clerk